

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
MARCH 17, 2016

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Thursday, March 17, 2016, at 6:15 pm in the GCMS Board Room located at 307 N Sangamon Ave. Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Swearingen, Leonard, Young, Elder, Zbinden, Whitehouse and Johnson in attendance. Also present were, Susan Riley, Ross Brown, Angie Funk, Kyle Bielfeldt, High School Principal Chris Garard, Assistant High School Principal Mike Allen, Middle School Principal Jeremy Darnell, Elementary School Principal Justin Kean, FCSEC Director Rick Brackmann, Curriculum Director Erin Nuss, District Superintendent Anthony Galindo, and Board Secretary Sarah Sarantakos.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

A motion to go **into executive session** at 6:16 pm for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c) (1), Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11). Student disciplinary cases. 5 ILCS 120/2(c)(9). Motion was made by board member Elder and seconded by board member Swearingen. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Whitehouse and seconded by board member Young at 6:46 pm. Motion carried by voice vote, with all board members present voting yes.

Action Items to Consider From Executive Session

Accept Resignation for:

Motion to accept the resignation **Lauren Heap as High School Cheerleading Sponsor** at the end of the school year 2015-2016, pending a suitable replacement is found, with thanks for her years of service to our district. Motion made by board member Leonard and seconded by board member Young. Motion carried by voice vote with all members present voting yes.

Motion to accept the resignation/retirement of **Joan Broaddus as the Middle School Assistant Secretary** effective June 30, 2016, with thanks for her years of service to our district. Motion made by board member Elder and seconded by board member Zbinden. Motion carried by voice vote with all members present voting yes.

Approve Employment:

Motion to employ **Jeremy Darnell as Superintendent of GCMS CUSD #5** with a 12 month/3 year contract, beginning July 1, 2016, with a beginning salary of \$120,000.00 plus benefits. Motion made by board member Young and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Motion to employ **Kyle Bielfeldt as principal of the GCMS Middle School** with a 12 month/ 3year contract, beginning July 1, 2016, with a beginning salary of \$75,000.00 plus benefits. Motion made by board member Leonard and seconded by board member Swearingen. Motion carried by roll call vote with all members present voting yes.

Approve Employment of Volunteer Coaches: Nothing to report at this time

Medical Leave Request: Nothing to report at this time

Addition Agenda Items: Nothing to report at this time

Consent Agenda

Approve the minutes of the GCMS Regular and Executive Session Minutes of February 18, 2016, and a Special Meeting of the GCMS School Board on March 3, 2016.

GCMS Accounts Payable bills approved for were \$299,545.98(Education fund \$204,526.26- Building fund \$25,788.35- Debt Service fund \$0.00- Transportation fund \$44,948.01, - IMRF fund \$0.00 - Capital Projects fund \$0.00- W/C \$0.00 –TORT \$24,283.36- F/HLS \$0.00 **GCMS Payrolls** approved were \$192,432.96 (Education fund \$172,481.63- Building fund \$8,191.69-Transportation fund \$1,359.95- TORT \$10,399.69. **FCSEC Accounts Payable** bills approved were \$90,719.64 Accounts Payable (Education fund \$88,805.95- Building fund \$138.46 - IMRF Fund \$1,775.23 **FCSEC Payrolls** approved were \$31,978.43 all in the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, the destruction of executive session tapes through the end of September 2014.

Approve Field Trips for

- *Art students to ISU for HOIC Art Festival on 4/8/16 8:00 am - 3:30 pm
- *8th grade class to Chicago to Millennium Park and Art Institute on 5/9/16 from 8:20 am - 5:30 pm
- *Kindergarten classes to Bloomington, Miller Park Zoo on 5/13/16 from 8:30 am - 2:45 pm

Approve the following Donations:

Amount	From	Designated to:
\$500.00	Ricky L. Crews	HS Softball
\$475.25	Heartland Bank & Trust	Junior In-service
\$64.75	Target	High School

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

- *Middle School Gym and cafeteria, and High School gym, softball, baseball, and tennis facilities for **FCA Camp** 6/27/16 - 6/30/16 8:30 am – 3:00 pm with fees waived.
- *Middle School cafeteria for 8th grade **RAP** on 4/15/16 from 3:20 - 3:40 pm with fees waived.
- *Middle School cafeteria for **all school trip** meeting on 5/17/16 from 6:30 - 7:30 pm with fees waived.
- *Elementary School Cafeteria and gym for **Parents' Night Out** on 4/9/16 from 4:30 - 9:30 pm with fees waived.

