

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
THURSDAY JUNE 16, 2016

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Thursday, June 16, 2016, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Swearingen, Leonard, Young, Elder, Zbinden, Whitehouse and Johnson in attendance. Also present were: Patrick Bean, Adam Bean, Kelly Bean, David Bean, Brooke Bonds, Rhett Brucker, Susan Riley, Chrystal Little, Debra McCullough, Dustin White, Will Brumleve, Tom Stone, Pete Hornstein, Bob Huppert, Zach Johnson, Nick Schultz, Mark Ward, High School Principal Chris Garard, Middle School Principal Jeremy Darnell, Elementary School Principal Justin Kean, Middle and Elementary School Assistant Principal KiLee McFerren, Curriculum Director Erin Nuss, FCSEC Director Rick Brackmann, School Board Secretary Doris DeFries and District Superintendent Anthony Galindo.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

HS Track Coach Mark Ward was present to talk about how well the track team performed at the state meet. Four team members qualified to be there, with Zach Johnson and Nick Schultz making it to the finals. Zach Johnson placed 4th in 110 hurdles, while Nick placed 4th in the triple jump, 3rd in the high jump and 1st place in the long jump. Nick now holds the long jump school record. Coach Ward went on to say he is very proud of the whole team and gave kudos to Coach Stone and Coach Kostoff as well. The board members thanked them for all of their accomplishments.

HS Baseball Coach Dustin White was present to advocate for retention of his baseball coaching position. He acknowledged that he is vocal with the players. He feels he is making drastic changes to improve the program. He thanked the board for their time and hopes it can be addressed further. Multiple visitors were present to speak on Coach White's behalf as well as to read letters from those not able to be present.

A motion to **go into executive session** at 6.47 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1), Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11). Student disciplinary cases. 5 ILCS 120/2(c)(9). Motion was made by board member Young and seconded by board member Leonard. Motion carried by roll call vote with all board members present voting yes.

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A motion to **return to open session** was made by board member Leonard and seconded by board member Whitehouse at 8:05 p.m. Motion carried by voice vote, with all board members present voting yes.

Action Items to Consider From Executive Session

Accept Resignations for:

No motion was made regarding the non-renewal of **Dustin White** as MS and HS Boys Baseball Coach at GCMS schools.

Motion to accept the retirement of **Karen Long** as a Crossing Guard for GCMS with thanks for her service to the district. Motion made by board member Swearingen and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to accept the resignation of **Katrina Schoonover** as a teacher aide for GCMS, effective the end of school year 2015/2016, with thanks for her service. Motion made by board member Swearingen and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Motion to accept the resignation of **Casey Callaway** as summer help for 2016, with thanks for his service. Motion made by board member Whitehouse and seconded by board member Zbinden. Motion carried by voice vote with all members present voting yes.

Motion to accept the resignation of **Kathryn Elg** as HS Spanish teacher at GCMS CUSD #5, effective immediately, with thanks for her service. Motion made by board member Leonard and seconded by board member Zbinden. Motion carried by voice vote with all members present voting yes.

Motion to accept the resignation of **Matt Crews** as MS and HS Girls Softball Coach at GCMS schools, effective immediately with thanks for his service. Motion made by board member Young and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to accept the retirement of FCSEC Director **Rick Brackmann**, effective the end of school year 2016/2017, with thanks for his service. Motion made by board member Swearingen and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Approve Employment:

Motion to employ **Tammy Seneca** for ES START team beginning 2016/2017 school year with a stipend of \$1,000/year. Motion made by board member Swearingen and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

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For Summer School (ESY)

June 27 – July 1, July 11 – 15, and July 25 – 29, 2016 from 8:00 AM – 12:00 PM

Motion to employ **Caity Heap** as summer school teacher at the TRS summer school rate of \$32.97/hour for GCMS CUSD #5. Motion made by board member Leonard and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Samantha Landeck** as a summer school teacher's aide at a rate of \$10.00/hour for GCMS CUSD #5. Motion made by board member Leonard and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Maureen Keigher** as a summer school teacher's aide at a rate of \$10.00/hour for GCMS CUSD #5. Motion made by board member Leonard and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Sarah Uden** as a Certified Occupational Therapy Assistant at a rate of \$24.24/hour for FCSEC. Motion made by board member Swearingen and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

