

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
SCHOOL BOARD MINUTES OF MEETING
AUGUST 20, 2015**

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Thursday, August 20, 2015, at 6:15 pm in the GCMS Board Room located at 307 N Sangamon Ave. Gibson City. The board was called to order by Board President Josh Johnson. Roll was called with members Swearingen, Leonard, Young, Elder, Zbinden Whitehouse and Johnson in attendance. Also present were, Patti Welander, Debra McCullough, Susan Riley, Curriculum Director Erin Nuss, High School Principal Chris Garard, Middle School Principal Jeremy Darnell, Elementary School Principal Justin Kean, Rick Brackmann Ford County Special Education Director, District Superintendent Anthony Galindo, and Board Secretary Sarah Sarantakos.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors: None

A motion to go **into executive session** at 6:17 pm for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c) (1), student disciplinary cases 5ILCS 120/2 (c) (9), the placement of individual students in special education programs and other matters relating to individual students 5ILCS120/2(c) (10), and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c) (2). Motion was made by member Whitehouse and seconded by member Elder. Motion carried by roll call vote with all members present voting yes.

A motion to **return to regular session** was made by member Zbinden and seconded by member Young at 7:00 pm. Motion carried by voice vote, with all members present voting yes.

Addition Agenda Items:

Motion to approve amended agenda 7.7 date change to 09/13/2015 and 10.5 add High School Plan. Motion was made by member Whitehouse and seconded by member Elder. Motion carried by voice vote with all members present voting yes.

Consent Agenda:

GCMS Accounts Payable bills approved for were \$630,753.83 (Education fund \$290,325.36- Building fund \$125,061.84- Debt Service fund \$0.00 - Transportation fund \$5,725.35 - IMRF fund \$17,101.11 - Capital Projects fund \$26,741.43- W/C \$0.00 –TORT \$33,795.74- F/HLS

\$132,000.00)(Three payrolls this time) **GCMS Payrolls** approved were \$614,831.11 (Education fund \$550,758.00- Building fund \$26,273.15 -Transportation fund \$3,673.72 TORT \$34,126.24

FCSEC Accounts Payable bills approved were \$24,106.68 Accounts Payable (Education fund \$22,069.17- Building fund \$128.42 - IMRF Fund \$1,909.09 and (Three payrolls this board meeting) **FCSEC Payrolls** approved were \$53,793.97 all in the Education fund. Also approved were the Regular and Executive Session Board meeting minutes from July 16, 2015, financial/treasurers report on behalf of the GCMS District and the FCSEC, (no lunch report), the summary of investment report on behalf of the GCMS District and the FCSEC, the destruction of executive session tapes through the end of February, 2014, donations, Facility Use Request, and Field Trip Request as seen below.

Approve Field Trips for:

- *AP/Dual Credit English students to Parkland College on 09/16/2015
- *Agricultural students to the Farm Progress Show in Decatur on 09/02/2015

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for: None at this time.

Approve the following donations:

Amount	From	To
\$1,500.00	National Organizations for Youth Safety	HS Activities

Motion to approve the **consent agenda** as presented in the board packet. Motion was made by member Zbinden and seconded by member Elder. Motion carried by roll call vote with all members present voting yes.

Items from Executive Session

Accept Resignation:

Motion to accept the resignation of **Amber (Lutz) Frick** as a teacher aide for GCMS Schools effective immediately with thanks for her service to GCMS. Motion made by member Young and seconded by member Whitehouse. Motion carried by a voice vote with all members present voting yes.

Motion to accept the resignation of **Sadie Grice** as Library Clerk at the GCMS High School effective immediately. Motion made by member Swearingen and seconded by member Young. Motion carried by a voice vote with all members present voting yes.

Approve Employment:

Motion to approve the employment of **Hannah Lebovitz as a Library Clerk at the GCMS High School** beginning the 2015-2016 school year at a salary of \$20,448 plus benefits as provided to all non-certified employees, pending receipt and approval of all GCMS required materials. Motion made by member Young and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Motion to Employ **Cathy Walker Steidinger** at the annual salary rate of \$12,000.00 to perform the duties of the **School/Community Liaison** beginning school year 2015-2016. Motion made by member Leonard and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Motion to approve the employment of **Katrina Schoonover as a classroom aide** for the district beginning August 20, 2015, at the rate prescribed in the GCMS Para-professional and GCMS BOE negotiated agreement, (\$10/hour plus benefits) pending receipt and approval of all GCMS required materials. Motion made by member Elder and seconded by member Young. Motion carried by roll call vote with all members present voting yes.