Motion to approve the **consent agenda** as presented in the board packet. Motion was made by board member Young and seconded by board member Elder. Motion carried by roll call vote with all members present voting yes.

Committee Reports:

Policy: Members-Elder, Zbinden, Leonard

No Report at this time but, a meeting will need to be set after spring break to review new policies that have come in.

Building, Grounds, & Transportation: Members- Zbinden, Swearingen, Elder

Superintendent Galindo stated the committee will be meeting as soon as the 10 year HLS-Health Life and Safety report is finalized. There was a need to reprioritize projects that are part of the HLS concerns. Mostly fire rated doors. Board member Swearingen also asked that the gutters on the east of the elementary school gym be look at. Perhaps the gutters are clogged up or not properly connected. Superintendent Galindo will speak with Maintenance Director Doman to address the concerns.

Personnel & Finance: Members- Young, Whitehouse, and Johnson

Superintendent Galindo addressed the board concerning the committee meeting that was held earlier this evening on the fees for GCMS, Academy & Online stats classes for 2016-2017, as well as contracts and staffing.

Motion to approve **Fees for the 2016-2017, school year** as presented. Motion was made by board member Whitehouse and seconded by board member Zbinden. Motion carried by roll call vote with 6 members present voting yes 1 member (Swearingen) voting no.

Motion to approve **Fees for academy and online classes for 2016-2017, school year** as presented. Motion was made by board member Whitehouse and seconded by board member Young. Motion carried by roll call vote with all members present voting yes.

Building Administrator Reports:

Principals Report:

High School Principal Chris Garard, Middle School Principal Jeremy Darnell- and Elementary School Principal Justin Kean addressed the board, reporting on staffing, current activities and planned events in their perspective buildings as well as (Principals reports are attached to these minutes).

Jeremy Darnell, newly hired Superintendent who will start on 07/01/2016, stated that on May 11, 2016, there will be a **“Meet and Greet”** for the community to meeting himself and our new Middle School Principal Kyle Bielfeldt.

High School Principal Garard voiced concerns in filling the opened positions for driver’s education, physics, and physical education. They have been to some job fairs but have not had many candidates. Garard stated there are a few more job fairs coming up he hopes to have some possible candidates there.

Mrs. Funk and Ms. Riley addressed the board on **alternative assessment for final exams**, the pros and cons,as well as possibly changing that the final exam is 20% of your grade. Basically, some subjects lend themselves to cumulative assessment while other subjects are fine with a chapter or two for a final exam. The board asked that a bullet point paper be made to help the board answer questions from the community as they arise.

Ford County Special Education Cooperative Report:

Rick Brackmann, Director of the FCSEC had no report.

Curriculum Director: Erin Nuss, Curriculum Director

Curriculum Director Erin Nuss review the feedback from our February SIP day which was overall very positive. Teachers and paraprofessionals are participating in small group discussions of Peter Johnston's Choice Words. Mrs. Nuss provided an overview of the discussion regarding reteach/retakes at the most recent CCC meeting. The Assessment Improvement Workshops have seen great success as 63 teachers participated in February; for example, Mrs. Elg used the time to complete an item analysis of her first semester Spanish I exam and the entire first grade team used the time to learn how to keep running records from Mrs. Hohulin.

Annual Review minutes for Physical Education, Health, and Fine Arts were reviewed with the Board.

Mrs. Nuss shared her excitement about the success of our Title I Literacy nights at the Elementary and High Schools. The Bedtime Stories night planned by Mrs. Walker-Steidinger, Mrs. Hohulin, and Mrs. Fredrickson was attended by 155 students and parents. Mrs. Killian and Mrs. Kostoff's "Power of Reading" night at the High School was also well-attended and praised by all participants.

Mrs. Nuss provided information about the faculty surveys which are a meaningful way for us to gather feedback from our educational experts on how we can continue moving forward. A description of the upcoming Illinois Science Assessment was provided and Mrs. Nuss briefly explained the state's plan to shift to SAT testing next year. Examples of last year's Needs Assessment were provided and the Board of Education was asked for input on questions they would like to see asked of the community.

Bucket Drops:

Elementary School: Sara Frankie and Kristine Rousseau for their YouTube on math to help kids and parents with homework. There have been several responses from kids and parents and even from parents not in the GCMS School District.

