

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
THURSDAY MAY 19, 2016

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Thursday, May 19, 2016, at 6:15 p.m. in the GCMS Board Room located at 307 N Sangamon Ave., Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Swearingen, Leonard, Zbinden, Whitehouse and Johnson in attendance. Also present were: Judy Weber-Jones, Emily Allen, Mikayla Baillie, James Fairfield, Nick Meunier, Ross Brown, Susan Riley, Jean Noellsch, High School Assistant Principal Mike Allen, Middle School Principal Jeremy Darnell, Elementary School Principal Justin Kean, Curriculum Director Erin Nuss, Unit Office Administrative Assistant Doris DeFries and District Superintendent Anthony Galindo.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

Judy Weber-Jones and a group of students with Project Ignition gave a presentation to the board. The students played a WCIA news clip that recognized Project Ignition and all they do. The board members were also shown a video that the students created to raise awareness to drive safely at prom time. It depicted a group of teens who did not all wear their seat belts and also let their cell phones distract them. Unfortunately, it resulted in the “death” of one of the students. The board members were very impressed with the video and thanked the students for their accomplishment. Judy and the students thanked the board for the Minneapolis, MN trip they had taken. They went on to show awards they received for all their hard work. The board expressed their gratitude to Judy for all of Project Ignitions accomplishments since the program began in 2005.

A motion to **go into executive session** at 6:33 p.m. for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c)(1), Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11). Student disciplinary cases. 5 ILCS 120/2(c)(9). Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Zbinden and seconded by board member Swearingen at 7:10 p.m. Motion carried by voice vote, with all board members present voting yes.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
THURSDAY MAY 19, 2016

Action Items to Consider From Executive Session

Accept Resignations for:

Motion to non-renew **Sarah Butler** as HS Girls Assistant Basketball Coach at GCMS, effective immediately with thanks for her service to our district. Motion made by board member Whitehouse and seconded by board member Swearingen. Motion carried by voice vote with all members present voting yes.

Motion to accept the resignation of **Patrick Maus** as summer help for 2016. Motion made by board member Whitehouse and seconded by board member Leonard . Motion carried by voice vote with all members present voting yes.

Motion to accept the resignation of **Susan Riley** as co-sponsor of the HS Student Council, effective the end of school year 2016/2017 with thanks for her years of service to the district. Motion made by board member Zbinden and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Motion to accept the resignation of **Kaitlyn Henrichs** as Elementary Aide at GCMS, at the end of school year 2015/2016, with thanks for her years of service. Motion made by board member Swearingen and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Motion to accept the retirement/resignation of **Cheryl Elder** as Occupational Therapy Assistant for FCSEC, on behalf of FCSEC, at the end of school year 2015/2016, with thanks for her years of service. Motion made by board member Swearingen and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Additional Considerations:

Compensate **Doris DeFries** for the Unit Office Manager responsibilities she has taken on since the absence of our Unit Office Manager through June 30, 2016, with a one time additional salary payment of \$2,782. Motion made by board member Whitehouse and seconded by board member Zbinden. Motion carried by roll call vote with all members present voting yes.

Compensate **Lori Kristensen** for the Unit Office Administrative Assistant responsibilities she will be taking on through June 30, 2016, with a one time additional salary payment of \$438. Motion made by board member Leonard and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
THURSDAY MAY 19, 2016

Approve Employment:

Motion to employ **Doris DeFries** as the Unit Office Manager and School Board Secretary for GCMS CUSD 5, beginning July 1, 2016, with a FY17 salary of \$45,168.30 for GCMS and a stipend of \$7,031.70 for administrative service for FCSEC. Motion made by board member Leonard and seconded by board member Zbinden. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Lori Kristensen** as the Unit Office Administrative Assistant for GCMS CUSD 5, beginning July 1, 2016, with a FY17 salary of \$37,916.53 for GCMS duties and a stipend of \$2,083.47 for administrative service for FCSEC. Motion made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Katie Peterson** as HS Girls Assistant Basketball Coach GCMS CUSD 5, beginning August 17, 2016, with a beginning TRS stipend of \$3,987.80. Motion made by board member Zbinden and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Kip Rutledge** as HS Assistant Football Coach GCMS CUSD 5, beginning FY2017, with a beginning IRS stipend of \$3,629. Motion made by board member Zbinden and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Miranda Leonard** as HS Girls Cheerleading Coach for GCMS CUSD 5, beginning the school year 2016/2017 with an IRS stipend of \$3,992. Motion made by board member Whitehouse and seconded by board member Zbinden. Motion carried by roll call vote with all members present, with the exception of Miranda who abstained, voting yes.

