

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**AUGUST 22, 2016**

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, August 22, 2016, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Elder, Leonard, Johnson, Swearingen, Whitehouse and Young in attendance. Also present were: Susan Riley, Jean Noellsch, Debra McCullough, Karley Bridgwater, Mackenzie Blythe, Karleigh Fiedler, Sydnee Barnes, Bethanie Price, Allie Heavilin, Ashlyn Britz, Taylor Engel, Ashlyn McPherson, Emma McGuire, Taylor Kafer, Samantha Groover, Keegan Brucker, Lauren Leonard, Katie Quinley, High School Principal Chris Garard, Middle School Principal Kyle Bielfeldt, Elementary School Principal Justin Kean, Curriculum Director Erin Nuss, FCSEC Director Rick Brackmann, School Board Secretary Doris DeFries and District Superintendent Jeremy Darnell.

The meeting started with the Pledge of Allegiance being recited by all present.

**Recognition of Visitors:**

The High School Cheerleading Squad attended the meeting with their Coach Miranda Leonard. Cheerleader Karley Bridgwater addressed the board and invited the board to their pep rally Friday afternoon and also to their game at 7 p.m. at PBL that same evening. The cheerleaders then asked the board to go outside so they could perform our school song for them. The board thanked them for coming and spreading their school spirit.

A motion to **go into executive session** at 6:22 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1), Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11). Student disciplinary cases. 5 ILCS 120/2(c)(9). Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Leonard and seconded by board member Swearingen at 6:32 p.m. Motion carried by voice vote, with all board members present voting yes.

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**Action Items to Consider From Executive Session**

**Accept Resignations and Employment for:**

Motion to accept the resignation of **Matt Crews** as certified HS P.E./Health teacher at GCMS CUSD #5, effective August 1, 2016, with thanks for his service. Motion made by board member Whitehouse and seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

Motion to accept the resignation of **Taylor Rubarts** as Middle School Volleyball Coach. Motion made by board member Young and seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

Motion to employ **Taylor Rubarts** as a Head Girls Softball Coach at GCMS High School for the 2016-17 school year. Motion made by board member Young and seconded by board member Swearingen. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Brian Hambleton** as a certified PE and Driver's Ed teacher for GCMS High School effective for the 2016/2017 school year pending meeting all requirements of GCMS CUSD #5. Motion made by board member Whitehouse and seconded by board member Swearingen. Motion carried by roll call vote with all members present voting yes.

Motion to accept the amended contract for **Kyle Bielfeldt** as Middle School Principal from 2016-2019. Motion made by board member Leonard and seconded by board member Elder. Motion carried by roll call vote with all members present voting yes.

Motion to hire **Ruth Rhodes** on behalf of the FCSEC as a Special Education Consultant, effective for the 2016/2017 school year pending meeting all requirements of GCMS CUSD #5. Motion made by board member Swearingen and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

Motion to accept the resignation of **Lisa Basala** as cook for the GCMS school district effective August 11, 2016, with thanks for her service. Motion made by board member Whitehouse and seconded by board member Elder. Motion carried by voice vote with all members present voting yes.

Motion to hire **Brian Hambleton** as the SADD instructor for Projection Ignition for the GCMS school district, effective for the 2016/2017 school year. Motion made by board member Young and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

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Motion to hire **Erin Kean** as Crossing Guard for 1.5 hours per week effective for the 2016/2017 school year. Motion made by board member Young and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

Motion to hire **Michelle Schultz** as the Volleyball Coach for GCMS Middle School, effective for the 2016/2017 school year. Motion made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

Motion to hire **Danette Johnson** as a part time teacher for 1.5 hours per week for the 2016/2017 school year. Motion made by board member Young and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

**Additional Agenda Items:**

Nothing to report at this time

**Consent Agenda**

Approve the minutes of the GCMS Regular and Executive Session Board Meeting of July 18, 2016.

GCMS Accounts Payable bills approved were \$592,129.31. (Education fund \$353,607.12- Building fund \$120,953.17- Debt Service fund \$0.00- Transportation fund \$5,018.31 - IMRF fund \$25,092.75 - Capital Projects fund \$0.00- W/C \$0.00 –TORT \$87,457.96- F/HLS \$0.00)

GCMS Payrolls approved were \$433,813.30. (Education fund \$391,668.62- Building fund \$16,256.19-Transportation fund \$2,414.70- TORT \$23,473.79)

FCSEC Accounts Payable bills approved were \$84,569.02. (Education fund \$82,949.69- Building fund \$142.54- IMRF Fund \$1,476.79)

FCSEC Payrolls approved were \$34,911.66 all in the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of February 2015.

