

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
OCTOBER 29, 2015

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Thursday, October 29, 2015, at 6:15 pm in the GCMS Board Room located at 307 N Sangamon Ave. Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with board members Swearingen, Leonard, Young, Elder, Zbinden, and Johnson in attendance. Board member Whitehouse was absent. Also present were, Patti Welanders, Debra E. McCullough, Jean Noelsch, Susan Riley, Curriculum Director Erin Nuss, High School Principal Chris Garard, Middle School Principal Jeremy Darnell, Elementary School Principal Justin Kean, Assistant Principal ES & MS KiLee McFerren, Curriculum Coordinator Erin Nuss, Rick Brackmann, Russell Leigh (Auditor), Kevin Heid (Stifel Nicolaus Attorney), Kari Ryan-Cline, District Superintendent Anthony Galindo, and Board Secretary Sarah Sarantakos.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

Kevin Heid with Stifel Nicolaus addressed the school board concerning the possibility of “Tax Caps” in the State of Illinois and the effect they could cause on the school district. The passing of this “**Illinois Property Tax Limitation Law**” could force the district to take out additional Bonds. However; if our district did not have a sufficient Bond Levy already and the State of Illinois did pass the “Illinois Property Tax Limitation Law” the only way the district would not be able to increase its Bond Levy would be through a referendum. The time line for these processes is quickly approaching. It takes two to three months for all the paperwork and meetings then closing. That would be sometime in February 2016.

Audit Report: CPA, Russ Leigh was in attendance to present to the GCMS School Board the audits findings for both **GCMS and FCSEC for Fiscal Year 2015 audits**. Mr. Leigh gave a brief over view of the audit findings for GCMS CUSD#5 and FCSEC. The overall rating for Fiscal Year 2015, audit was very good. Mr. Leigh stated there were three areas of improvement for GCMS and FCSEC had no areas that need improvement. In general there were no issues with the books for GCMS or FCSEC they are both very clean and all in compliance, Positive Opinion. There were a few questions posed to Mr. Leigh. Once all were adequately answered:

A motion was made by board member Swearingen and seconded by board member Young to approve the **FCSEC Fiscal Year 2015**, audit as presented. Motion carried by roll call vote with all board members present voting yes.

A motion was made by board member Zbinden and seconded by board member Young to approve the **GCMS Fiscal Year 2015**, audit as presented. Motion carried by roll call vote with all board members present voting yes.

A motion to go **into executive session** at 7:12pm for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c) (1), student disciplinary cases 5ILCS 120/2 (c) (9), the placement of individual students in special education programs and other matters relating to individual students 5ILCS120/2(c) (10), and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c) (2). Motion was made by board member Young and seconded by board member Swearingen. Motion carried by roll call vote with all board members present voting yes.

A motion to **return to open session** was made by board member Leonard and seconded by board member Zbinden at 7:42 pm. Motion carried by voice vote, with all board members present voting yes.

Action Items to Consider From Executive Session

Accept Resignation: None at this time

Approve Employment:

Motion to approve the employment of **Cody Moody as the high school wrestling assistant coach** beginning school year 2015-2016, at the rate prescribed by the approved stipend list. Motion was made by board member Elder and seconded by board member Young. Motion carried by roll call vote with all board members present voting yes.

Motion to approve the employment of **Seeff Grauer as the high school track and field assistant coach** beginning school year 2015-2016 at the rate prescribed by the approved stipend list. Motion was made by board member Leonard and seconded by board member Young. Motion carried by roll call vote with all board members present voting yes.

Motion to approve the employment of **Phyllis Stick as a full-time cook for the GCMS District #5** starting October 30, 2015, at a rate of \$10.89/hour for 7 hours/day for 178 days plus benefits. Motion was made by board member Swearingen and seconded by board member Leonard. Motion carried by roll call vote with all board members present voting yes.

Approve Employment of Volunteer Coaches: None at this time

Addition Agenda Items: None at this time

Consent Agenda:

Approved were the GCMS Budget Hearing, Regular and Executive Session Board meeting minutes from September 17, 2015, the special and executive board meeting of September 28, 2015, and the special and executive minutes of October 26, 2015.