Approve Employment of Volunteer Coaches:

Motion to approve the following individuals as volunteer coaches. Motion made by board member Whitehouse and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

TENNIS

Shannon Greer

GOLF

Mark Spangler

FOOTBALL

Josh Carter
Brandon Luttrell
Todd McNutt
Rob Schmitt
Seeff Grauer
Robby Dinkins

BASKETBALL

BOYS

Anthony Richard

GIRLS

Lacey Gleeson

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
THURSDAY MAY 19, 2016

Approve Administrator Contracts:

Motion to approve the administrator contract for _____ as presented.

(One motion for each contract.)

Mike Allen Motion made by board member Leonard and seconded by board member Whitehouse.

Justin Kean Motion made by board member Zbinden and seconded by board member Leonard.

Chris Garard Motion made by board member Whitehouse and seconded by board member Zbinden.

KiLee McFerren Motion made by board member Leonard and seconded by board member Johnson.

Erin Nuss Motion made by board member Swearingen and seconded by board member Zbinden.

All motions carried by roll call vote with all members present voting yes.

Medical Leave Request:

Motion to approve a maternity leave request of **Jordan Ryan** with an approximate start date of September 12, 2016, for 12 weeks with an estimated return date of December 5, 2016. Motion made by board member Swearingen and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

Additional Agenda Items: Nothing to report at this time

Consent Agenda

Approve the minutes of the GCMS Regular and Executive Session Board Meetings of April 21, 2016.

GCMS Accounts Payable bills approved were \$489,452.08(Education fund \$263,086.63- Building fund \$25739.39- Debt Service fund \$118,080.00- Transportation fund \$52,856.54 - IMRF fund \$18,324.69 - Capital Projects fund \$0.00- W/C \$0.00 –TORT \$11,364.83- F/HLS \$0.00 GCMS Payrolls approved were \$193,595.21 (Education fund \$173,536.92- Building fund \$8,389.88-Transportation fund \$1,258.18- TORT \$10,410.23. FCSEC Accounts Payable bills approved were \$64,745.29 Accounts Payable (Education fund \$63,123.34- Building fund \$145.89 - IMRF Fund \$1,476.06 FCSEC Payrolls approved were \$16,839.60 all in the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, and the destruction of executive session tapes through the end of November 2014.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
THURSDAY MAY 19, 2016

Approve Field Trips for:

Senior Class to St. Louis on May 23, 2016, from 6:15 AM - 9 PM

FFA to St. Louis on May 21, 2016 from 6 am - 9 pm

Approve the following Donations:

<u>Amount</u>	<u>From</u>	<u>Designated to</u>
\$1,000.00	Niemann Foods Inc	Elementary School Activities
\$500.00	National Youth Leadership Council	Project Ignition
\$150.00	John and Barbara Kirkpatrick	FFA
\$1,000.00	Niemann Foods Inc	Middle School Activities
\$1,498.70	Illinois State Council	HS Knights of Columbus
\$2,000.00	Anonymous	GCMS Baseball

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

*Middle School grass area and HS practice football fields for Youth Football Program from 7/25 - 11/7, 5 - 7 pm for practices and 11am - 7 pm for games with fees waived.

*MS Baseball and HS Softball and Fields for Youth Baseball Program from May 15, 2016 - June 30, 2016 and HS baseball field on May 15, with fees waived.

Motion to approve the **consent agenda** as presented in the board packet. Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

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SCHOOL BOARD MINUTES OF MEETING
THURSDAY MAY 19, 2016

Committee Reports:

Policy: Members - Elder, Leonard, and Zbinden.

Motion to approve final reading of the policy updates from the February 2016 – Issue 91 of Policy Press: 6:130, 6:300, 7:150, 7:190, 7:200, 7:210, 7:220, 7:230, 7:240, and 7:305 as presented. The committee members were very comfortable with the way it was written overall. They noted that some verbage regarding bus discipline was removed. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

Building, Grounds, & Transportation: Members - Elder, Swearingen, and Zbinden.

