

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
February 27, 2017

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, February 27, 2017, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Elder, Johnson, Swearingen, Whitehouse, Young, and Zbinden in attendance. Also present were: Susan Riley, Chris Garard, Justin Kean, Kyle Bielfeldt, Ross Brown, Rick Brackmann, Jesse McFarling, Curriculum Director Erin Nuss, Doris DeFries and District Superintendent Jeremy Darnell.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

None

A motion to **go into executive session** at 6:15 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1).

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

Motion was made by board member Zbinden and seconded by board member Young. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Swearingen and seconded by board member Whitehouse at 6:44 p.m. Motion carried by voice vote, with all board members present voting yes.

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Action Items to Consider From Executive Session

Accept Requests for:

Motion to accept the **resignation of Joan Ricks as the GCMS Middle School Newspaper Club Sponsor** effective the end of the 2016-2017 school year with thanks for her service. Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to **hire Jill Doran as the GCMS Middle School Cheer Coach** for the 2017-2018 school year. Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **accept the request for the retirement of Carol Bierman** from GCMS School District at the end of the 2016-2017 school year with thanks for her service. Motion was made by board member Young and seconded by board member Zbinden . Motion carried by voice vote with all members present voting yes.

Motion to **accept the request for the retirement of Cynthia Wade** from GCMS School District at the end of the 2016-2017 school year with thanks for her service. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to **accept the request for the retirement of Cheryl Hasenauer** from the GCMS School District at the end of the 2018-2019 school year granting a 6% pay increase for the last two years of service per the negotiated agreement. Motion was made by board member Young and seconded by board member Swearingen. Motion carried by roll call with all members present voting yes.

Motion to **hire Jessie McFarling on behalf of FCSEC as the Director of Special Education Services for the Ford County Special Education Cooperative** from July 1, 2017 - June 30, 2019 per the terms of the agreed upon contract. Motion was made by board member Swearingen and seconded by board member Young. Motion carried by roll call with all members present voting yes.

Motion to **approve the language amendments to the GCMS Administrative contracts** for Mike Allen, Kyle Bielfeldt, Jeremy Darnell, Chris Garard, Justin Kean, KiLee Lidwell-McFerren, and Erin Nuss to comply with TRS expectations. Motion was made by board member Leonard and seconded by board member Zbinden. Motion carried by roll call with all members present voting yes.

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Motion to **hire Taylor Leake as the High School Girls Assistant Track Coach** for the 2017 track season. Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **accept Jessica Johnson and Ali Cowell as volunteer coaches** for the GCMS High School track team for the 2017 season pending all paperwork is completed. Motion was made by board member Swearingen and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

Motion to **accept the request for the retirement of Deborah Hohulin** from the GCMS School District at the end of the 2019-2020 school year granting a 6% pay increase for the last three years of service per the negotiated agreement. Motion was made by board member Young and seconded by board member Zbinden. Motion carried by roll call with all members present voting yes.

Motion to **accept the resignation of Kimberly K. Young** on behalf of the FCSEC as a Speech Language Pathologist effective the end of the 2016-2017 school year. Motion was made by board member Swearingen and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Resolution for **non re-employment of Cheryl Carlson** at the end of the 2016-2017 school year. Motion was made by board member Young and seconded by board member Swearingen. Motion carried by roll call with all members present voting yes.

Additional Agenda Items:

Nothing to report at this time.

Consent Agenda

Approve the minutes of the GCMS Regular and Executive Session Minutes of January 23, 2017.

GCMS Accounts Payable bills approved were \$499,305.40.

Education fund	\$364,538.47
Building fund	\$24,752.90
Debt Service fund	\$2,000.00
Transportation fund	\$66,129.34
IMRF/FICA fund	\$25,474.81

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Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$16,409.88
F/HLS	\$0.00

GCMS Payrolls approved were \$384,416.44.

Education fund	\$344,811.75
Building fund	\$16,443.40
Transportation fund	\$2,250.41
TORT	\$20,910.88

FCSEC Accounts Payable bills approved were \$89,802.86.