Motion to approve the employment of **Samantha Landeck as a classroom aide** for the district beginning August 20, 2015, at the rate prescribed in the GCMS Para-professional and GCMS BOE negotiated agreement, (\$10/hour plus benefits) pending receipt and approval of all GCMS required materials. Motion made by member Young and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Motion to approve the employment of **Tammy Walker as a classroom aide** for the district beginning August 20, 2015, at the rate prescribed in the GCMS Para-professional and GCMS BOE negotiated agreement, (\$10/hour plus benefits) pending receipt and approval of all GCMS required materials. Motion made by member Leonard and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Motion to approve the employment of **Cheryl Carlson as a Speech-Language Pathologist on behalf of FCSEC**, as recommended by the Coop's Executive Committee, beginning the 2015-2016, school-year at a TRS rate of \$57,800 for 190 Days, pending receipt and approval of all GCMS required materials. Motion made by member Young and seconded by member Leonard. Motion carried by roll call vote with all members present voting yes.

Committee Reports: No reports this month

Policy: Members-Elder, Zbinden, Leonard

No Report but, need to set a meeting soon as new policies have been received to review.

Building, Grounds, & Transportation: Members- Zbinden, Swearingen, Elder
Superintendent Galindo reported on Wednesday, August 12, 2015, meeting. Items of discussion were; wall achievement placard's for the middle school gym, bids for maintenance truck, fence at the new high school parking lot, fence at the High School garbage bin area, Phase 2 work (Parking lot and Air conditioner), and Health Life and Safety survey.

Personnel & Finance: Members- Young, Whitehouse, Johnson
No additional information to report on the Personnel & Finance committee meetings held on: July 29, 2015, August 3, 2015, and on August 13, 2015, concerning litigation.

Building Administrator Reports:

Principals Report:

High School Principal Chris Garard, Jeremy Darnell-Middle School Principal and Elementary School Principal Justin Kean addressed the board, reporting on staffing, current activities and planned events in their perspective buildings. (Principals reports are attached to these minutes).

Ford County Special Education Cooperative Report:

FCSEC Director Rick Brackmann summarized the FCSEC Fiscal Year 2015, Budget and how the year turned out. Early this evening there was a Hearing for the FCSEC Fiscal Year 2016, Budget. Mr. Brackmann provided information on the new IEP Software Training. All required staff has been trained in the GCMS District as well as the FCSEC.

Curriculum Director:

Curriculum Director Erin Nuss provided information on the School-wide plans for the Rising Star program, as well as the official ACT Scores from 2014-2015 school year (21.4). In addition she reported on Summer Professional Development Hours, State-mandated Science Test and a shared sample mirrored assessment handout. (A copy of her report is included with the minutes)

Motion to approve the **School-wide Plans for High School, Middle School and Elementary School** as approved by **Rising Star**. Motion made by member Whitehouse and seconded by member Leonard. Motion carried by roll call vote with all members present voting yes.

Superintendent's Report

Correspondence/Communications

Superintendent Galindo shared a Thank you card from Family of Gerald H. Hoogstraat. (Father of Dale Hoogstraat middle school teacher)

Superintendent Galindo provided **Notification of Membership to IASB for the 2015-2016** school year, including the Code of Conduct for school board members.

Superintendent Galindo stated that earlier tonight there was a FCSEC Budget Hearing for Fiscal Year 2016, the balanced budget amount of \$1,478,200.00. Motion to **approve the FCSEC FY16 Budget on behalf of the FCSEC** as presented. Motion made by member Whitehouse and seconded by member Swearingen. Motion carried by roll call vote with all members present voting yes.

Superintendent Galindo submitted to the board the **School /Community Liaison job Description**. Motion to approve the School /Community Liaison Job Description as submitted. Motion made by member Zbinden and seconded by member Leonard. Motion carried by roll call vote with all members present voting yes.