No report.

Personnel & Finance: Members - Johnson, Whitehouse, and Young.

Report on the discussions of the May 5th, 2016, meeting regarding the insurance cost increases and staffing. There was a request from the GCMSMEA to set up a meeting with them.

Safety report given by Superintendent Galindo.

Mr. Galindo reported that we would continue the online training as that is working out very well. There is a stairway issue at the elementary school that will be addressed. As well as some rose bushes on the south side of the building that need to be removed.

Wellness report provided by Superintendent Galindo.

Mr. Galindo mentioned that we have been proactive and removed snacks from the schools and watch what we serve. There are also still plans for a Health Fair. Mr Darnell mentioned that he and a staff member from Gibson Hospital are pursuing other possibilities as well. Motion to approve the Wellness Plan updates as presented. Motion was made by board member Whitehouse and seconded by board member Zbinden. Motion carried by roll call vote with all members present voting yes.

Building Administrator Reports:

Principals Report:

Middle School Principal Jeremy Darnell, and Elementary School Principal Justin Kean addressed the board, reporting on staffing, current activities and planned events in their respective buildings. (Principal reports for all buildings are attached to these minutes).

Ford County Special Education Cooperative Report:

None given at this time.

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SCHOOL BOARD MINUTES OF MEETING
THURSDAY MAY 19, 2016

Curriculum Report:

Erin Nuss, Curriculum Director (See attached curriculum reports.)

Superintendent's Report

Correspondence/Communications:

Superintendent Galindo reported on a notice of grant receipt from IPRF for \$2,730 to be used towards water absorbing carpet for the MS entry.

Bucket Drops:

The MS and HS Spring Arts Show was once again a huge success this year.

Unit Office Staff - Mr. Galindo was very appreciative of the additional tasks that Beth Tabor and Doris DeFries have done for the office recently. The board also thanked the Unit Office staff for their efforts in keeping the office running smoothly in Sarah Sarantakos' absence.

IMRF Authorized Agent appointment:

Motion to approve: The appointment of Doris DeFries as the IMRF Authorized Agent for GCMS effective immediately. Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Motion to approve: The appointment of Doris DeFries as the IMRF Authorized Agent for FCSEC effective immediately. Motion was made by board member Swearingen and seconded by board member Zbinden. Motion carried by roll call vote with all members present voting yes.

Retirement Gifts

<u>Years of Service for GCMS, Gibson City, and Melvin-Sibley Schools</u>	<u>Amount</u>
5 - 10	\$100
11 - 15	\$150
16 - 19	\$200
20 and over	\$300

Motion to approve the retirement gifts for GCMS as presented. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call vote with all members present, with the exception of Swearingen who abstained, voting yes.

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
THURSDAY MAY 19, 2016

Regular Board Meeting dates for 2016

Motion to approve the regular board meeting dates as amended. Effective with the July 18th, 2016 meeting, they will now be held on Monday evenings. Motion was made by board member Leonard and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

8th Grade Promotion

Motion to approve May 27, 2016, at 9:30 a.m. for the 8th Grade Promotion.

Motion was made by board member Swearingen and seconded by board member Whitehouse. Motion carried by voice vote with all members present voting yes.

IHSA COOP Agreement

Motion to approve the COOP agreement for HS Wrestling with Fisher for school year 2016/2017. Motion was made by board member Leonard and seconded by board member Zbinden. Motion carried by roll call vote with all members present voting yes.

Post Issuance Tax Compliance Report

No action required.

IASB Call for Resolutions

Board member Tyler Young had requested that Mr. Galindo look into the process and timeline for submitting a resolution. The idea was to show support for the hospital. Last year they voted overwhelmingly to remove hospitals from non-profit organization status. It was suggested to write a letter of support to the hospital instead.

Member Steve Swearingen did inquire about our liability coverages and it was noted that they were increased a couple of years ago and were deemed adequate.

A motion to **adjourn the regular session** was made by board member Swearingen and seconded by board member Whitehouse at: 8:03 p.m. Motion carried by voice vote, with all members present voting yes.

Board President Josh Johnson

Board Secretary Tyler Young