Education fund	\$87,707.50
Building fund	\$177.84
IMRF/FICA Fund	\$1,917.52

FCSEC Payrolls approved were \$33,382.41 all in the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of August 2015.

Approve Field Trips for:

- High School Band to Orlando, Florida for spring break 2018 by Kyle Renchen
- 8th Grade to the Chicago Art Institute on 5/16/17 by Mark Berry
- Kindergarten to Miller Park Zoo on 5/12/17 by Stephanie Kallal
- 3rd Grade to Fair Oaks Farms on 4/21/17 by Evon Fredrickson
- Art 4 Students to the HOIC Festival on 4/28/17 by Tom Stone
- FFA to the University of Illinois on 4/28/17 by Malory Hughes
- Agriculture Classes to the Gibson City Bible Church for Safety Day on 5/12/17 by Malory Hughes
- FFA to Springfield Livestock Judging on 4/20/17 by Malory Hughes
- Cross Cat Class to County Market on 3/9/17 by Marcia Meyer
- Cross Cat Class to Dollar General on 3/31/17 by Marcia Meyer
- Cross Cat Class to McDonalds on 4/13/17 by Marcia Meyer
- Cross Cat Class to County Market on 4/27/17 by Marcia Meyer
- Cross Cat Class to Dollar General on 5/11/17 by Marcia Meyer

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Approve the following donations:

Amount	From	Designation
\$3,000.00	Anonymous	Middle School Field Trips
\$376.40	Anonymous	Junior In-Service
\$25.00	Melvin Women's Club	Chorus Department
\$100.00	M.L. Deason	Wrestling

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

- WGCY for the SVC vs. HOIC All Star Game on 3/18/17 in the High School Gym and Commons Area.
- Washington DC Trip Meeting at the Middle School Cafeteria on 3/28/17 by Lori Kristensen

Motion to accept the **consent agenda** as presented in the board packet. Motion was made by board member Leonard and seconded by board member Zbinden. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard
First Reading of the whole policy review will take place in March.

Building, Grounds, and Transportation: Members -Jamie Zbinden and Steve Swearingen
A meeting is scheduled for February 28, 2017 at 4:00 p.m.

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse
A meeting is scheduled for March 8, 2017 at 4:30 p.m.

Strategy and Enrichment: Members – Tyler Young and Josh Johnson
A meeting is scheduled for March 15, 2017.

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Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard

Principal report is attached to the minutes.

Middle School Principal, Kyle Bielfeldt

Principal report is attached to the minutes.

Elementary Principal, Justin Kean

Principal report is attached to the minutes.

Special Education, Rick Brackmann

No report

Curriculum Director, Erin Nuss

The Annual Reviews of Curriculum were completed and submitted to the Board of Education for review by Mrs. Nuss. Each department meets with all K-12 representatives in January to analyze the progression and implementation of curriculum. This year, departments focused closely on horizontal and vertical alignment. Mrs. Nuss provided a brief overview of highlights from each of the meetings and asked the Board if they had any questions after reviewing the shared documents. The Board of Education and administration briefly addressed their appreciation for the time and reflection teachers dedicated to this process which ensures our district is constantly focused on growing and improving.

Mrs. Nuss also took a moment to acclaim all of the high school students who chose to participate in a voluntary administration of the full SAT exam. Their willingness to challenge themselves is a credit to our community.

Superintendent's Report

Mowing Contract

Three quotes were submitted to the District for consideration. The lowest quote was at \$410 per mow which was accepted.

Motion to accept the contract with Jason Mackinson Lawn Care and Landscape as presented for the 2017 growing season. Motion was made by board member Zbinden and seconded by board member Leonard. Motion carried by roll call with all members present voting yes.

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Asthma Episode Emergency Response Protocol

Motion to accept the Asthma Episode Emergency Response Protocol as presented. Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

2017-2018 GCMS Fees - first reading to consider.

Mr. Darnell presented the assessment of the current GCMS fees and the proposed fee increases for the 2017-2018 school year.

- Driver's Education from \$150 to \$200
- Grades K-5 Registration from \$65 to \$75
- Grades 6-8 Registration from \$80 to \$100
- Grades 9-12 Registration from \$90 to \$100
- 6-12 grade students who participate in Band would pay a \$50 activity fee.

