

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
FEBRUARY 18, 2016

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Thursday, February 18, 2016, at 6:15 pm in the GCMS Board Room located at 307 N Sangamon Ave. Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Swearingen, Leonard, Young, Elder, Zbinden, Whitehouse and Johnson in attendance. Also present were, Susan Riley, Ross Brown, Kari Ryan-Cline, Greg Kerber, Chuck Aubry, Jean Noelsch, Jeff Jackson, High School Principal Chris Garard, Middle School Principal Jeremy Darnell, Elementary School Principal Justin Kean, FCSEC Director Rick Brackmann, District Superintendent Anthony Galindo, and Board Secretary Sarah Sarantakos.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

Chuck Aubry addressed the board concerning the Litigation with One Earth Energy. Mr. Aubry stated he was proud the district is stepping forward and pursuing this litigation for the future generations of students of GCMS.

Susan Riley passed out Prom 2016 invitation to the GCMS School Board Members.

Board recognized and congratulated **Judy Weber Jones as the "Illinois High School and College Driver Education Association Teacher of the Year"**

A motion to go **into executive session** at 6:20 pm for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c) (1), student disciplinary cases 5ILCS 120/2 (c) (9), the placement of individual students in special education programs and other matters relating to individual students 5ILCS120/2(c) (10), and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c) (2). Motion was made by board member Whitehouse and seconded by board member Elder. Motion carried by roll call vote with all board members present voting yes.

The board invited Chuck Aubry and Greg Kerber to stay for a portion of the executive session.

A motion to **return to open session** was made by board member Whitehouse and seconded by board member Swearingen at 6:59 pm. Motion carried by voice vote, with all board members present voting yes.

Action Items to Consider From Executive Session

Accept Resignation for:

Motion to accept the resignation/retirement of **Judy Weber-Jones as the High School Drivers Education Teacher** at the end of the 2015-2016, school year, with thanks for her years of service to our district. Motion made by board member Whitehouse and seconded by board member Swearingen. Motion carried by roll call vote with all members present voting yes.

Approve Employment: Nothing to report at this time

Approve Employment of Volunteer Coaches: Nothing to report at this time

Medical Leave Request:

Motion to approve a **Medical leave** request for **Employee A** from February 1, 2016 through March 12, 2016. Motion made by board member Elder and seconded by board member Zbinden. Motion carried by voice vote with all members present voting yes.

Student Discipline:

Superintendent Galindo asked the board if they would reconsider the expulsion of Student A on November 25, 2015, from GCMS Community Unit School District No. 5, all school activities, and from all school district property for the remainder of the 2015-2016, school year and all of school year 2016-2017, with no services provided by the district. Motion made by board member Elder and seconded by board member Whitehouse. Motion carried by roll call with all members present voting yes.

Motion to **affirm the expulsion of Student A** on November 25, 2015, from GCMS Community Unit School District No. 5, all school activities, and from all school district property for the remainder of the 2015-2016, school year and all of school year 2016-2017, with expulsion stayed to **permit Student A to enroll in and successfully complete an alternative education program should an opening become available**. Motion made by board member Zbinden and seconded by board member Elder. Motion carried by roll call with all members present voting yes.

Addition Agenda Items: Nothing to report at this time

Consent Agenda

Approve the minutes of the GCMS Regular and Executive Session Minutes, the Bond Hearing Minutes of January 21, 2015, and the special meeting minutes of January 28, 2016

GCMS Accounts Payable bills approved for were \$508,930.77(Education fund \$372,005.40- Building fund \$43,879.81- Debt Service fund \$2,000.00- Transportation fund \$46,656.45, - IMRF fund \$25,042.87 - Capital Projects fund \$0.00- W/C \$0.00 -TORT \$19,346.24- F/HLS \$0.00 **GCMS Payrolls** approved were \$369,745.99 (Education fund \$329,594.52- Building fund \$16,687.95-Transportation fund \$2,653.13- TORT \$20,810.39.

FCSEC Accounts Payable bills approved were \$100,602.07 Accounts Payable (Education fund \$98,482.31- Building fund \$140.86 - IMRF Fund \$1,978.90 **FCSEC Payrolls** approved were \$32,773.55 all in the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, the destruction of executive session tapes through the end of August 2014.