Middle School: Ashley Schwenk for improving of math foundation grade up 1.5 grade level; Kyle Renchen for the effort he put into the "Double Donation" Band and dinner; Payton Kean for his 5th place in the state wrestling meet.

Board: Miranda Leonard, for her award as Gibson Area chamber of commerce "Citizen of the Year"

Superintendent's Report

Correspondence/Communications

Superintendent Galindo shared **Thank You notes** received from...

Thank you from the American Cancer Society for donation in memory of Karen Rhodes

Thank you for the support from Goin family

Thank you for donation to Visitation Catholic School in memory of Milt Seyller

Handbook changes

Elementary School: Medicaid changes

Middle School: Clean up some wording, suspension changes. This will likely cause some changes with in school suspensions.

High School: Including individual class fees schedule, taking two study halls for those taking college level courses, suspension changes. This will likely cause some changes with in school suspensions, and graduation honors.

Superintendent Galindo informed the board that all the schools Handbooks have changes for review and approval. Motion to approve the **Handbook revisions** as presented. Motion was made by board member Young and seconded by board member Elder. Motion carried by voice vote, with all members present voting yes.

Superintendent Galindo provided information concerning the IHSA and IESA membership in IHSA and IESA for High School and Middle School Activities. Motion to approve **GCMS membership for IESA and IHSA**. Motion was made by board member Elder and seconded by board member Young. Motion carried by roll call vote, with all members present voting yes.

Superintendent Galindo led discussion concerning the **Middle School Wrestling Coop** with Fisher School District. Fisher District will sign the cooperative agreement, but the fees to support this sport will come from donation on their part.

Superintendent Galindo stated there has been a change made to the calendar for 2016-2017, school year calendar to note the change of the day of no school from February 10, 2017, to February 21, 2017. We need to amend the previously approved 2016-2017. Motion to approve the **amended school calendar for 2016-2017**, as presented. Motion was made by board member Whitehouse and seconded by board Member Elder. Motion carried by voice vote, with all members present voting yes.

Superintendent Galindo provided a short review of audit fees from Russ Leigh & Associates in preparation for approving the audit for Fiscal Year 2016. Motion to approve the auditor contracts for GCMS & FCSEC with **Russ Leigh & Associates for Fiscal Year 2016**. Motion was made by board member Zbinden and seconded by board Member Leonard. Motion carried by roll call vote, with all members present voting yes.

Superintendent Galindo asked the board members who attended the **03/15/2016 Corn Belt Meeting** to share what they learned. Board Member Young, shared on school terrorism, the indicators and reporting of unusual people in the area. Both Leonard and Swearingen stated about the changes in SB100.

Motion to go into executive session at 8:27pm for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district or legal counsel for the district, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5ILCS 120/2(c)(1). **No motions are expected to be made at the end of this executive session**. Motion was made by board member Whitehouse and seconded by board Member Swearingen. Motion carried by roll call vote, with all members present voting yes.

A motion to **return to open session** was made by board member Young and seconded by board member Elder at 9:47 pm. Motion carried by voice vote, with all board members present voting yes.

A motion to **adjourn regular session** was made by board member Leonard and seconded by board Swearingen at 9:50pm. Motion carried by voice vote, with all members present voting yes.

Board President Josh Johnson

Board Secretary Tyler Young



Date **March 2016**
TO: **Members, Board of Education**
FROM: **Chris Garard - Principal**
SUBJECT: **Monthly Update**

1. Enrollment- 323 (-1)
 - a. Freshmen – 93 (=)
 - b. Sophomores – 79 (=)
 - c. Juniors – 84 (=)
 - d. Seniors – 67 (-1)
2. Student of the Month – Holly Arends – Nominated by Ms. Heap
3. Final Exams Discussion
 - a. Elimination –
 - b. 40-40-20
4. Job Fairs
 - a. ISU
 - b. U of I/EIU
5. Preparing for the ACT and PARCC Testing
 - a. ACT – Tuesday, April 19 at GCBC – All Day
 - b. PARCC – Mon.-Wed., April 25-27 – All Day
6. FFA Auction
 - a. Congratulations to Ms. Hughes and her team – Fantastic job!
7. Oklahoma
 - a. Congratulations to Ms. Broaddus, Mr. Renchen, and the entire cast and crew – Fantastic job!
8. Spring Sports
 - a. Baseball -23
 - b. Softball - 19
 - c. Girls Track - 23
 - d. Boys Track - 24
9. Upcoming Dates-
 - a. Project Ignition to National Service-Learning Conference March 29 - April 1
 - b. Boys Track Invitational – April 8
 - c. Girls Track Invitational – April 22

Principal's Report to the Board of Education

March 17, 2016

Jeremy Darnell

GCMS Middle School

Teams:

Each grade level has been working hard on their regular content. In addition, teachers have been using warm-ups and occasional lessons to expose kids to "PARCC" style questions. Each grade level has also committed time to the PARCC practice tests. We have made a conscious choice not to "teach to the test", but have exposed the students to the format and technology.