Consideration for the addition of a Pre-K program at GCMS

GCMS School District is considering a preschool program which would be housed at the GCMS Elementary School. This program would potentially serve 20 students in a morning class and 20 students in an afternoon class. More information will be shared in the near future.

Motion to support the exploration of a grant funded Pre-K program at GCMS School District pending the grant and ability to hire the appropriate staff. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Alliance Leadership Summit Review

Mr. Darnell attended a leadership review of the State of Education in Illinois.

Bucket Drops

Board member Swearingen made mention of the positive atmosphere that surrounded the High School during the boys basketball regional championship game. The evening was student centered beginning with the GCMS & PBL mascot dance-off, senior cheerleader Karley Bridgewater sang the National Anthem and the gymnasium was packed with fans from both schools.

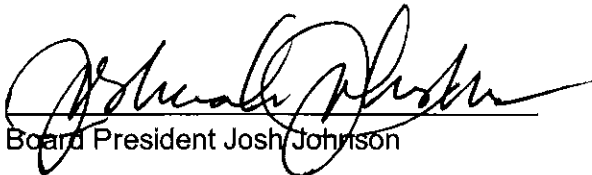
Board member Swearingen also congratulated and thanked the GCMS High School custodial staff for working hard to prepare the school for a busy weekend with the boys regional championship game on Friday, the FFA annual auction on Saturday, and the band's double donation dinner and concert on Sunday.

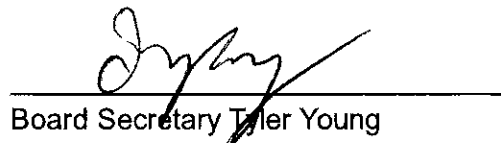
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Motion to **return to executive session** at 7:36 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1) Motion was made by board member Leonard and seconded by board Whitehouse. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Whitehouse and seconded by board member Elder at 9:37 p.m. Motion carried by voice vote, with all board members present voting yes.

A motion to **adjourn the regular session** was made by board member Zbinden and seconded by board member Whitehouse at: 9:38 p.m. Motion carried by voice vote, with all members present voting yes.


Board President Josh Johnson


Board Secretary Tyler Young

Elementary School Board Report 2/27/17

- 1) BUG
 - a. Had an assembly on 1-6-17
 - b. Honesty is our character trait for the month (Next assembly is 3-3-17)
- 2) Social events for staff
 - a. Coloring, Chocolate, Nibbling= Jan. 26
 - b. "Winter Blues" Party= Feb. 3 (over 50 staff members and spouses attended)
 - c. Super bowl Food/chill= Feb. 9
 - d. Mike's bball game= Feb. 9
 - e. Cocoa in the lounge= Feb. 13
 - f. Birthday snacks= Feb. 23
 - g. Steps challenge= Jan. 30- March 5
- 3) "Legends Night"
 - a. Jan. 27
 - b. 18 attended
 - c. Great night and thank you notes were put in the bucket
- 4) 100 Day
 - a. Jan. 31
 - b. 1st grade dressed up as 100 year olds
- 5) Chinese New Year
 - a. Feb. 10
 - b. K dragon parade through the hallway
- 6) ECE Field Trip
 - a. Feb. 21 to the Children's Museum!!!!
- 7) "Give a Little Love"
 - a. 2b was the winning class and raised \$281.89
 - b. 2nd grade was the leading grade level with \$405.41
 - c. Overall= \$1679.45
- 8) Book fair (Jan. 23-27)
 - a. Made= \$1376.76
- 9) Enrollment:
 - a. ECE= 20
 - b. K= 77
 - c. 1st= 64
 - d. 2nd= 67
 - e. 3rd= 77
 - f. 4th= 69
 - g. 5th= 76
 - h. Total= 450
- 10) Upcoming date-
 - a. Feb. 28= Career fair at ISU
 - b. March 1-3= Dr. Seuss Days
 - c. March 3= BUG assembly
 - d. March 6-10= Lunch connect for 4th
 - e. March 6= Career fair at EIU
 - f. March 7= Running Record training K/1
 - g. March 13-17= Lunch connect for 3rd/5th
 - h. March 10= 5th Field Trip to U of I Engineering Open House
 - i. March 14= Running Record training 2/3, Reading Incentive Celebration
 - j. March 16= Running Record training 4/5, Title Night

