

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
April 24, 2017

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, April 24, 2017, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Elder, Johnson, Swearingen, Whitehouse, and Zbinden in attendance. Also present were: High School Principal Chris Garard, Elementary School Principal Justin Kean, Middle School Principal Kyle Bielfeldt, Ross Brown with the Ford County Record, FCSEC Director Rick Brackmann, Curriculum Director Erin Nuss, GCMSEA President Susan Riley, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell. Absent: board member Young.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

None

A motion to **go into executive session** at 6:16 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1).

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

Motion was made by board member Swearingen and seconded by board member Elder. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Leonard and seconded by board member Whitehouse at 6:47 p.m. Motion carried by voice vote, with all board members present voting yes.

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Action Items to Consider From Executive Session

Accept Requests for:

Motion to **approve the tuition reimbursement request for Caitlin Heap** pending successful completion of required coursework and grades. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **approve the maternity leave request for Heather Walder** on behalf of the FCSEC. Motion was made by board member Swearingen and seconded by board member Zbinden. Motion carried by voice vote with all members present voting yes.

Motion to **approve the maternity leave request for Trisha Purcell**. Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Chad Augspurger as the Middle School Wrestling coach** effective immediately, pending suitable replacement, with thanks for service. Motion was made by board member Zbinden and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Catherine Peterson as the High School Junior Varsity Volleyball coach** effective immediately, pending a suitable replacement, with thanks for service. Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Thomas Stone as the High School Varsity Volleyball Coach** effective immediately, pending a suitable replacement, with thanks for service. Motion was made by board member Zbinden and seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

Motion to **accept the resignation of Taylor Sharp as elementary school teacher** for GCMS School District for the 2017-2018 year effective immediately. Motion was made by board member Swearingen and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

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Motion to **hire Taylor Rubarts as the GCMS High School Head Volleyball Coach** for the 2017-2018 school year. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **hire Katherine Clayton on behalf of the FCSEC as a speech-language pathologist** at a rate of \$64,500 for a 190 day contract annually. Motion was made by board member Swearingen and seconded by board member Zbinden. Motion carried by roll call with all members present voting yes.

Motion to **hire Will Clayton on behalf of the FCSEC as a speech-language pathologist** at a rate of \$64,500 for a 190 day contract annually. Motion was made by board member Swearingen and seconded by board member Zbinden. Motion carried by roll call with all members present voting yes.

Motion to **hire Blair Adwell as a special education teacher** for the 2017-2018 school year at Step 4 Bachelors on the GCMS negotiated agreement. Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **hire Amanda Gooden as an elementary teacher** for the 2017-2018 school year at Step 4 Bachelors on the GCMS negotiated agreement. Motion was made by board member Leonard and seconded by board member Zbinden. Motion carried by roll call with all members present voting yes.

Motion to **hire Kathryn Speck as an elementary teacher** for the 2017-2018 school year at Step 1 Bachelors on the GCMS negotiated agreement. Motion was made by board member Zbinden and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **hire Jake Johnson as an elementary teacher** for the 2017-2018 school year at Step 1 bachelors on the GCMS negotiated agreement. Motion was made by board member Leonard and seconded by board member Zbinden. Motion carried by roll call with all members present voting yes.

Motion to **hire Erin McComas as an elementary teacher** for the 2017-2018 school year at Step 10 masters on the GCMS negotiated agreement. Motion was made by board member Whitehouse and seconded by board member Zbinden. Motion carried by roll call with all members present voting yes.

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Motion to **hire Bethany Schwieter as a middle school teacher** for the 2017-2018 school year at Step 5 masters on the GCMS negotiated agreement. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **hire Taylor Leake as a high school teacher** for the 2017-2018 school year at Step 1 bachelors on the GCMS negotiated agreement. Motion was made by board member Zbinden and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Additional Agenda Items:

None

Consent Agenda

Approve the minutes of the GCMS Regular and Executive Session Minutes of February 27, 2017.

GCMS Accounts Payable bills approved were \$422,993.33.

