

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**SEPTEMBER 19, 2016**

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, September 19, 2016, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Elder, Leonard, Johnson, Swearingen, Whitehouse, Young and Zbinden in attendance. Also present were: Susan Riley, Reatha Owen, High School Principal Chris Garard, Middle School Principal Kyle Bielfeldt, Elementary School Principal Justin Kean, Curriculum Director Erin Nuss, FCSEC Director Rick Brackmann, School Board Secretary Doris DeFries and District Superintendent Jeremy Darnell.

The meeting started with the Pledge of Allegiance being recited by all present.

**Recognition of Visitors:**

Superintendent Darnell introduced Reatha Owen of the Illinois Association of School Boards who will be conducting the School Board Member Retreat later this evening.

A motion to **go into executive session** at 6:19 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1), Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11). Student disciplinary cases. 5 ILCS 120/2(c)(9). Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Young and seconded by board member Zbinden at 6:26 p.m. Motion carried by voice vote, with all board members present voting yes.

**Action Items to Consider From Executive Session**

**Accept Resignations and Employment for:**

Motion to approve **Michelle Schultz** as a volunteer coach for GCMS HS Volleyball for the 2016-2017 school year. Motion made by board member Young and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

**Other Items:**

Motion to approve the tuition reimbursement for **Elizabeth Maske** for Middle School Reading Specialist. Motion made by board member Leonard and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

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**Additional Agenda Items:**

None

**Consent Agenda**

GCMS Accounts Payable bills approved were \$529,062.52 (Education fund \$380,809.37- Building fund \$63,148.06- Debt Service fund \$0.00- Transportation fund \$35,153.38 - IMRF/Matching FICA and Medicare fund \$25,387.72 - Capital Projects fund \$0.00- W/C \$0.00 –TORT \$24,563.99- F/HLS \$0.00)

GCMS Payrolls approved were \$420,877.53 (Education fund \$379,305.02- Building fund \$15,834.03-Transportation fund \$2,387.04- TORT \$23,351.44)

FCSEC Accounts Payable bills approved were \$137,952.78. (Education fund \$136,313.91- Building fund \$171.82 - IMRF Fund \$1,467.05)

FCSEC Payrolls approved were \$34,871.85 all in the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of March 2015.

**Approve Field Trips for:**

- Ag Department - Bloomington for workshop 9/22
- Vocational / Ag departments - Parkland College for Open House 10/14
- HS Band - Krannert Performing Art Center 10/26
- 1st Grade - Radar Family Farms 10/12
- 5th Grade - Engineering Open House 3/10
- Art 4 - Sofa Art Show at Navy Pier 11/5
- Senior Class - University of Illinois 10/19
- Art 4 - University of Illinois FAA Day 10/7
- Senior Class - Parkland College 10/19

**Approve the following donations:**

<u>Amount</u>	<u>From</u>	<u>Designated To</u>
Sewing machine	Pat Gatrousis	Home Economics Department
\$40.00	David Stroh	FFA
\$2,264.63	Anonymous	HS Student Handbooks

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**Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:**

None to report.

Approve the minutes of the GCMS Regular and Executive Session Board Meeting of August 15, 2016. Motion made by board member Elder and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Motion to approve the **consent agenda** as presented in the board packet. Motion was made by board member Whitehouse and seconded by board member Leonard . Motion carried by roll call vote with all members present voting yes.

**Committee Reports:**

**Policy:** Members - Adam Elder, Jamie Zbinden and Miranda Leonard.

Board member Leonard reported on policy updates. Motion to accept Policy: 2:70, 6:100, 6:235, 7:10, 7:270, 7:340, 8:90, 8:110 as recommended. Motion was made by board member Whitehouse and seconded by board member Zbinden. Motion carried by roll call vote with all members present voting yes.

Policy update and consideration on 5:330, and Policy review by IASB Policy Press. A discussion was held regarding updating the vacation time for our staff as follows : 1-5 years - 10 days, 6-15 years - 15 days, and 16+ years - 20 days.

**Building, Grounds, and Transportation:** Members - Adam Elder, Steve Swearingen, and Jamie Zbinden.  
No Report.

**Personnel and Finance:** Members - Josh Johnson, Phil Whitehouse, and Tyler Young.  
No Report.

**Strategy and Enrichment:** Members – Tyler Young, Phil Whitehouse and Josh Johnson.  
No Report.

**Building Administrator Reports:**

**Principal Reports:**

(Principal reports are attached to these minutes.)

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High School Principal, Chris Garard

Mr. Garard stated that his buildings enrollment as of August 31st stands at 326. They held their first ever freshmen parent night which gave parents the opportunity to meet all the teachers and had a great response. He is very appreciative of the new sound system in the gym and stated it is fantastic to have one that works so well.

Middle School Principal, Kyle Bielfeldt

Mr. Bielfeldt commented that girls basketball season has begun. They are having students get involved with their community more by having 6th graders go to Holly Brook and 8th graders help out with meals on wheels.

Elementary Principal, Justin Kean

Mr. Kean was very pleased that Parent Orientation had over 70% of the students represented. The B.U.G. program has begun and the students really enjoy receiving their awards. They have had visits to the annex, fall pictures and the MAT testing for the kindergartners.

**Special Education:**

Rick Brackmann, FCSEC Director

No report.

**Curriculum Report:**

Erin Nuss, Curriculum Director

She stated they will have their first CCC meeting this Friday. They are looking into ideas to encourage handwriting. She has had good response to The Falcon Flyer that began last month.

**Bucket Drops**

Board member Swearingen to the high school and the Cheerleading Coach for the organized way they handled the Jr. Cheer Clinic at the home football game. Board member Johnson to our transportation department for the amazing job they do for us. Especially with the road construction projects they have had to contend with at the beginning of our school year. Superintendent Darnell thanked the staff and administrators for taking care of the day to day needs so well at their buildings. He is impressed by how well we serve our students and their families here at GCMS.

**Superintendent Report - Communications**

Thank you to Gene Alexander for the U.S. maps.

Thank you from the Seneca Family for the memorial donation.

Letter stating active membership in the Illinois Association of School Boards (IASB).

Thank you from the Tracy Reynolds family to the GCMS School District for family support.

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**GCMS FY17 Budget:**

Motion to approve the GCMS FY17 budget as presented. Motion made by board member Young and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

**Board Policy Handbook/Website**

Customization is underway with the first meeting set for September 20, 2016 from 10:00 A.M. - Noon.

**Insurance Summary Plan Description**

Motion to adopt the Insurance Summary Plan Description as presented. Motion made by board member Elder and seconded by board member Zbinden. Motion carried by roll call vote with all members present voting yes.

**Recognition of Schools**

Motion to adopt the Recognition of Schools for GCMS Elementary School, Middle School and High School for the 2016-2017 school year. Motion made by board member Leonard and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

A motion to **adjourn the regular session** was made by board member Young and seconded by board member Whitehouse at: 6:30 p.m. Motion carried by voice vote, with all members present voting yes.

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Board President Josh Johnson

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Board Secretary Tyler Young