

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
January 23, 2017

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, January 23, 2017, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Elder, Johnson, Swearingen, Whitehouse, Young, and Zbinden in attendance. Also present were: Susan Riley, Chris Garard, Justin Kean, Kyle Bielfeldt, Ross Brown, Curriculum Director Erin Nuss, School Board Secretary Lori Kristensen and District Superintendent Jeremy Darnell.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

None

A motion to **go into executive session** at 6:15 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1).

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

Discussion of lawfully closed meeting minutes, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21).

Motion was made by board member Young and seconded by board Elder. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Zbinden and seconded by board member Whitehouse at 6:25 p.m. Motion carried by voice vote, with all board members present voting yes.

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Action Items to Consider From Executive Session

Accept Requests for:

Motion to accept the **resignation of Elizabeth Maske as the GCMS Middle School Cheer Sponsor** effective immediately. Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Motion to **accept the maternity leave request for Erica Kostoff** for 12 weeks beginning on April 14, 2017 or from the day of birth. Motion was made by board member Young and seconded by board member Zbinden. Motion carried by voice vote with all members present voting yes.

Motion to **accept the leave of absence from Head High School Girls Track Coach Erica Kostoff** for the 2016-2017 track season. Motion was made by board member Zbinden and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Motion to **accept the request for the retirement incentive program for Lucinda Petersen** with an effective retirement date at the conclusion of the 2019-2020 school year. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **hire Justin Wolter as an interim special education teacher** at GCMS Elementary School for the remainder of the 2016-2017 school year. Motion was made by board member Elder and seconded by board member Zbinden. Motion carried by roll call with all members present voting yes.

Motion to **approve Christian Rosenbeck, Patrick Bean, and Jake Johnson as volunteer assistant coaches** for GCMS High School baseball. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to approve the **early graduation request for Micah Moody** pending successful completion of all GCMS requirements at the conclusion of the fall semester of the 2017-2018 school year. Motion was made by board member Zbinden and seconded by board member Young. Motion carried by roll call with all members present voting yes.

Motion to approve the **early graduation request for Susan Harmet** pending successful completion of all GCMS requirements at the conclusion of the 2017-2018 school year. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

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Motion to **approve Tim Leonard, Greg Brucker, and Ella Herges as volunteer assistant coaches** for GCMS High School softball team. Motion was made by board member Whitehouse and seconded by board member Elder. Motion carried by voice vote with all members present voting yes.

Additional Agenda Items:

Nothing to report at this time.

Consent Agenda

Approve the minutes of the GCMS Regular and Executive Session Minutes of December 19, 2016.

GCMS Accounts Payable bills approved were \$484,579.78.

Education fund	\$333,740.14
Building fund	\$48,540.65
Debt Service fund	\$0.00
Transportation fund	\$45,197.24
IMRF/FICA fund	\$37,940.71
Capital Projects fund	\$0.00
W/C	\$0.00
TORT	\$19,161.04
F/HLS	\$0.00

GCMS Payrolls approved were \$384,701.37.

Education fund	\$344,982.32
Building fund	\$16,542.41
Transportation fund	\$2,313.79
TORT	\$20,862.85

FCSEC Accounts Payable bills approved were \$88,031.78.

Education fund	\$85,846.49
Building fund	\$177.86
IMRF/FICA Fund	\$2,007.43

FCSEC Payrolls approved were \$34,706.52 all in the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of July 2015.

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Approve Field Trips for:

- FFA to the University of Illinois for "Women Changing the Face of Ag" on 3/10/17
- Second Grade to the Gibson Area Hospital on 4/19/17
- Second Grade to the Museum of the Grand Prairie on 5/19/17

Approve the following donations:

Amount	From	Designation
\$300	Ginny and Brian Pulley	Student Lunch Support
\$150	Arends & Sons	FFA
\$2,148.70	Knights of Columbus	Special Education

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

Approve the use of the GCMS High School for the SAT Prep Class by Anastasios Sotirpoulos.