Education fund	\$296,196.49
Building fund	\$32,431.63
Debt Service fund	\$0.00
Transportation fund	\$58,663.99
IMRF/FICA fund	\$25,894.88
Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$9,806.34
F/HLS	\$0.00

GCMS Payrolls approved were \$388,127.74.

Education fund	\$348,250.75
Building fund	\$16,486.73
Transportation fund	\$2,406.81
TORT	\$20,983.45

FCSEC Accounts Payable bills approved were \$92,122.42.

Education fund	\$90,028.25
Building fund	\$180.65
IMRF/FICA Fund	\$1,913.52

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FCSEC Payrolls approved were \$33,474.66 all in the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of October 2015.

Approve Field Trips for:

- FFA trip to Six Flags on 5/13/17 by Ms. Hughes

Approve the following donations:

Amount	From	Designation
\$500	BCS, LLC	FFA
\$343.75	Illini Heat Track	Track and Field Team
\$5,000	Niemann Foods, Inc.	GCMS Elementary

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

- GCMS Youth Baseball, April 1 - July 4, softball and baseball fields as available.
- GCMS Youth Softball, April 1 - July 4, softball and baseball fields as available.
- GC Lions Club, April 30, Pitch, Hit, Run competition at the Middle School baseball fields.
- GC Rotary, Touch A Truck on September 17, 2017

Motion to accept the **consent agenda** as presented in the board packet. Motion was made by board member Leonard seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard

Superintendent Darnell provided the second reading of the whole policy review to the board. The GCMS Board Policy has been completely reviewed. The updated policy will be added to the GCMS website over the summer. Superintendent Darnell thanked Angie Funk, Mike Allen, Miranda Leonard, and Adam Elder for serving on the review committee.

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Motion to approve the **GCMS Board Policy Renewal** as presented. Motion was made by board member Whitehouse and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Regulate Expense Reimbursement

Darnell provided information to the board regarding new state regulations for expense reimbursements that will go into effect on July 1. The school district will cap reimbursements at \$3,000 with higher amounts requiring board approval. Darnell stated that the cap is exceptionally high, with most reimbursements coming in far less than the \$3,000 cap.

Motion to approve the **GCMS Resolution to Regulate Expense Reimbursement** as presented. Motion was made by board member Whitehouse and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

First reading of Board Policy: **2:100, 4:15, 5:120, 7:100**

Building, Grounds, and Transportation: Members -Jamie Zbinden and Steve Swearingen
No Report

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse
No Report.

Strategy and Enrichment: Members – Tyler Young and Josh Johnson
No Report.

Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard

Principal report is attached to the minutes.

Middle School Principal, Kyle Bielfeldt

Principal report is attached to the minutes.

Elementary Principal, Justin Kean

Principal report is attached to the minutes.

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Special Education, Rick Brackmann

Mr. Brackmann reported that the district conducted a second preschool screening in March. The district is required to conduct at least one screening for children birth to age 5 each school year. Brackmann shared that the school district has conducted an additional screening in the spring for the past 15 years. The early date of this year's spring screening was done to partly assist the enrollment for the district's new preschool program in the fall.

Curriculum Director, Erin Nuss

Curriculum Director, Erin Nuss, shared that many staff members have participated in ongoing professional development throughout the year, including the recent Curriculum/Assessment Improvement Workshops. An update on recent achievement testing was provided. The SAT, PARCC, DLM, and Illinois Science Assessment are all complete. Illinois Fitness Assessment testing will wrap up this month. Mrs. Nuss thanked all of the parents who returned the 2017 Survey of Parents and Families. The district and schools take the responses to these surveys very seriously and spend a lot of time reflecting on suggestions for improvement.

Superintendent's Report

Financial Review

Superintendent Darnell shared with the board the school district has received 87.01% of budgeted revenue and has used 73.44% of budgeted expenditure for the current fiscal year. The State of Illinois is expected to release one of four mandated categorical back payments before the end of the school year. The State still owes GCMS a total of: \$474,976. \$0 of this money has been received to date. Rick Brackmann reported that the Ford County Special Education Cooperative received a state reimbursement for personnel on April 20.