Approve Field Trips for

- Grade 8 to Chicago-Millennium Park on 5/16/16 from 8:20 am - 5:30 pm
- High School Choir to Bloomington on March 18, 2016 from 5:30 pm - 10:30 pm
- High School FFA to Pontiac on February 25, 2016 from 7:15 am - 3:30 pm
- High School FFA to Bloomington on March 4, 2016 from 7 am - 4:30 pm
- High School FFA to Springfield on March 4, @ 4 pm - March 5, 2016, 6 pm
- High School FFA to Springfield on April 7, 2016 from 8 am - 6 pm
- Cross Categorical Life Skills Class to McDonald's on 2/19/16 from 2 - 2:45 pm
- Cross Categorical Life Skills Class to County Market on 3/4/16 from 2 - 2:45 pm
- Cross Categorical Life Skills Class to Dollar General on 4/8/16 from 2 - 2:45 pm
- Cross Categorical Life Skills Class to County Market on 4/29/16 from 2 - 2:45 pm
- Cross Categorical Life Skills Class to Dairy Queen on 5/6/16 from 2 - 2:45 pm
- Grade 2 to Mahomet and Champaign on 5/12/2016, from 8:30 am - 2:45 pm

Approve the following donations:

Amount	From	Designated to:
\$1,500.00	Heartland Bank and Trust	Middle School Field Trips
\$3,000.00	Anonymous	Middle School Activities
\$35,435.31	Global Charitable Fund	John Cowell Scholarship
\$21,498.11	Wepay	John Cowell Scholarship
\$1,000.00	Heartland Bank and Trust	High School Football
\$100.00	M.L. Deason	High School Wrestling
\$5,000.00	National Youth Leadership Council	Project Ignition

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

- *Title I Literacy Night on 2/2/2016, with no fees - Elementary School Cafeteria
- *Middle School Mentor-Student Lunch on 2/17/2016, with fees waived-Middle School Library
- *7th Grade Parent Luncheon on 3/4/2016, with fees waived-Middle School Cafeteria
- *HOIC/SVC All-Star Basketball Game on 3/19/2016, - High School GYM with \$50 fee plus custodian charge
- *Elementary School Lunch Connect (grades 3,4,&5) March 7 – 18, 2016 – Elementary School Cafeteria during lunch periods

Board member Elder wanted to provide special thanks to all of the people and organizations that made donations to the district. The donations are very much appreciated.

Motion to approve the **consent agenda** as presented in the board packet. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

Committee Reports:

Policy: Members-Elder, Zbinden, Leonard
No Report at this time

Building, Grounds, & Transportation: Members- Zbinden, Swearingen, Elder
Superintendent Galindo provided information concerning the Transportation/Bus bids beginning 2016-2017.

Superintendent Galindo reported on the Building, Grounds & Transportation committee meeting held on 02/10/2016. Items discussed were Bus service bids and summer maintenance plans. Summer maintenance project list attached.

Motion to approve the **specifications for the transportation bid and authorize the superintendent to advertise for bid of GCMS CUSD 5 transportation services after attorney review.** Motion was made by board member Leonard and seconded by board member Zbinden. Motion carried by roll call vote with all members present voting yes.

Personnel & Finance: Members- Young, Whitehouse, and Johnson
Superintendent Galindo reported on the Personnel and Finance Committee meeting held on 1/28/2016. The committee reviewed the Fees Scheduled for 2016-2017. The only fee change was a lowering of the senior citizen admission fee to \$3.00. Each course fee is also spelled out this time. Board member Swearingen questioned if the registration fee had increased in the past few years. He felt that people who actually had students in the district would pick up some of the increased cost through an increased registration fees. At this time the board will table this matter and as the Personnel and Finance Committee to revisit the need to increase the registration fees. Contracts and staffing were discussed as well as One Earth Energy Negotiations by the committee President Johnson reported that the Board of Education had requested a negotiation meeting with one Earth Energy and the City of Gibson was invited too. They Met on February 17, 2016, all day but could not settle.

Building Administrator Reports:

Principals Report:

High School Principal Chris Garard, Jeremy Darnell-Middle School Principal and Elementary School Principal Justin Kean addressed the board, reporting on staffing, current activities and planned events in their perspective buildings as well as “Bucket Drops”. (Principals reports are attached to these minutes).

