

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**SCHOOL BOARD MINUTES OF MEETING**  
**SEPTEMBER 17, 2015**

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The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Thursday, September 17, 2015, at 6:35 pm in the GCMS Board Room located at 307 N Sangamon Ave. Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with members Swearingen, Leonard, Young, Elder, Zbinden Whitehouse and Johnson in attendance. Also present were, Patti Welander, Debra McCullough, Jean Noelsch, Susan Riley, Bob Fogarty (GRP), Curriculum Director Erin Nuss, High School Principal Chris Garard, Middle School Principal Jeremy Darnell, Elementary School Principal Justin Kean, Assistant Principal ES & MS KiLee McFerren, Curriculum Coordinator Erin Nuss, District Superintendent Anthony Galindo, and Board Secretary Sarah Sarantakos.

The meeting started with the Pledge of Allegiance being recited by all present.

**Recognition of Visitors:**

Bob Fogarty with GRP address the board reviewing the completion of projects related to Phase II of the Performance Contracting. The projects reviewed were replacement of the elementary rooftop air unit and, the parking lot at the middle school. Mr. Fogarty stated that the district was able to see a little saving by using the middle school's old parking lot concrete as a base for the developing high school parking lot. He further stated there would also be savings in the utility bills as a result of changes made during Phase I of the Performance Contracting. Superintendent Galindo asked if crack filling for the new middle school parking lot was necessary. Mr. Fogarty assured that it was not necessary. He said the grade on the parking lot allowed the water to more efficiently drain away and off the surface. He did suggest resealing the parking lot after a few years.

A motion to go **into executive session** at 6:45pm for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c) (1), student disciplinary cases 5ILCS 120/2 (c) (9), the placement of individual students in special education programs and other matters relating to individual students 5ILCS120/2(c) (10), and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c) (2). Motion was made by member Whitehouse and seconded by member Swearingen. Motion carried by roll call vote with all members present voting yes.

A motion to **return to open session** was made by member Elder and seconded by member Whitehouse at 6:50 pm. Motion carried by voice vote, with all members present voting yes.

**Addition Agenda Items:** None at this time

**Consent Agenda:**

**GCMS Accounts Payable** bills approved for were \$519,897.11 (Education fund \$225,440.45- Building fund \$168,042.04- Debt Service fund \$0.00 - Transportation fund \$26,666.68 - IMRF fund \$6,774.53 - Capital Projects fund \$0.00- W/C \$0.00 –TORT \$92,973.41- F/HLS \$0.00  
**GCMS Payrolls** approved were \$383,242.64 (Education fund \$343,384.27- Building fund \$15,679.30 -Transportation fund \$2,465.478- TORT \$21,713.60.

**FCSEC Accounts Payable** bills approved were \$109,376.71 Accounts Payable (Education fund \$107,312.47- Building fund \$137.92 - IMRF Fund \$1,926.32 and **FCSEC Payrolls** approved were \$34,788.35 all in the Education fund. Also approved were the FCSEC Budget Hearing, Regular and Executive Session Board meeting minutes from August 20, 2015, financial/treasurers report on behalf of the GCMS District and the FCSEC, Lunch Report, the summary of investment report on behalf of the GCMS District and the FCSEC, the destruction of executive session tapes through the end of March, 2014, donations, Facility Use Request, and Field Trip Request as seen below.

**Approve Field Trips for:**

- \* 7th grade class to the Museum of Science and Industry in Chicago on 4/15/2016 - departing at 7:00 am returning 5:30 pm
- \* Senior Class to Allerton Park in Monticello on 9/17/2015
- \* Band Students to Sandusky, Ohio on 6/3/2015 - 6/5/2016
- \* 3 CTE students interested in teaching, to Bloomington on 10/10/2015
- \* Cross Categorical Life Skills Class:
  - Downtown Gibson City 12/11/2015
  - Dollar General on 10/16/2015 and 11/5/2015
  - County Market on 9/18/2015 and 10/16/2015
- \* First grade to Curtis Orchard in Champaign, IL on 10/14/2015
- \* Art 3 and Art 4 classes to U of I on 9/30/2015
- \* Art 4 Students to Navy Pier, Chicago, on 11/7/2015

**Approve the following donations:**

<b>Amount</b>	<b>From</b>	<b>To</b>
\$293.65	Anonymous	MS Calculators
\$800.00	GCMS Booster Club	GCMS Dance Team
\$5,000.00	GCMS FFA	Verna I. Buck Estate
\$100.00	GCMS FFA	Eric & Barb Meinke in Honor of Robert C. Apperson

**Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:**

- \*Mentor Kick-off Lunch at the Middle School with use of the Middle School Cafeteria on 9/16/2015 from 11:15am-12:15pm with fees waived
- \* Mentor Breakfast at the High School on 9/9/15, in the media center with fees waived
- \* GCMS PTA Fall Festival on 10/17/2015, from 10am-10pm at the Elementary School Cafeteria
- \*Middle School gym for a dance on 11/7/2015, from 6:00pm-10:00pm with a facility fee of \$50 plus the cost of a custodian. (4 hours planned = \$100) total = \$150
- \* Elementary Kitchen & cafeteria for the Annual Lions Club Pancake Breakfast on 3/13/2016, from 6:00am-1:00pm with rental fee of \$50 and cost of 1 custodian and 1 cook at \$25/hour each.
- \* Parent Meeting for Washington DC trip on 9/16/2015, from 5:45-7:00pm at the Middle School Cafeteria
- \* New Beginnings Church to host Christmas of Hope Event in Middle School Cafeteria, Kitchen and classroom on 12/12/2015, with fees of \$100 plus the costs of a cook and a custodian to be determined by the time worked @ \$25.00/hour.

Motion to approve the **consent agenda** as presented in the board packet. Motion was made by member Elder and seconded by member Young. Motion carried by roll call vote with all members present voting yes.

**Items from Executive Session**

**Accept Resignation:**

Motion to accept the resignation of **Isaiah Butts as the assistant wrestling coach for GCMS Schools** effective immediately with thanks for his service to GCMS. Motion made by member Leonard and seconded by member Zbinden. Motion carried by a voice vote with all members present voting yes.

**Approve Employment:** None at this time

**Approve Employment of Volunteer Coaches:**

Motion to approve the employment of **Tyler Brucker as a High School Volunteer Wrestling Coach**. Motion made by member Young and seconded by member Leonard. Motion carried by a voice vote with all members present voting yes.

**Committee Reports:** No reports this month

**Policy:** Members-Elder, Zbinden, Leonard  
Committee members Zbinden and Leonard reported on the 9/10/2015 Policy Committee meeting. The purpose of the meeting was to discuss IASB Policy Press-Issue 89 August 2015. Policies and the changes to policies were 2:160, 2:260, 4:50, 5:50, 5:170, 5:270, 5:290, 7:10,

7:40, 7:190, 7:220, 7:310, 9:352, 8:10, 8:80, 6:140, and 7:90. After a few questions the policies were presented for the first reading.

**Motion to approve the first reading of policies:** 2:160, 2:260, 4:50, 5:50, 5:170, 5:270, 5:290, 7:10, 7:40, 7:190, 7:220, 7:310, 9:352, 8:10, 8:80, 6:140, and 7:90. Motion made by member Whitehouse and seconded by member Young. Motion carried by a roll call vote with all members present voting yes.

**Building, Grounds, & Transportation:** Members- Zbinden, Swearingen, Elder  
No Meeting to report

**Personnel & Finance:** Members- Young, Whitehouse, Johnson  
No Meeting to report.

### **Building Administrator Reports:**

#### **Principals Report:**

High School Principal Chris Garard, Jeremy Darnell-Middle School Principal and Elementary School Principal Justin Kean addressed the board, reporting on staffing, current activities and planned events in their perspective buildings. (Principals reports are attached to these minutes).

A comment was made by Patti Welander on how respectful the students were at a recent LeRoy football game when they were asked to pick up the trash in their bleacher area. The students did not sass back, buy cleaned up their area very well. You should be really proud of the GCMS students.

#### **Ford County Special Education Cooperative Report:**

Nothing to report

#### **Curriculum Director:**

Curriculum Director Erin Nuss reviewed with the board the changes in the math curriculum. The course has been realigned to the common core curriculum standards. The manuals for changes were very extensive and the board members wanted to have time to review the changes and asked to table the vote till the next board meeting. It was the consensus to table till the October 2015 board meeting.

## Superintendent's Report

### Correspondence/Communications

Superintendent Galindo displayed to the board the **Transportation Poster recognition** received by North American Central School Bus. The poster exhibited the Rural Driving Hazards. "Make sure you see each other, because we care!"