Recognition of Board Member Young

Mr. Darnell recognized board member Tyler Young for completing the Professional Development Leadership Training (PDLT) course and the Performance Evaluation Reform Act (PERA) training for school board members. Board members are required to complete a minimum of four hours of professional development leadership training and the training must cover education law, labor law, financial oversight and accountability, and fiduciary responsibilities.

CEO Program Overview

Superintendent Darnell reported that he has been contacted by Midland Institute for Entrepreneurship of Effingham regarding a proposed new course for high school students. The institute's CEO program is designed to teach students about how to start and run a small business. The company's plan for this program is to solicit funds from local businesses to help financially support the program. This program is not being considered for GCMS School District until more questions are answered.

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IASB Resolutions

The board was offered to submit resolutions to the Illinois Association of School Boards to be considered at the November 2017 meeting. As active members of the association, board members are invited to submit proposals for new IASB resolutions, amendments to existing position statements, reaffirmation of existing position statements or belief statements. The submission deadline is June 21, 2017.

Health Insurance Renewal Update

A renewal of health insurance coverage for district employees is underway. Unitedhealthcare is seeking a 13-18% increase in premiums. The new insurance plan year will begin on July 1, 2017. Employees are currently reviewing two options with Unitedhealthcare in order to make a selection during the May1-14 open enrollment period.

Review of High School and Middle School Handbooks for 2017-2018

The High School and Middle School handbooks have been updated to reflect new state guidelines. Mr. Darnell thanked all those involved who had input with updates and changes to the handbooks and also to the students who provided creativity to the handbooks. The Elementary School handbook will be approved at a later date due to a later printing deadline.

Motion to approve the **GCMS Middle School and GCMS High School Handbooks** as presented. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Reaffirmation of the Canvas

Consideration for the reaffirmation of the Canvas of the results of the April 4 Consolidated Election for the GCMS School District #5 Board of Education.

Motion to **reaffirm the Canvas of the April 4, 2017 consolidated school board election** as presented. Motion was made by board member Leonard and seconded by board member Swearingen. Motion carried by roll call with all members present voting yes.

GCMS School Board Reorganizational Meeting

Motion to **appoint Jeremy Darnell as President Pro Tem and Lori Kristensen as Secretary Pro Tem for the purpose of Board Reorganization**. Motion was made by board member Leonard and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

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Motion to approve Josh Johnson as President of the GCMS Board of Education for this two year term.

Motion was made by board member Whitehouse and seconded by board member Elder.
Motion carried by roll call with all members present voting yes.

Motion to approve Phil Whitehouse as Vice President of the GCMS Board of Education for this two year term.

Motion was made by board member Leonard and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Motion to approve Tyler Young as Secretary of the GCMS Board of Education for this two year term.

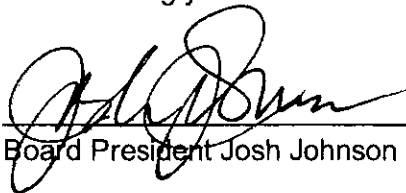
Motion was made by board member Leonard and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Board Member oath of office: Board President

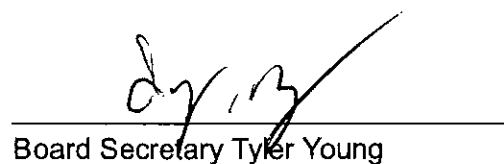
GCMS Board President Josh Johnson led the newly elected board members in reading aloud their oath of office statements.

Board member Jamie Zbinden was thanked for his years of service to the GCMS Board of Education, for this was his last meeting with the board.

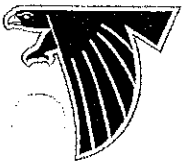
A motion to **adjourn the regular session** was made by board member Whitehouse and seconded by board member Elder at: 7:38 p.m. Motion carried by voice vote, with all members present voting yes.