Motion to accept the **consent agenda** as presented in the board packet. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Advisory Reports:

Policy: Members - Adam Elder and Miranda Leonard

- a. Sections 1-4 were reviewed and submitted to IASB for adjustment.
- b. Mr. Darnell is reviewing sections 5-8 in January with a committee review in February.
- c. First Reading of the whole policy review will take place in March.

Building, Grounds, and Transportation: Members -Jamie Zbinden and Steve Swearingen

- a. Summer maintenance requests from the High School, Middle School and Elementary School are due in January.
- b. There will be a meeting at the end of February to secure requested summer projects.

Personnel and Finance: Members - Josh Johnson and Phil Whitehouse

- a. There will be staffing additions to the Elementary Special Education staff for the 2017-2018 school year - possibly two positions.
- b. There will likely be Paraprofessional additions for the 2017-2018 school year with a 20K cost per person.

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- c. New custodial hire date of July 1, 2017.
- d. Summer help considerations for maintenance. Three student positions will be available June 5 - July 28, 2017, 4 hours/per day from 8:00 am - Noon. \$10/per hour.

Strategy and Enrichment: Members – Tyler Young and Josh Johnson
No Report - Meeting in February (SIP Updates)

Building Administration Reports:

Principal's Reports:

High School Principal, Chris Garard

Principal report is attached to the minutes.

Middle School Principal, Kyle Bielfeldt

Principal report is attached to the minutes.

Elementary Principal, Justin Kean

Principal report is attached to the minutes.

Special Education, Rick Brackmann

No report

Curriculum Director, Erin Nuss

Teacher in-service - Temp Camp 2017

- Teacher leaders from each building and departments led a variety of sessions focused on effective usage of technology.
- The curriculum office received outstanding feedback from participants who felt the training was both highly personalized and extremely useful.

Annual review of curriculum

- Each department meets to analyze and reflect on the progression of their curriculum. The process has been improved and clarified through suggestions from the CCC committee this year.
- Art, Music, Social Studies and Agriculture departments will begin curriculum studies in January. The 19-month long process will require detailed analysis and thorough articulation of the curriculum for each course within the department.
- Illinois has designed new Arts Learning and Social Science standards this year.

Assessments

- Grading has not yet begun on Illinois Science Assessments. It is unlikely the school district will see results from last year before this year's test is administered.
- The Elementary School staff is participating in running records practice with their grade level teams in order to achieve inter-rater reliability going forward.
- The January Falcon Flyer has been distributed to all three schools and sent home with students.

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Superintendent's Report

Communication

- **Policy Review Update**
No report.
- **Financial Review**
Please refer to the Personnel and Finance committee report located in the Agenda Reports.
- **Building and Grounds Review**
Please refer to the Building, Grounds, and Transportation committee report in the Agenda Reports.
- **Staffing Review**
No Report
- **Legislative Review**
No Report

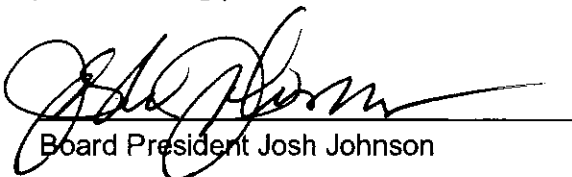
GCMS Calendar for the 2017-2018 school year

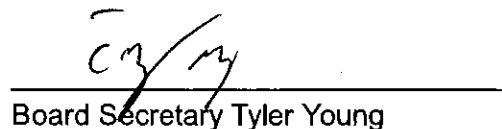
Motion to approve the **2017-2018 GCMS school calendar** as presented in the board packet. Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by roll call with all members present voting yes.

Bucket Drops

To the High School Cheer Squad and Mascot for including a Normal West student with down's syndrome as a honorary member of the squad at the HOIC tournament in Bloomington.

A motion to **adjourn the regular session** was made by board member Whitehouse and seconded by board member Young at: 6:57 p.m. Motion carried by voice vote, with all members present voting yes.