Superintendent Galindo added the **Fisher Board of Education** still wants to do the **Middle School Wrestling program** but noted not to pay their part of the Wrestling coop from their district funds, so we would have to revisit that topic at the next board meeting.

Principal Kean thanked all the personnel from the GCMS School District for their help at the Food Pantry last weekend.

Ford County Special Education Cooperative Report:

Rick Brackmann, Director of the FCSEC reported on Fund Balances and professional Development. He also stated that both school nurses have completed an online training if they would ever need to be a part of a student’s IEP meeting.

Board Member Swearingen expressed a thank you to the Special Education Staff for the outstanding amount of work they do for the district and the children. There is more documentation than ever before.

Curriculum Director: Erin Nuss, Curriculum Director

Curriculum Director Erin Nuss was not able to attend. She will report at the March 17, 2016, board meeting.

Bucket Drops:

Board Member Leonard sent a high 5 to Principal Garard and Darnell for the transition night from 8th Grade to High School.

Middle School Principal Darnell recognized Ms. Maske as the Middle School Cheer Coach. Ms. Maske is a new teacher in 2015-2016, school year with lots of energy. She is devoted to her students and committed to being the Cheer Coach too.

Board President Johnson relayed appreciation to his wife Stephanie Johnson for her dedication to the Middle School Dance team. It is great to see her develop in this roll. Also recognized, was Susan Riley for her email of positive support to the Board of Education, Judy Weber-Jones for all she has done with Project Ignition, and Board Members Phil Whitehouse and Tyler Young for the team effort during this long litigation process.

Superintendent’s Report

Correspondence/Communications

Superintendent Galindo shared **Thank You notes** received from...

- Thank you for the gift from Cowgill family
- Thank you for the gift from Fairfield family
- Thank you for the gift from Rhodes family
- Thank you for the gift from Ehmen family
- Thank you for the gift from Hood family

Superintendent Galindo readdressed with the board the 2016 -2017, School Calendar. There were no objections with the calendar. Motion to approve the **2016-2017, school calendar** as presented. Motion was made by board member Whitehouse and seconded by board member Leonard. Motion carried by roll call vote with all members present voting yes.

Superintendent Galindo notified the board of two **FOIA (Freedom of Information Act)** requests he received.

1. FOIA from requesting information concerning our insurances, providers and premiums. We replied within the time required.
2. FOIA from requesting information concerning our Purchase Orders. We replied within the time required.

Superintendent Galindo provided information on the **Middle School Principal search** and interview process. A date has been set for interviews on Thursday, March 3, 2016, starting at 6:00pm. There were 19 applicants. The search committee will interview 6 in the initial round and then bring the top two for the board to interview on Thursday, March 3, 2016.

Superintendent Galindo delivered the **mowing bid** contract information to the board. There were two bids, one from Jeff Jackson and one from Jason Mackinson. The lower bid was from Jeff Jackson. It has been past practice that the district goes with the lower bid. After a few questions were raised and answered, the mowing bid will go to Jeff Jackson. Motion to award the **mowing bid for summer of 2016 to Jeff Jackson** as presented. Motion was made by board member Elder and seconded by board member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Superintendent Galindo spoke about the **Crisis Team review meeting**. The Crisis Team felt they made all of their set goals but one, and that was to have the room numbers put on the roof of the buildings. There is a new law that states a "No Notice Crisis Drill" is required each year in each school. Superintendent Galindo will develop this report and send to the ROE.

Superintendent Galindo informed the board of the next **Corn Belt Division Meeting** to be held on March 15, 2016, at 6 pm in Colfax.

A motion to go **into executive session** at 8:22 pm for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district or legal counsel for the district, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5ILCS 120/2(c)(1). Motion was made by board member Zbinden and seconded by board member Swearingen. Motion carried by roll call vote with all board members present voting yes.

No Action is anticipated from this portion of executive session

A motion to **return to open session** was made by board member Swearingen and seconded by board member Elder at 9:43 pm. Motion carried by voice vote, with all board members present voting yes.

A motion to **adjourn regular session** was made by board member Young and seconded by board Swearingen at 9:44pm. Motion carried by voice vote, with all members present voting yes.