GCMS Accounts Payable bills approved for were \$575,588.17 (Education fund \$398,115.75- Building fund \$53,723.73- Debt Service fund \$0.00 - Transportation fund \$57,780.82, - IMRF fund \$24,758.65 - Capital Projects fund \$5,395.00- W/C \$0.00 –TORT \$35,814.22- F/HLS \$0.00 **GCMS Payrolls** approved were \$369,345.50 (Education fund \$329,679.06- Building fund \$16,283.86 -Transportation fund \$2,632.19- TORT \$20,750.39.

FCSEC Accounts Payable bills approved were \$121,129.34 Accounts Payable (Education fund \$119,004.27- Building fund \$130.66 - IMRF Fund \$1,994.41 and **FCSEC Payrolls** approved were \$33,505.47 all in the Education fund.

Financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, the destruction of executive session tapes through the end of April, 2014.

Approve Field Trips for:

- *Chamber Choir to Gibson City and surrounding areas on 12/09/2015 from 8:00 am - 3:30 pm
- *Industrial Ed. Students to Parkland on 10/16/2015 from 8:20 am – 1:00 pm
- *SADD and Driver class to Springfield on 10/26/2015 from 3:30 pm 10/27/2015 at 4:00 pm
- *GCMS All School Trip on 03/12/ 2016, from 7:00am – 6:00pm, to the Museum of Science and Industry in Chicago, IL
- *Fourth grade classes to Springfield, Illinois on 05/06/ 2016, from 7:15 am to 6:30 pm
- *Third grade classes to Bloomington, IL on 11/19/ 2015, from 8:30 am-to 2:00 pm
- *Middle School Student Council to St Joseph Middle School on 11/14/2015, from 7:15 am - 1:45pm

Approve the following donations:

Amount	From	To
\$165.00	Deanna Leitz	High School Golf Team
\$2,000.00	Anonymous	High School Dance Team
\$50.00	Farm Credit Illinois	GCMS FFA
\$100.00	Old trail Wind Farm LLC	GCMS FFA
\$75.00	St. Louis Kist. Dairy Council	High School Home Economics

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

*The Elementary School Cafeteria for the **GCMS Grandparents Visits** on 10/29/2015, from 2:15 - 3:00pm.

* Elementary School Cafeteria for the **GCMS Grandparents Lunches** on 10/26, 27, 28, 29, 30, 2015, during lunch periods.

*Kitchen equipment (carts, trays, bowls, and spoons) for **Our Lady of Lourdes** on 11/06/2015, with no fees charged.

***Falcon Youth Wrestling** request the use of the Elementary School Gym and cafeteria from 11/09/2015, through March, 2016 on Monday, Tuesday, and Thursday from 6:00pm - 7:30pm. **Falcon Funfrawl** to be held in the High School Gym and Commons on 12/05/2015, from 6:00am – 6:00pm with charges only for custodial services on 12/5/2015.

Motion to approve the **consent agenda** as presented in the board packet. Motion was made by board member Young and seconded by board member Zbinden. Motion carried by roll call vote with all members present voting yes.

Committee Reports: No reports this month

Policy: Members-Elder, Zbinden, Leonard

Motion to approve the policies: Board member Leonard stated there was nothing new to report and looking for a final approval for the policies that were brought to the board at the last board meeting. 2:160, 2:260, 4:50, 5:50, 5:170, 5:270, 5:290, 7:10, 7:40, 7:190, 7:220, 7:310, 9:352, 8:10, 8:80, 6:140, and 7:90. Motion made by board member Young and seconded by board member Elder. Motion carried by a roll call vote with all members present voting yes.

Building, Grounds, & Transportation: Members- Zbinden, Swearingen, Elder
Superintendent Galindo reported that the Mercy Villager Van behind the Unit office will be sold to scrap yard. There were not objections to that arrangement.

Personnel & Finance: Members- Young, Whitehouse, Johnson
Superintendent Galindo stated a committee meeting needs to set to review the **LEVY** before the November 17, 2015, Board meeting. President Johnson re-stated that there is a Personnel and Finance meeting scheduled for 11/03/2015, at 4:30pm with One Earth Energy and that this meeting would be held in closed session and no decision would be made. He further stated that a Personnel and Finance meeting has been set for the interviewing of 6 superintendent candidates on 11/16/2015, starting at 12:00 noon to 6:00pm.

Building Administrator Reports:

Principals Report:

High School Principal Chris Garard, Jeremy Darnell-Middle School Principal and Elementary School Principal Justin Kean addressed the board, reporting on staffing, current activities and planned events in their perspective buildings. (Principals reports are attached to these minutes).