Earlier this evening at the budget hearing, Superintendent Galindo presented to the board the proposed **Fiscal Year 2016 Budget for the GCMS School District**. Mr. Galindo explained the revenue and expenditures and the changes in the budget. There were no additional questions raised by the board. Motion to approve the **Fiscal Year 2016 GCMS Budget** as presented. Motion made by member Young and seconded by member Whitehouse. Motion carried by a roll call vote with all members present voting yes.

Superintendent Galindo provided data concerning a proposed law that if a salaried personnel or hourly staff makes \$450.00 per week or worked over 40 hours per week they might be entitled to overtime pay. The only group this does not apply to is the teachers. This was informational only.

Superintendent Galindo delivered information on the **Recognition of Schools Application** for the school year 2015-2016.

Motion to approve the **2015/2016, Recognition of Schools applications for the Elementary, Middle and High Schools**. Motion made by member Leonard and seconded by member Zbinden. Motion carried by a roll call vote with all members present voting yes.

After some discussion and questions by the board members on where to purchase the new maintenance truck, it was the consensus to table the purchase of the maintenance truck until board members had more time to consider the bids from Bradbury's and Anderson's Ford. Both dealers in Gibson City.

Superintendent Galindo lead the discussion associated with the **Teacher evaluation tool**. Motion to approve the updated teacher and alternate **evaluation tools for Media Specialists, for School Counsellors and Social Workers**. Motion made by member Elder and seconded by member Young. Motion carried by a roll call vote with all members present voting yes.

Superintendent Galindo stated that due to a large number of board members not being able to attend the regular scheduled October 15, 2015, board meeting an alternated meeting date needed to be found. It was determined by the majority to move the October 2015, school board meeting date to Thursday, October 29, 2015. Motion to **move the Regular October, 2015, board meeting to October 29, 2015**. Motion made by member Leonard and seconded by member Swearingen. Motion carried by a roll call vote with all members present voting yes

Superintendent Galindo provided information concerning the CTE License Application for Malory Hughes, the high school Vocational Ag teacher. Motion to direct **Malory Hughes to apply for the Provisional CTE License**. Motion made by member Young and seconded by member Elder. Motion carried by a roll call vote with all members present voting yes.

Superintendent Galindo updated the board members about the School Board Conference in Chicago in November, 2015. He stated that reservation have been made for rooms at Hyatt and for dinner at Fogo de Choa.

Superintendent Galindo made the board aware of a FOIA request from IEA/NEA. The request for information was provided within the time required.

Superintendent Galindo reminded the board members of the Corn Belt Meeting on October 6, 2015, in Pontiac.

Superintendent Galindo shared communication regarding the **Backpack Program**. Our attorney, Susan Nicholas, advised that the district not proceed with the Backpack Program in the planned format. The permission slip does not really protect the district when the food is distributed on school grounds. Should there be an incident with a child related to the pickup of the food or any person who might come in contact with the food during transportation, the district might still be liable. Due to this potential liability, Superintendent Galindo advised the board to look for alternate ways to provide this service to our students without liability to the district.

There was extensive conversation between the board member's and Community Food Bank member KiLee McFerren on how this program would greatly benefit many of our families. The board members want to make this program work. Miranda Leonard motioned to move forward immediately with the Backpack Program with distribution through the schools, Phil Whitehouse seconded the motion. Motion carried by a roll call vote with all members present voting yes.

A motion to **adjourn regular session** was made by member Swearingen and seconded by member Young at 8:12pm. Motion carried by voice vote, with all members present voting yes.

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President

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Secretary



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**Date**                    **September 10, 2015**  
**TO:**                      **Members, Board of Education**  
**FROM:**                 **Chris Garard - Principal**  
**SUBJECT:**            **Monthly Update**

1. Enrollment- 337 (+3 from August)
  - a. Freshmen – 96 (+2)
  - b. Sophomores – 81 (+1)
  - c. Juniors – 91
  - d. Seniors – 69
  
2. Principal/Student Advisory Board
  - a. Made up of 4 Sr. Class officers as well as President and Vice President of Jr., Soph., and Fresh. Classes.
  