Board President Josh Johnson

Board Secretary Tyler Young



Date February 2016
TO: Members, Board of Education
FROM: Chris Garard - Principal
SUBJECT: Monthly Update

1. Enrollment- 324 (-3)
 - a. Freshmen – 93 (=)
 - b. Sophomores – 79 (+1)
 - c. Juniors – 84 (-2)
 - d. Seniors – 68 (-2)
2. Mr. McDevitt hosted
 - a. 8th Grade Orientation at the MS with students and then during the evening with parents. 53 families were represented.
3. Junior In-Service
 - a. Presentations by Parkland College, Illinois State University, Olivet Nazarene University, Education for Employment, Illinois Student Assistance Commission, Illinois Wesleyan University, Air Force, Gibson Area Hospital, and a discussion on Certificate/Apprenticeship programs.
4. Student of the Month – Nick Meunier – Nominated by Mrs. Funk
5. 10 District employees attended a two day conference in Springfield on Standards Based Grading. High School representatives were Susan Riley, Angie Funk, and Chris Garard. This has sparked multiple conversations on our current practice and given us both reinforcement and direction for the future.
6. Congratulations!
 - a. Taylor Engle – Illinois Dance Team Association - State Dance competition
 - b. Sophie Hafer – All-State Honors Choir
7. Upcoming Dates-
 - a. Boys basketball senior night – Friday, February 19 vs. Lexington
 - b. FFA Auction – Saturday, February 27, 2:00-5:00
 - c. Spring Musical, “Oklahoma”, Friday and Saturday, March 4 and 5
 - d. HOIC Honors Band/Chorus, Monday, March 7
 - e. National Honor Society Induction, Tuesday, March 8, 8:15 am

Principal's Report to the Board of Education

February 18, 2016

Jeremy Darnell

GCMS Middle School

PARCC:

A schedule has been set that includes 120 minute long testing segments every day for every student for 6 straight days.

Athletics:

Wrestling Regional is coming up on the 27 of February. Our small 14 wrestlers are working hard and performing well!

Volleyball –TCC tournament results will be available at the meeting. Both squads are showing great improvement and the energy in the gym during games is as exciting as I have seen since I have been at GCMS. The intramural program has had 9 girls show up to nearly every opportunity!

Basketball- Both 7th and 8th grade seasons ended in the regional tournament. The kids are right back at it with open gyms and intramurals starting!

Dance:

The next dance will be February 19th. Volunteers...anyone...anyone...

Thanks:

Mark Berry set up and hosted the 8th grade boys sectional game at the Middle School and made the district about \$400 bucks☺

Tricia Lozier continues to amaze us in the office with her dedication and care with our students. She has recently helped a newly identified diabetic master the health needs she faces!

District Staff stepped up to assist a family that was in transition with everything from silverware to beds. We truly take care of our own!

Student Enrollment (2/10/15):

6th – 62

7th – 78

8th - 86

Elementary School Board Report 2/18/16

- 1) BUG
 - a. For the month of Feb. we are highlighting Honesty
 - b. Assembly on Jan. 29th and Mr. Darnell was the mystery reader
 - c. Next assembly is Feb. 26th

- 2) Pennies for Patients (Lisa Natywa was in charge)
 - a. Raises \$ to help those with blood cancers.
 - b. The kids raised \$2693.47 in 3 weeks!!!!!!!
 - c. 2C raised \$321.16 (won pizza party)
 - d. George, Mr. Schwenk, KiLee and I played "Pie in the Face" game.
 - e. George raised the most \$ and got the big pie in the face (from grandson)

- 3) Social Events for Elementary Staff
 - a. Winter Blues Party- Jan 22nd
 - i. At Lake of the Woods
 - ii. 55 staff members and significant others attended
 - iii. Trivia DJ, White Elephant gift exchange, food and fellowship!
 - b. Steps challenge- teams competing for bragging rights and a prize over the course of the month
 - c. Chili Day- Feb. 4th
 - d. Potluck- Feb 12th (Ray is cooking the main course)

- 4) Annex Residents and GCMS Elementary
 - a. In addition to KARE program (where classes visit the annex)
 - b. Mrs. Giroux and Miranda arranged for residents to visit the elem. school
 - c. Came to classes and taught/learned from/interacted with kindergarten students