Board president Johnson commended the GCMS Staff in the way they managed the situation at the Middle School and the Elementary School. The calmness and communication between both buildings and their staff was impressive. Superintendent Galindo thanked the media for understanding the need to not give out any information during the crisis.

The Elementary School has 96% of the parents come to the Parent Teacher Conferences.

Ford County Special Education Cooperative Report: No Report

Curriculum Director:

Results of the Fall Parent Survey were presented by Erin Nuss. According to parents, the majority of Elementary and Middle School students read for 30 minutes a day, while the majority of High School students read for 15 minutes a day. Across all grades, parents indicated that the majority of all students "sometimes" read on an electronic device. Several suggestions were made for how to improve the Registration process; however, feedback was overall very positive.

At the September 17, 2015, board meeting the board members wanted more time to review the math curriculum changes before voting, so it was tabled till the October, 2015, board meeting. Motion to approve the updated **Math Curriculum Guides**. Motion made by board member Leonard and seconded by board member Young. Motion carried by a roll call vote with all members present voting yes.

Superintendent's Report

Correspondence/Communications

Superintendent Galindo shared a letter from the ISBE approving our corrective action plan for School Meals Program Administrative Review.

Superintendent Galindo provided the board with information on the **ISBE Audit Review**. The results from the ISBE Federal and State Monitoring Audits on the following systems were received. Minor adjustments were made and we do not have to file a corrective action plan for any of these programs. General State

Aid, Transportation of Regular and Vocational Students, Transportation of Special Needs Students, Special Education Personnel, and Title II - Teacher Quality. The Title I - Low-Income audit had one (1) finding on how we maintain separate expenditure accounts for grant expenditures. We had to file a response and that has been filed.

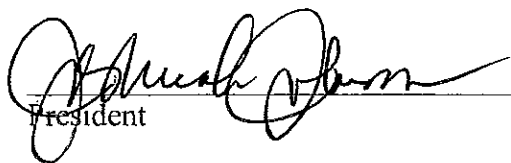
Superintendent Galindo stated that a school board member needs to be selected to represent GCMS at the Delegate Assembly in Chicago. The board member selected was **Board Member Tyler Young**. Motion to appoint Tyler Young as the GCMS Delegate, for the **Delegate Assembly in Chicago for 2015**. Motion was made by board member Zbinden and seconded by board member Leonard. Motion carried by voice vote with all members present voting yes.

Superintendent Galindo presented reports to the board members with an explanation on how to evaluate the information concerning the guide for delegate's voting for GCMS at the Delegate Assembly in Chicago. The board will discuss and a decision will be made at November regular board meeting how to guide the delegate's vote for GCMS at the Delegate Assembly in Chicago.

Superintendent Galindo notified the board of a **FOIA request** from **Mid-Central IL Regional Council of Carpenters** regarding the track resurfacing. A reply was given within the time required.

Superintendent Galindo advised the board of a second **FOIA request** from **Better Government Association** for collective bargaining agreements, Administrator contracts, the FY16 approved budget, Legal settlements, and names, job titles, and salaries of all employees. A reply was given within the time required.

A motion to **adjourn regular session** was made by board member Leonard and seconded by board member Elder at 8:42pm. Motion carried by voice vote, with all members present voting yes.



President



Secretary



Date October 2015
TO: Members, Board of Education
FROM: Chris Garard - Principal
SUBJECT: Monthly Update

1. Enrollment- 338 (+1 from September)
 - a. Freshmen – 95 (-1)
 - b. Sophomores – 83 (+2)
 - c. Juniors – 91
 - d. Seniors – 69

2. Attended the HOIC Monthly Membership meeting in Normal.
 - a. Attention was given to expansion, student teaching opportunities/responsibilities, global initiative, recognition of fall sports champions, and Fine Arts festival.