**Approve Field Trips for:**

- 4th Grade to Springfield on May 12, 2017
- Red Army to Washington and Eureka on September 7, 2016
- FFA to Piatt County on September 20, 2016
- FFA to University of Illinois Campus on September 21, 2016
- FFA to Kewanee on September 17, 2016

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**Approve the following donations:**

<u>Amount</u>	<u>From</u>	<u>Designated To</u>
\$50.00	Mary Holsten	High School Library
\$50.00	Alamo Group	FFA

**Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:**

Gibson City Chamber of Commerce for the use of the Elementary School cafeteria on October 25, 2016 from 5:00 - 7:00 pm for a Halloween Costume Contest (weather location) with janitorial fees assessed.

Motion to approve the **consent agenda** as presented in the board packet. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

**Committee Reports:**

**Policy:** Members - Elder, Leonard, and Zbinden.

Board member Leonard reported on a meeting held August 8, 2016 regarding First Reading Policy: 2:70, 6:100, 6:235, 7:10, 7:270, 7:340, 8:90, 8:110. Policy update and consideration on 5:330, and Policy review by IASB Policy Press.

**Building, Grounds, and Transportation:** Members - Elder, Swearingen, and Zbinden.

Board member Elder reported on a meeting held August 8, 2016 regarding summer maintenance. The repair bill for the elementary stairs came in under budget at \$1,600.00 less than originally projected.

**Personnel and Finance:** Members - Johnson, Whitehouse, and Young.

Board member Whitehouse reported on a meeting held on Monday, August 1, 2016 regarding the \$300,000 tort loan due back to Working Cash by June 30, 2018 and refinancing bonds.

**Strategy and Enrichment:** Members – Johnson, Whitehouse, and Young.

Board member Young reported on a meeting held on Monday, August 1, 2016 regarding the board retreat scheduled for September 19, 2016 from 7:30 - 10:30 PM.

**Wellness:**

No report.

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**Building Administrator Reports:**

**Principals Report:**

(Principal reports are attached to these minutes.)

High School Principal, Chris Garard

Mr. Garard complimented Kari Ryan for the fantastic job she has done with organizing the buses this year. He said they had a terrific week last week with Freshman students on Monday evening, new staff on Tuesday and Wednesday, and FFA activities Friday night.

Middle School Principal, Kyle Bielfeldt

Mr. Bielfeldt thanked Melanie Dammkoehler and Jill Doran for the smooth registration process at his building. He also thanked the 6th grade team and all the teachers who helped make that evening such a huge success. They have had some minor maintenance issues at his building but the custodial staff is working through them.

Elementary Principal, Justin Kean

Mr. Kean stated they had a great turnout for Kindergarten Round-up and gave kudos to KiLee Lidwell-McFerren, Erin Nuss and Cathy Walker-Steidinger and the other staff who helped to make it a great night for the children and their families. He said his building is off to a great start and gave additional kudos to the custodial staff for all of their hard work.

**Special Education:**

Rick Brackmann, FCSEC Director

Mr. Brackmann reported that FCSEC ended up with \$51,000 in additional funds that will be split between the two districts. He also pointed out that the joint agreement was amended per ISBE's directive.

**Curriculum Report:**

Erin Nuss, Curriculum Director

Mrs. Nuss commented that GCMS University went very well this year. She said the PARCC results are in sooner than they normally are and that she expects the results to be very similar to our prior years results. They have plans for new assessments at the Elementary school as well as conducting fitness tests with the students.

**Bucket Drops**

Superintendent Darnell complimented the teachers for the enormous amount of work they have gone to to get ready for the new school year. He commented that the parking lots were full the week before school started with staff putting in a lot of extra time to prepare for the students return.

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**Superintendent's Report - Communications**

Superintendent Darnell reported on the \$10,000 Grant Award for Science Technology from Monsanto. He thanked Mrs. Nuss for all the hard work she put into us being able to receive the grant.

Superintendent Darnell reminded the board to Save the Date for the Board Retreat on September 19th, 2016 from 7:30 - 10:30 pm.

**FCSEC Budget:**

Motion to approve the FCSEC FY17 budget as presented. Motion made by board member Young and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

**Board Policy Handbook/Website**

Motion to approve the hire of IASB Policy Customization Service at a rate of \$5,400 to review and customize our Board Policy Handbook and website. Motion made by board member Leonard and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

**Ten Year Safety Survey Report**

Motion to approve the ten year safety survey report for the Regional Office of Education as presented. Motion made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

A motion to **adjourn the regular session** was made by board member Swearingen and seconded by board member Elder at: 7:08 p.m. Motion carried by voice vote, with all members present voting yes.

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Board President Josh Johnson

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Board Secretary Tyler Young