

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**JULY 18, 2016**

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Monday, July 18, 2016, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Elder, Johnson, Leonard, Swearingen, Whitehouse, Young and Zbinden in attendance. Also present were: Ross Brown, Susan Riley, Amanda Wetherell, High School Principal Chris Garard, Middle School Principal Kyle Bielfeldt, FCSEC Director Rick Brackmann, School Board Secretary Doris DeFries and District Superintendent Jeremy Darnell.

The meeting started with the Pledge of Allegiance being recited by all present.

**Recognition of Visitors:**

A motion to **go into executive session** at 6:17 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1), Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11). Student disciplinary cases. 5 ILCS 120/2(c)(9). Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Whitehouse and seconded by board member Leonard at 6:45 p.m. Motion carried by voice vote, with all board members present voting yes.

**Action Items to Consider From Executive Session**

**Approve Employment of Volunteer Coaches:**

Motion to approve the following individuals as volunteer coaches for the 2016/2017 school year pending meeting all requirements of GCMS CUSD #5. Motion made by board member Whitehouse and seconded by board member Zbinden. Motion carried by voice vote with all members present voting yes.

**Tim Leonard** – Middle School and High School Softball

**Greg Brucker** – Middle School and High School Softball

**Sarah Butler** – High School Girls Basketball

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**JULY 18, 2016**

**Accept Resignations for:**

Motion to accept the resignation of **Lauren Heap** as HS English teacher at GCMS CUSD #5, effective July 5, 2016, with thanks for her service. Motion made by board member Swearingen and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

**Approve Employment:**

Motion to employ **Tania Durre** as a certified teacher for High School English for GCMS, effective for the 2016/2017 school year pending meeting all requirements of GCMS CUSD #5. Motion made by board member Young and seconded by board member Swearingen. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Lori Frashier** as a certified teacher for High School Spanish for GCMS, effective for the 2016/2017 school year pending meeting all requirements of GCMS CUSD #5. Motion made by board member Leonard and seconded by board member Zbinden. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Stacy Grauer** as a paraprofessional for GCMS, effective for the 2016/2017 school year pending meeting all requirements of GCMS CUSD #5. Motion made by board member Zbinden and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Michelle Schultz** as a certified teacher for High School P.E. for GCMS, effective for the 2016/2017 school year pending meeting all requirements of GCMS CUSD #5. Motion made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Guy Percy** as the GCMS High School Boys Varsity Golf Coach for GCMS CUSD #5, effective for the 2016/2017 school year. Motion made by board member Swearingen and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Taylor Rubarts** as the Middle School Softball Coach for GCMS CUSD #5, effective for the 2016/2017 school year. Motion made by board member Zbinden and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

**Other Actions:**

Motion to waive tuition fees for **Seeff Grauer's** children to attend GCMS CUSD #5 for the 1<sup>st</sup> quarter of the 2016/2017 school year. Motion made by board member Leonard and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

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**Additional Agenda Items:**

Nothing to report at this time

**Consent Agenda**

Approve the minutes of the GCMS Regular and Executive Session Board Meetings of June 16, 2016.

GCMS Accounts Payable bills approved were \$477,413.91. (Education fund \$285,972.34- Building fund \$85,675.79- Debt Service fund \$0.00- Transportation fund \$6,859.08 - IMRF fund \$14,510.13 - Capital Projects fund \$0.00- W/C \$0.00 –TORT \$84,396.57- F/HLS \$0.00)

GCMS Payrolls approved were \$449,463.95. (Education fund \$406,534.08 - Building fund \$16,959.03 - Transportation fund \$2,470.26 - TORT \$23,500.58)

FCSEC Accounts Payable bills approved were \$59,739.19. (Education fund \$56,892.16- Building fund \$1,642.04 - IMRF Fund \$1,204.99)

FCSEC Payrolls approved were \$36,866.65 all from the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of January 2015.

**Approve Field Trips for:**

No Requests

**Approve the following donations:**

<u>Amount</u>	<u>From</u>	<u>Designated To</u>
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**Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:**

Lions Club for the use of the Elementary cafeteria and kitchen on Sunday, March 12, 2017 from 6:00 a.m. – 2:00 p.m. for the Pancake Breakfast with no fees assessed.

Motion to approve the **consent agenda** as presented in the board packet. Motion was made by board member Young and seconded by board member Elder. Motion carried by roll call vote with all members present voting yes.

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**Committee Reports:**

**Policy:** Members - Elder, Leonard, and Zbinden.

No report. Next meeting date will be held on Monday, August 8, 2016.

**Building, Grounds, and Transportation:** Members - Elder, Swearingen, and Zbinden.

No report. Next meeting date will be held on Monday, August 8, 2016.

**Personnel and Finance:** Members - Johnson, Whitehouse, and Young.

No report. Next meeting date will be held on Monday, August 1, 2016.

**Strategy and Enrichment:** Members – Johnson, Whitehouse and Young.

No report. Next meeting date will be held on Monday, August 1, 2016.

**Wellness:**

No report.

**Building Administrator Reports:**

**Administration Reports**

High School Principal Chris Garard:

Mr. Garard gave a shoutout to the custodial and maintenance staff for how fantastic his building looks. He also showed some information about creating a State of the School project that would basically be an online version of a yearbook.

Middle School Principal, Kyle Bielfeldt:

Mr. Bielfeldt commented that he is looking forward to starting the school year. He complimented the custodial staff on how hard they have been working on his building and that it looks great. He thanked Lori Kristensen for helping out with the transition at the middle school with new staff members Jill Doran and Melanie Dammkoehler.

**Special Education**

Rick Brackmann, FCSEC Director:

He reported that TIF money can be used for capital projects or maintenance. For every child that lives within TIF II, you can spend the entire amount of that child's cost however you would like.

**Superintendent's Report**

**Correspondence/Communications:**

Superintendent Darnell reported that Sarah Sarantakos is back and working half time in the Unit Office. He stated that she has done a good job transitioning to her new position.

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A thank you was received from Beth Tabor for a gift.

A thank you was received from Judy Weber-Jones for a retirement gift.

A thank you was received from Joan Broaddus for a retirement gift.

**Bucket Drops:**

From Mr. Darnell to the Unit Office Staff for all of their hard work as everyone gets acclimated to their new positions. The board thanked the staff as well for their efforts.

**Board Retreat:**

A save the date for September 8, 2016, from 6:00 – 9:00 pm. A representative from IASB will come and talk about best practices as well as past practices. Motion to pay IASB \$400 to facilitate the September 8, 2016 Board Retreat. Motion made by board member Leonard and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

**Blanket Special Risk Insurance:**

Motion to accept the quote for \$1,453.79 for Catastrophe K-12 Blanket Risk Insurance from AIG. The state determined that we had to have additional catastrophic coverage. Motion made by board member Elder and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

**Dairy Bid**

Motion to accept the dairy bid as presented. Motion made by board member Young and seconded by board member White. Motion carried by roll call vote with all members present voting yes.

**GCMS Budget:**

Motion to approve the tentative FY17 budget as presented and set the budget hearing for September 19, 2016 at 6:00 pm. Mr. Darnell is very encouraged by our increased revenue and decreased expenditures. Motion made by board member Young and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

A motion to **adjourn the regular session** was made by board member Whitehouse and seconded by board member Young at 7:14 p.m. Motion carried by voice vote, with all members present voting yes.

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Board President Josh Johnson

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Board Secretary Tyler Young