3. Illinois Principals Association Annual Conference
 - a. Mr. Darnell, Mr. Kean, and I all attended

4. Kick off assembly for our Conference for a Cause
 - a. October 22 – Mr. and Mrs. Ron Warfield were guest speakers

5. Career and Technical Education Update
 - a. Training
 - i. FCS Roundtable
 - ii. Industrial Tech Roundtable
 - iii. Counselor Workshop
 - iv. 3D Printer Workshop, Mr. Mackinson and Mrs. Wade
 - v. Teacher Recruitment seminar for HS students

 - b. Teacher shortages
 - i. EIU – 1 teacher candidate in Family and Consumer Science
 - ii. ISU – handful of candidates total in FCS and Industrial Tech.
 - iii. Teacher shortages in Family and Consumer Science in area schools

6. Fall sports
 - a. Golf – Emily Allen = Sectional Qualifier
 - b. Tennis – All girls won their first match in the sectional, 1 partner group was 1 match away from State
 - c. Soccer – Season complete
 - d. Football – Playoffs TBD

7. Student of the Month –
 - a. James Fairfield – Nominated by Mrs. Weber-Jones

Principal's Report to the Board of Education

October 29, 2015

Jeremy Darnell

GCMS Middle School

Classroom Successes:

Student A has managed to earn a B in math class and the parent pointed out the attention given to this student as a primary reason for a renewed attitude and effort! Way to go Mr. Dinkins.

Student B for the first time tied their own shoes after weeks of work and practice with Mrs. Deschepper!

Student C took the time to stop me in the hall at the end of the day on October 8th and ask, "Are you doing ok Mr. Darnell."

Sometimes the unnoticed successes carry the most weight and I am very proud of these often unspoken accomplishments!

Bomb Threat:

We are extremely proud of the way in which our students, staff, and families handled an unfortunate situation. We learned that our practices are solid, and that our staff managed a crisis in a careful, thoughtful, and calm manner. Our students managed 4 hours of down time and a late lunch very well! About 30 parents showed up that night for a debriefing.

Dance #1:

Our first dance is in the books. It was very hot in the school, but the kids had a great time. We had 180 students attend. The library earned \$750 to support new titles for students!

Book Fair:

Mrs. Ferguson ran a fall book fair years and earned \$550 worth of materials for the library. Kudos to Mrs. Ferguson for her initiative to get creative, and find ways to support the students at the M.S.

Athletics:

Girls' basketball will be participating in the TCC tournament this week. Both teams are working hard.

Boys basketball is underway with tryouts running through Thursday, October 22. We have 17 players trying out for the 7th grade team and 18 for the 8th grade team.

Enrollment: 233

6th - 63

7th - 82

8th - 88

Parent Teacher Conference Data will be available at the meeting.

Elementary School Board Report 10/29/15

- 1) BUG
 - a. For the month of Oct. we are highlighting RESPONSIBILITY
 - b. Assembly on Oct. 2
 - c. Video intro (Walker and 5th grade students)

- 2) Parent teacher conferences
 - a. Well attended!
 - b. Filled out a "Fall Parent Survey"
 - c. PTA provided dinner on Wed. and the kitchen staff provided it on Thurs.

- 3) MAP and Aimsweb testing is complete
 - a. Use to create Rtl groups and to monitor student growth
 - b. Special ed staff did Aimsweb with a portion of the student population

- 4) Head lice check
 - a. Oct. 8th
 - b. Right before the 4 day weekend
 - c. Appreciate the extra nurse help from the hospital!!!

- 5) 1st Grade field trip
 - a. Curtis Orchard on Oct. 14th
 - b. Great weather!!

- 6) Retired Teachers Association
 - a. Grant to Kristin Wilson
 - b. Science activities and supplies for K

- 7) PTA Fall Festival- (Oct. 17th)
 - a. Games, Hayrack ride, Go carts, food, etc.
 - b. Kids had a great time!

- 8) IPA Conference
 - a. Thanks for allowing me to attend!
 - b. Google, Reading, Legal update, Integrity, etc.

- 9) Social Events for Elementary Staff
 - a. Cookout at Jen Keefe's on Sept. 27
 - b. Potluck on Oct. 9th
 - c. Tailgate at the Kean home on Oct. 16th

- 10) Registered students:
 - a. K= 69
 - b. 1st= 73
 - c. 2nd= 88
 - d. 3rd= 74
 - e. 4th= 74
 - f. 5th= 85
 - g. ECE= 16
 - h. Total= 479

Curriculum Office October Board Report

- I. Vote to approve Math Curriculum Guides
- II. Third Thursday Professional Development Opportunities
 - A. Heather Killian and Jason Mackinson lead very useful training in Self-Awareness and Self-Defense
- III. Fall Parent Survey
- IV. Lumen and EBook Parent Letters
- V. EPAS Results and Student Meetings
- VI. Online Dual Credit Opportunity for Statistics 108
- VII. Longevity Thank You Cards