3. Attended the HOIC Monthly Membership meeting in Normal.
  - a. Discussed Art Festival and location
  - b. Expansion Committee??
  - c. Conference Mission for 2015-2016 - Mercury One
  
4. Student of the Month –
  - a. Dakota Butler – Nominated by Mrs. Eichelberger
  
5. September 17
  - a. Explore test – 9<sup>th</sup> grade
  - b. Plan test – 10<sup>th</sup> grade
  - c. Practice ACT – 11<sup>th</sup> grade
  - d. Leadership Training – 12<sup>th</sup> grade
  
6. Athletic Fall Sport Numbers
  - a. Football - 53
  - b. Volleyball - 26
  - c. Girls Golf - 8
  - d. Boys Golf - 16
  - e. Dance – 7
  - f. Cheerleading - 14
  - g. Tennis - 29
  - h. Soccer - 15
  - i. Marching Band - 57

**GCMS Middle School**  
**Principal's Report to the BOE**  
**9-17-15**

1. Parent Night Sept. 15<sup>th</sup> 5:30 – 6:15
2. Our Middle School theme for this year is “bucket filling”. How can we as a school community find ways to make others feel good, and in turn help our own mindset.
3. Enrollment
  - 6<sup>th</sup> = 63
  - 7<sup>th</sup> = 81
  - 8<sup>th</sup> = 89
4. MAP testing round 1 is under way. This data is used to support placement in support groups and guide teacher practice.
5. Student Council had a nice turnout with representation from all classes. They are looking forward to finding ways to contribute to the greater good.
6. Teacher focus is on assessment. Collaboration and commitment to quality assessment have been a guiding force in our professional conversations.
7. The GCMS Softball Team earned the #1 seed in their regional and begins play on Saturday the 12<sup>th</sup>.
8. The GCMS Baseball Team will play their regional on Saturday the 19<sup>th</sup>, with seeding still to be determined.
9. Girls Basketball tryouts are complete and 12 8<sup>th</sup> graders will make up our 8<sup>th</sup> grade team and a combination of 15 6<sup>th</sup> and 7<sup>th</sup> graders will suit up for the 7<sup>th</sup> grade team. We had 35 young ladies go out for the team and some are looking forward to working with Coach Whitehouse in intramurals.
10. Cheerleading tryouts are complete as well with 12 young ladies making the squad. These ladies will endure a long season cheering on our Falcon boys and girls teams when they are at home.



## Elementary School Board Report 9/17/15

- 1) BUG
  - a. For the month of Sept. we are highlighting RESPECT
  - b. Assembly on August 28<sup>th</sup>
  - c. Video intro (Walker and 5<sup>th</sup> grade students)
  - d. New screen was awesome!!!!
  - e. 5<sup>th</sup> grade students led each class down
- 2) Bike safety and Ag presentation for 4<sup>th</sup> grade on 9-9-15
  - a. Illinois Ag in the Classroom and the Illinois Farm Bureau
- 3) ½ Day on 9-4-15
  - a. Great assessment/student growth discussion at grade levels
  - b. Presentation clarified some concerns for staff
- 4) Drills completed:
  - a. Fire drill on 8-25-15
  - b. Tornado drill on 8-26-15
  - c. Bus evac drill on 9-1-15
- 5) Parent orientation
  - a. August 26<sup>th</sup>
  - b. Split it up so that grades 1-3 were at 5:30-6:15 and 4-5 were from 6:20-7:05
  - c. Over 70% of our students were represented (lower than in the past)
- 6) Registered students:
  - a. K= 69
  - b. 1<sup>st</sup>= 74
  - c. 2<sup>nd</sup>= 91
  - d. 3<sup>rd</sup>= 74
  - e. 4<sup>th</sup>= 76
  - f. 5<sup>th</sup>= 84
  - g. ECE= 16 (screening on 9-11-15)
  - h. Total= 484

## Curriculum Office September Board Report

- I. Math Curriculum Guides
- II. Third Thursday Professional Development Opportunities
- III. Review and Feedback from September 4 half-day for School Improvement
  - A. Professional Book Clubs on *How Full is Your Bucket*
  - B. Social-Emotional Learning leaders visit to GAHS Behavioral Wellness Center
  - C. Training in Student Growth for all classroom faculty
  - D. Paraprofessional round table discussion
- IV. Curriculum Coordinating Committee
  - A. Brainstorm of ideas for PARCC communication and a unified district approach
  - B. Needs Assessment Discussion:
    1. Electronic resources and online learning
    2. Parent and student Lumen training
  - C. District Homework Policy
    1. "Homework is defined as valid, independent practice with feedback for the purpose of supporting concept mastery".
    2. Desire for a survey of student perceptions versus teacher perceptions regarding grading
  - D. Move to paperless CCC