- 5) Book fair
 - a. Jan. 22-26
 - b. Jess, Lynne and Frank worked it to raise \$ for the library

- 6) Title 1 Literacy Night (Feb. 2nd)
 - a. Bedtime Stories featuring Clothespin Puppets
 - b. Great turnout
 - c. Erin, Debbie, Cathy and Evon planned and implemented.
 - d. Michael O'Brien (subs in the district)

- 7) Registered students:
 - a. K= 69
 - b. 1st= 76
 - c. 2nd= 85
 - d. 3rd= 73
 - e. 4th= 75
 - f. 5th= 84
 - g. ECE= 19
 - h. Total= 481

FORD COUNTY SPECIAL EDUCATION COOPERATIVE
Board of Education Report
February 2016

Financial Report

Fund Balance January 31, 2016				
Fund	Description	YTD Change	Start of Year	Current
10	Education Fund	60,246.56	246,221.88	306,468.44
20	Oper, Build, & Maint Fund	(961.25)	18,964.41	18,003.16
50	I.M. R. F.	(13,786.75)	20,620.99	6,834.24
		45,498.56	285,807.28	331,305.84

Excess Cost Report to Illinois State Board of Education - School districts are only allowed to use federal special education funds for the "excess cost" of educating students with disabilities. Information from several sources, including the district's Annual Financial Report, is used to calculate an "annual per pupil expenditure." A district must spend its local money to meet this threshold before expending federal dollars.

I recently completed and submitted the appropriate spreadsheets to the Special Education Department of the Illinois State Board of Education on behalf of both GCMS and PBL. Both districts met the Excess Cost requirements for FY 2015.

Professional Development - The following are professional development offerings I have provided (or are in the processing of providing) to district and cooperative employees during 2015-2016.

Nonviolent Crisis Intervention (Crisis Prevention Institute)

FCSEC - 3
GCMS - 12
PBL - 20

Dynamic Learning Maps (DLM) Facilitated Training

4 participants (GCMS & PBL) on January 22, 2016

DLM is the assessment that a small number of special education student take in place of PARCC.

IEP Facilitation Training

Outcomes:

- More effectively facilitate IEP meetings
- Write measurable goals and objectives
- Use PowerIEP with more confidence

Eight half-day sessions to choose from: February 9 and 11 in PBL; February 16 and 18 in GCMS

A	B	C	D	E	F	G	I	
		High	Middle	Low	Grant	Comments	Rec.	
1	Summer 2016 Maintenance Project Considerations	ESTIMATES						2/10/2016
2	Priority							
3	High School							
4	blacktop parking lot on 904 N. Sangamon	\$19,500						
5	replace dust collector in wood shop	\$24,000						
6	seal gym and stage floors	\$3,000						
7	remove trees on south side of school [15th st]	\$2,300						
8	replace several stair treads throughout bldg	\$3,500						
9	paint hallways	\$1,000						
10	install room #'s on roof							
11	carpet admin office	\$1,250						
12	add on to football storage shed			\$30,000				
13		\$54,550	\$0	\$30,000	\$0			
14								
15	Middle School							
16	carpet tile entrances	\$7,900			\$2,730			
17	carpet admin office	\$2,150						
18	install room #'s on roof							
19	repair floor tile main hallway	\$100						
20	seal gym floor	\$3,000						
21	redesign mounting of hallway pictures	\$250						
22	replace faucets in restrooms	\$3,000						
23		\$16,400	\$0	\$0	\$2,730			
24								
25	Elementary School							
26	new stalls in Kindergarten restrooms	\$3,200						
27	tuckpointing on east wall of gym	\$19,000						
28	install room #'s on roof	\$900						
29	sound system upgrade for caft	\$1,500						
30	have all 2 way radios and repeater upgraded	\$3,000						
31	seal gym floor	\$100						
32	install handicap parking on east side			\$25,000				
33	new floors and stalls in main restrooms (asbestos)	\$1,500						
34	15 ft. gate on NW Playground	\$29,200	\$25,000	\$0	\$0			
35								
36								
37								
38	District							
39								
40								
41								
42	New keyed entry system for district		\$24,000					
43	Stair enclosure at unit office		\$1,000					
44			\$25,000					
45								
46								
47	TOTALS	\$100,150	\$50,000	\$30,000	\$0			