Approve Employment of Volunteer Coaches:

Motion to approve the following individuals as Middle School volunteer coaches for the 2016/2017 school year pending meeting all requirements of GCMS CUSD #5. Motion made by board member Leonard and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Softball

Ryan Tompkins

Baseball

Mark Berry

Mike Schwenk

Cal Denecke

Medical Leave Request:

Motion to approve the unpaid leave of absence request for **Jenae Ladage** for the first semester of the 2016-2017 school year with a return date of January 3, 2017. Motion made by board member Zbinden and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Under 4.2

Information on OEE litigation if any.

Under 4.3

Discipline reports

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Under 4.4

Motion to open the full and redacted executive session minutes of November 24, 2015 through May 19, 2016, minutes to the public. Motion made by board member Swearingen and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

Additional Agenda Items:

Nothing to report at this time

Consent Agenda

Approve the minutes of the GCMS Regular and Executive Session Board Meetings of May 19, 2016.

GCMS Accounts Payable bills approved were \$389,805.35 (Education fund \$259,021.05- Building fund \$41,954.25- Debt Service fund \$0.00- Transportation fund \$49,781.34 - IMRF fund \$18,726.39 - Capital Projects fund \$0.00- W/C \$0.00 –TORT \$20,322.32- F/HLS \$0.00 GCMS Payrolls approved were \$381,778.58 (Education fund \$341,422.09- Building fund \$16,913.05-Transportation fund \$2592.79- TORT \$20,850.65. FCSEC Accounts Payable bills approved were \$21,834.79 Accounts Payable (Education fund \$20,067.33- Building fund \$145.35 - IMRF Fund \$1,622.11 FCSEC Payrolls approved were \$32,369.39 all in the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of December 2014.

Approve Field Trips for:

No requests.

Approve the following Donations:

<u>Amount</u>	<u>From</u>	<u>Designated to</u>
\$545.00	GCMS After Prom	Class of 2017
\$ 15.79	Target	GCMS High School Activity Account
\$ 50.00	Target	GCMS High School Activity Account

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Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

The City of Gibson for use of our bicycle racks for the pool area for the summer with fees waived.

Julie Stipp for the use of the Middle School kitchen on June 17th and 18th, 2016 with no fees assessed.

Approve the payment of bills that will be due before the next board meeting, but are bills for July FY17 expenditures.

Approve the Prevailing Wage Resolution for the 2016/2017 school year.

Motion to approve the consent agenda as presented in the board packet. Motion was made by board member Elder and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Committee Reports:

Policy: Members - Elder, Leonard, and Zbinden.
No report.

Building, Grounds, & Transportation: Members - Elder, Swearingen, and Zbinden.
No report.

Personnel & Finance: Members - Johnson, Whitehouse, and Young.
A meeting was held with the GCMSEA on the insurance cost increases. The services offered by Bushue Human Resources, Inc. were discussed as well.

Motion to consider – Approve the memorandum of Understanding with the GCMSEA concerning the language change and the Board of Education contribution towards the current employee only monthly premium for the term of this agreement, effective July 1, 2016. Motion made by board member Whitehouse and seconded by board member Elder. Motion carried by roll call vote with all members present voting yes.

Motion to consider – Approve the memorandum of Understanding with the GCMS Paraprofessional Association concerning the language change and the Board of Education contribution towards the current employee only monthly premium for the term of this agreement, effective July 1, 2016. Motion made by board member Whitehouse and seconded by board member Swearingen. Motion carried by roll call vote with all members present voting yes.

Motion to consider - Approve the Board of Education contribution towards the non-association current employee only monthly premium effective July 1, 2016 the same amount as the Association staff increases.

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Motion made by board member Elder and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

Motion to consider – Approve the three (3) year contract with Bushue Human Resources, Inc. as presented. \$6,900 for FY17, \$7,020 for FY18 and \$7,140 for FY19. Motion made by board member Elder and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Safety report given by Superintendent Galindo.