Board President Josh Johnson



Board Secretary Tyler Young



Date **April 18, 2017**

TO: **Members, Board of Education**

FROM: **Chris Garard - Principal**

SUBJECT: **Monthly Update**

1. Enrollment- 323 (=)
 - a. Freshmen – 90
 - b. Sophomores – 89
 - c. Juniors – 67
 - d. Seniors – 77

2. SAT – Administered on April 5 with make-ups on April 10-11.
 - a. The test was very long but successful.

3. Student Handbook approval

4. Title 1 literacy night at the HS

5. Interviews for open positions

6. Upcoming Dates - (**BOLD** items are invitations for the **BOE** to attend)
 - a. FFA Banquet – April 29 – 1:00
 - b. FFA Ag Expo – May 4
 - c. Interact Blood Drive – May 11
 - d. Senior In-Service – May 15
 - e. **Senior Scholarship Award Assembly – May 19 – 2:00**
 - f. **Baccalaureate – May 21 – GCBC 7:00**
 - g. **Graduation – May 27 – 7:00**

Kyle Bielfeldt

Enrollment Numbers

- 6th Grade 78
- 7th Grade 66
- 8th Grade 75
- Total 219

February Student of the Month

- 6th Grade – Katie Steidinger
- 7th Grade – Peyton Leonard
- 8th Grade – Liam Killian

Horizon School to Watch

I am sad to inform the board that we did not receive re-designation for the Horizon School to Watch Award. They did provide some helpful insight for future improvements to our school.

Science Opening

We have offered the position to Bethany Schwleiter. She has accepted and now we are waiting for Board approval. She comes to us from Rantoul Eater Junior High School.

PARCC Testing

Middle School PARCC Testing started on April 18. We run a completely different schedule for the 6 days of testing. It is a stressful time for our students and staff but they all do a great job of adjusting and accommodating the changes. Special thank you to Ms. Jenny White for all of her work during PARCC. She is the coordinator of the entire testing process.

Upcoming Events

- April 18-28 – PARCC Testing
- April 21 – School Dance
- April 22 – After Prom at Middle School
- April 28 – 8th Grade Trade Up Visit to Parkland College
- May 1-5 – Teacher Appreciation Week
- May 2 – Middle School SIP Day
- May 10 – 6th Grade Field Trip to Peoria Chiefs Game
- May 12 – Living Wax Museum
- May 12 – 5th Grade Parents Night
- May 16 – 8th Grade Field Trip to Chicago
- May 25 – Falcon Fun Day
- May 26 – 8th Grade Promotion – 9:30 AM

Elementary School Board Report 4/24/17

- 1) BUG
 - a. Had an assembly on 3-31-17
 - b. Cooperation is our character trait for the month (Next assembly is 4-28-17 in conjunction with Falcon Walk)
- 2) Social events for staff
 - a. April Showers of Kindness
 - b. Painting, etc. in the lounge
 - c. Sam's wedding shower 3-29-17
- 3) Annual reviews
 - a. Last are on 4-27-17 (had 12 days of them)
- 4) Interviews
 - a. 27 interviews for our 7 open positions
 - b. Many staff members involved
- 5) PARCC
 - a. Done!!!!
 - b. No major catastrophes
 - c. Thanks to KiLee, Walker, Don, Erin, staff and kids!!!!
 - d. State science test on 4-19-17
- 6) Preschool screening
 - a. 42 kids were signed up (several did not show up)
 - b. 0-2 and 3-5 were screened
 - c. The team is in the process of scoring the screenings and scheduling further screenings for those most in need
- 7) Drills
 - a. All of our mandated drills are complete (last fire drill was on 4-13-17)
- 8) Enrollment:
 - a. ECE= 19
 - b. K= 78
 - c. 1st= 61
 - d. 2nd= 66
 - e. 3rd= 76
 - f. 4th= 68
 - g. 5th= 76
 - h. Total= 444
- 9) Upcoming date-
 - a. April 27= Open House
 - b. April 28= Falcon Walk
 - c. May 25= Awards Assembly @ 1:30