Board President Josh Johnson


Board Secretary Tyler Young



Date **January 17, 2017**
TO: **Members, Board of Education**
FROM: **Chris Garard - Principal**
SUBJECT: **Monthly Update**

1. Enrollment- 329 (-3)
 - a. Freshmen – 94 (=)
 - b. Sophomores – 91 (-1)
 - c. Juniors – 67 (-2)
 - d. Seniors – 77 (=)

2. 8th Grade Parent Night
 - a. Orientation meeting with parents of 8th grade students. Scheduling/Dr. Education were the big discussion topics.

3. IPA Model Handbook
 - a. Conversion of our current handbook and language to the Illinois Principal's Association model handbook.

4. Scheduling
 - a. 2017-2018 Scheduling process will be beginning

5. Upcoming Dates - (**BOLD** items are invitations for the **BOE** to attend)
 - a. Tuesday, January 24 – Wrestling Senior Night
 - b. Thursday, January 26 – Jr. In-service at GCBC
 - c. **Friday, January 27 – Legends Night – 6:45ish**
 - d. Thursday, February 2 – Girls Basketball Senior Night
 - e. Friday, February 3 – Voluntary SAT test
 - f. Friday, February 3 – Boys Basketball Senior Night
 - g. Saturday, February 25 – FFA Auction 1:00-4:00
 - h. Sunday, February 26 – Band Double Donation Dinner Concert

Kyle Bielfeldt**Enrollment Numbers**

- 6th Grade 80
- 7th Grade 64
- 8th Grade 75
- Total 219

November Student of the Month

- 6th Grade – Karah Jones
- 7th Grade – Kaylee Rogers
- 8th Grade – Ashlyn Allemand

8th Grade Career Day

Entire 8th grade class attended the EFE #330 Career Day at the I Hotel. Listened to different speakers about future career possibilities and what was required to enter into those respective fields. Upon returning to the school, our students talked with Mr. McDevitt and Mr. Garard about High School course and graduation requirements. The students were then broken into four smaller groups and had the opportunity to speak with high school students about the elective courses available. We would like to thank Mr. Garard, Mr. McDevitt, and the High School students that helped out for making our Career Day a very successful endeavor.

5 Essentials Survey

All of the Middle School students have completed the 5 Essentials Survey. We used our Social Studies classes to complete the survey. We would like to thank Ms. White for her help in handling the surveys. The information will be available later on www.illinoisreportcard.com

Math Double Lunches

We have scheduled four math double lunch meetings to help us improve our communication with in the Math Department. Focus of the meetings will be continuity in RtI placement and action.

Athletics

- Girls Volleyball has started their season
 - 8th Grade – 14
 - 7th Grade – 11
 - 6th Grade - 6

Upcoming Events

February 2 – Character Assembly

February 17 – School Dance

February 18 – Daddy Daughter Dance @ Middle School

Elementary School Board Report 1/23/17

- 1) BUG
 - a. Had an assembly on 1-6-17
 - b. EMPATHY is our character trait for the month (Next assembly is 2-3-17)
- 2) Social events for staff
 - a. Soup/crockpot meal on Jan. 20
 - b. "Winter Blues" Party in Feb. 3
 - c. Super bowl Food/chili= Feb. 9
- 3) Christmas Concert
 - a. We canceled due to weather
 - b. We recorded all grade levels signing and Walker posted it online (lots of compliments).
- 4) Meet the teacher
 - a. Katie Peterson hosted this on Jan. 10th
- 5) Book fair
 - a. Jan. 23-27th
- 6) Enrollment:
 - a. ECE= 20
 - b. K= 77
 - c. 1st= 63
 - d. 2nd= 67
 - e. 3rd= 75
 - f. 4th= 69
 - g. 5th= 76
 - h. Total= 447
- 7) Upcoming date-
 - a. Book fair= Jan. 23-27
 - b. Legend's Night= Jan. 27
 - c. Winter Blues Party= Feb. 3
 - d. Running Records training= Feb. 22-24