Wellness report provided by Superintendent Galindo.

Building Administrator Reports:

Principals Report:

Reports are attached to these minutes.

High School Principal Chris Garard

Middle School Principal, Jeremy Darnell

Elementary Principal, Justin Kean

Elementary Assistant Principal, KiLee McFerren presented on Kindergarten transition information.

Curriculum Report: Erin Nuss, Curriculum Director

GCMS Building School Improvement Plans

Motion to consider to approve the SIP plans as presented. Motion was made by board member Whitehouse and seconded by board member Swearingen. Motion carried by roll call vote with all members present voting yes.

Regular Board Meeting Dates for 2016

Motion to consider – Approve the regular board meeting dates as amended. Effective with the July 18th, 2016 meeting, they will now be held on Monday evenings. Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

Ford County Special Education Cooperative Report:

Motion to consider – Approve the FY17 Tentative Budget for FCSEC and set the FCSEC budget hearing for August 22, 2016 at 6:00 PM. Motion was made by board member Leonard and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

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Mr. Brackmann mentioned that FCSEC was slated to get a federal dollars increase of \$30,000 and that they had not had an increase in 7 or 8 years. They are also looking into ways to use grant money for professional development.

Superintendent’s Report

Correspondence/Communications:

Superintendent Galindo reported that Mr. Darnell has completed the OMA and FOIA training required by the State of Illinois.

A thank you was received from the family of Jean Lidwell for a donation on her behalf.

A thank you from Project Ignition and Judy Weber-Jones to Chuck Marx and Anderson Ford for sponsoring the Ford Drive 4 UR School event where Project Ignition received \$6,000.

Bucket Drops:

GCMS Family...Thanks from Mr. Galindo for his time spent serving the GCMS district.

Bidding Information:

Motion to consider: Approve the bread bid for the 2016/2017 school year from Aunt Millie’s as presented. Motion was made by board member Young and seconded by board member Swearingen. Motion carried by roll call vote with all members present voting yes.

ITEM	ALPHA	AUNT MILLIES	LAST
Sandwich bread	\$1.79	\$1.48	\$1.79
3.5” buns	\$1.44 / 12 ct	\$1.44 / 12 ct	\$1.44 / 12 ct
4” buns		\$7.54 / 60ct	\$7.20 / 60 ct
6” hot dog buns	\$7.20 / 60 ct	\$7.50 / 60 ct	\$7.20 / 60 ct
Dinner rolls	\$3.24 / 24 ct	\$2.49 / 24 ct	\$3.24 / 24 ct
Steak rolls	\$4.50 / 24 ct	\$4.80 / 24 ct	\$4.50 / 24 ct

Motion to consider – Approve the trash hauling bid for 2016/2017 school year to Area One Disposal as presented. Motion was made by board member Zbinden and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

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PICK UP	NEW BID	PREVIOUS YEAR
During school year	\$2,073	\$1,953 / month + fuel
Extra pick-ups	\$80.00 / 3 yards	\$72.00 / 3 yards + fuel
Summer removal	\$640 / month	\$656 / month +fuel

Bullying Plan Review

Each principal reviewed the building incidences in each of their respective buildings and it was decided that no change in plans was needed at this time.

Elementary Playground Project

We received \$5,000 from the PTA for the project.

Master Board Member Activities Summary

Mr. Galindo handed the board members information regarding master board member activities from IASB for the board members to return.

Property/Casualty Insurance

Motion to consider – Approve the insurance renewal with Liberty Mutual for FY17 at the cost of \$ 72,052. Motion was made by board member Young and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes. It was decided to increase our liability coverages from 3 million to 5 million as suggested.

Treasurer's Bond

Motion to approve the Treasurer's Bonds for GCMS and for FCSEC for FY 2017 as presented. Motion was made by board member and seconded by board member . Motion carried by roll call vote with all members present voting yes.

A motion to **adjourn the regular session** was made by board member Swearingen and seconded by board member Elder at: 9:00 p.m. Motion carried by voice vote, with all members present voting yes.

Board President Josh Johnson

Board Secretary Tyler Young