Kyle Bielfeldt

Enrollment Numbers

- 6th Grade 80
- 7th Grade 64
- 8th Grade 75
- Total 219

January Student of the Month

- 6th Grade – Emily Fehr
- 7th Grade – Payton Allen
- 8th Grade – Logan Benningfield

Update on Math Double Lunches

We have had two meetings to discuss class changes and RtI. We have had a lot of good discussion on best practices and homework. We have two more meetings scheduled to continue this discussion and to create an RtI program that will benefit all of students.

February SIP Day

Middle School faculty spent the afternoon discussing the middle school concept and discussing ways that we can “reinvest” in the concept. Thank you to Mrs. Ricks for leading the discussion.

Horizon School to Watch

We will be visited by AIMS Horizon Schools to watch panel on March 9th

Open House/Title Night

We will be having our Open House/Title Night on March 2nd from 6-7. Student work will be the main part of the event. Teachers will have student work present for parents to view and see what we are doing here at the middle school. Middle School concept information will be given to all who attend and there will be raffle prizes and a contest between the grade levels for parental attendance.

ELAR Observations

We are continuing our ELAR teacher observations. Nearly all of our ELAR teachers from the middle school have observed either elementary school teachers or high school teachers. The purpose of the observations is to create vertical alignment within our curriculum and increase conversations between the buildings.

Career Fairs

I will be attending the ISU (2/28) and the EIU (3/6) career fairs looking to recruit a new 8th grade science teacher.

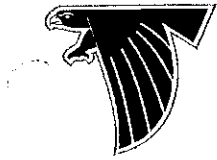
Upcoming Events

ISU Career Fair – 2/28

Character Assembly – 3/2

MAP Testing – 3/6-3/10

Horizon Visit – 3/9



Date February 13, 2017
TO: Members, Board of Education
FROM: Chris Garard - Principal
SUBJECT: Monthly Update

1. Enrollment- 324 (-5)
 - a. Freshmen – 93 (-1)
 - b. Sophomores – 90 (-1)
 - c. Juniors – 66 (-1)
 - d. Seniors – 75 (-2)
2. Practice SAT
 - a. 125+ Freshmen – Juniors signed up and took the practice SAT
3. Student registration is under way for all HS students
4. Jr. In-Service was held at the GCBC.
Speakers representing were: Parkland Community College, Olivet Nazarene, EIU, as well as Career and Technical Education representatives. Jr. Students then began the creation of their senior class schedules.
5. The HS has a committee looking into graduation rates and student mobility – looking into potential solutions.
6. Winter sports are wrapping up
 - a. Wrestling – Jacob Horsch and Payton Kean both advanced to IHSA Sectionals with Jacob advancing to the IHSA State Wrestling meet.
 - b. Girls Basketball finished with a record of
 - c. Boys Basketball finished with a record of
 - d. Cheerleaders finished their season.
 - e. Dance team finished their season.
7. Upcoming Dates - (**BOLD** items are invitations for the **BOE** to attend)
 - a. Musical - "The Drowsy Chaperone", March 10-11, 7:00
 - b. HOIC Honors Music Concert – March 14
 - c. **National Honor Society Induction and Reception, March 15, 2:30 at the HS**

Curriculum Office
February 2017 Board Report

- I. Professional Development
 - A. Annual Reviews of Curriculum
 - 1. Folder of each representative's report shared with Board members in early February.
- II. Assessments
 - A. Voluntary SAT Test at the High School saw unprecedented participation. 125 students voluntarily completed a full SAT exam.
 - B. English as Second Language Testing completed for all qualifying students.
- III. GCMS University Spring Workshop
- IV. Every Student Succeeds Act updates from conference
- V. Falcon Flyer (see below)