PARCC Test:

We have established our testing format, schedules, and devices to ensure a quality testing environment without completely losing our daily curriculum.

End of Third Quarter:

Friday March 11th marks the end of third quarter with report cards coming out on the 18th.

Volleyball:

7th Grade season ended with the second round of regionals. 8th Graders will play on 3/9, updates at the meeting. .

Track and Field:

Practices start on 3/11. We currently have over 70 kids signed up.

Wrestling:

We have three state qualifiers! They will compete 3/11 and 3/12 at the state meet.

8th Grade Promotion:

8th grade promotion will take place on Friday May 27th if no further snow days are used.

Current Enrollment:

6th- 62

7th - 78

8th - 86

Total = 226

Elementary School Board Report 3/17/16

- 1) BUG
 - a. For the month of March we are highlighting BEST EFFORT
 - b. Assembly on March 4th
 - c. We had two videos and the best effort one may be the best one yet!!
 - d. Gave Dr. Seuss books away
- 2) Principal's Advisory (good discussion about)
 - a. Schedule- working on changing to allow band to move earlier in day, split reading/math block
 - b. School improvement ideas for our SIP day in May
- 3) Recent Professional Development (shared at faculty meeting on 3-8-16)
 - a. Mrs. Schmitt shared info that she learned about working with kids who are dealing with home issues.
 - b. K team all shared things that they learned at the kindergarten conference (chatterpix, etc.)
 - c. Thank you for providing \$ and allowing staff to attend! Energizes, affirms, prepares, and helps to bond staff!!!
- 4) Dr. Seuss Day (Cathy W.S. coordinated these happenings)
 - a. Read "Green Eggs and Ham" over the intercom and had them for lunch
 - b. Dressed up as The Cat In the Hat
 - c. Many teachers had Dr. Seuss shirts, hats, etc.
 - d. Gave away books at the BUG assembly (reading incentive \$)
- 5) Lunch connect (Cathy W.S. coordinates)
 - a. 4th grade= March 7-11
 - b. 3rd and 5th grade= March 14-18
 - c. Kids and families really appreciate these opportunities
- 6) Social Events for Elementary Staff
 - a. Steps challenge-
 - i. Winners= Bess, Erin N., Cathy W.S., Linda S., Staci L. = 1,577,842
 - b. Potluck- Feb 12th
 - c. Painting party- TBD (Bess will lead)
- 7) Youth wrestling
 - a. Done with everything except the end of year banquet
 - b. Thank you very much for allowing us to use the facilities!!!!
- 8) Registered students:
 - a. K= 69
 - b. 1st= 75
 - c. 2nd= 84
 - d. 3rd= 73
 - e. 4th= 75
 - f. 5th= 84
 - g. ECE= 20
 - h. Total= 480

Curriculum Office
March Board Report

- I. Review of February SIP Half-Day
 - A. Professional Book Club Discussions
- II. Curriculum Coordinating Committee Updates
 - A. Reteach/Retake Discussion
- III. Assessment Improvement Workshops
- IV. Annual Reviews
 - A. Physical Education
 - B. Health
 - C. Fine Arts
- V. Title I Literacy Nights
 - A. "Bedtime Stories" with Clothespin Puppets
 - 1. 155 children and parents in attendance
 - 2. 35 books given away
 - 3. Outstanding feedback from community
 - B. "The Power of Reading" with Library Resources
 - 1. Partnership with Moyer Library
 - 2. 25 students and parents in attendance
 - 3. 20 books given away
 - 4. Diverse families represented: all were appreciative
 - C. Title I/Art Night at Middle School on April 6
- VI. Faculty Surveys in Progress
- VII. Illinois Science Assessment update
- VIII. Annual Needs Assessment
 - A. Last year's questions
 - B. Plan for dissemination
 - C. Board suggestions?