Superintendent Galindo informed the board of a **FOIA request from Smart Procure**. A replied was provided within the time required for Purchase orders since 4/16/15.

Milk Bid

The Milk Bid for 2015-2016 was approved by PBL with Prairie Farms.

All items are 1/2 Pint	Current bid	last year
Fat Free white	\$0.279	\$0.289
Fat Free Chocolate	\$0.279	\$0.299
1% White	\$0.269	\$0.299
Fat Free Strawberry	\$0.279	\$0.299

10 year Health Life Safety survey

Superintendent Galindo notified the board concerning the results of the **10 year Health Life Safety Survey Report for the High School, the Concession/Weight Room Building and the Elementary School**. The Motion to consider: Approve the contract with Hennemenn Engineering to complete the required 10 year Health Life Safety Survey and Report for the High School, the Concession/Weight Room Building and the Elementary School at a cost of \$14,750.00. Motion made by member Whitehouse and seconded by member Elder. Motion carried by roll call vote with all members present voting yes.

Superintendent Galindo discussed the cost and awarding the job of installing **fences** in the areas at the new **high school parking lot**, (\$5,395.00) and at the **high school garbage bin area** (\$4,485.00). Motion to consider: accepting quote from **Klein's Fence and Deck Company** as recommended by committee. Motion made by member Leonard and seconded by member Swearingen. Motion carried by roll call vote with all members present voting yes.

Superintendent Galindo informed the board of the dinner plans for the board at the School Board Convention in Chicago in November 2015. Dinner is being planned on Saturday November 21st at 6:00pm at Fogo de Chao. Board members were in favor of the restaurant selection.

Superintendent Galindo reminded the board that **next month meeting on September 17, 2015, will start at 6:00pm for GCMS budget hearing.**

Informational/Upcoming Events: See Principals' Reports

A motion to **adjourn regular session** was made by member Whitehouse and seconded by member Young at 7:50pm. Motion carried by voice vote, with all members present voting yes.

President

Secretary



Date **August 13, 2015**
TO: **Members, Board of Education**
FROM: **Chris Garard - Principal**
SUBJECT: **Monthly Update**

1. Enrollment- 334 (+24 from June)
 - a. Freshmen – 94
 - b. Sophomores – 80
 - c. Juniors – 91
 - d. Seniors – 69
2. Registration was very efficient. My office staff did a fantastic job!
3. Falcon First Day and Back to School Bash was held and was extremely successful. Thank you for your continued support.
4. Main focus for the High School this year.
 - a. Student Growth and how it applied to teacher performance evaluations and student academic progress.
 - b. Social Emotional Learning Standards
 - c. Book Study – “How Full is your Bucket”
 - d. State of the School – Documenting our successes
5. High School Vision Statement
 - a. Identified – What does a “Well-Adjusted” GCMS student look like?
 - b. Identified – What does an “Academically Prepared” GCMS student look like?
 - c. Identified – How does a GCMS student “Set high expectations to handle life’s challenges?”

GCMS Middle School

2015-2016 Enrollment Based on Registration

Enrollment as of August 13, 2014

Grade 6: 63

Grade 7: 83

Grade 8: 90

Total:

Transfers into District:

6th Grade: 1

7th Grade: 1

8th Grade: 1

Transfers out of district:

6th Grade: 2

7th Grade: 2

8th Grade: 1

Thank you to the following people for Volunteering to work registration:

Staff -Jenny Allen, April Warren, Deanna Freehill, Kay Swearingen, Shawna Pondel, Carol Bierman, Ashley Schwenk, Michelle Cliff, Taylor Rubarts, Elizabeth Maske, Mary Fairfield, Lisa Thames, Jill Gibson

Also - Lori Kristensen, Joan Broaddus, Jenny White, Tricia Lozier

6th Grade Transition Night

Students, staff, and families enjoyed an evening of discovery to alleviate the fears of entering middle school! Great night with many volunteers from the staff! (Participation numbers at the meeting)

Elementary School Board Report 8/20/15

- 1) Sign
 - a. Delivered and installed in the grass area in front of the circle drive
- 2) Teachers
 - a. Have been busy in their rooms since the beginning of August (some before)
 - b. The building is alive and awaiting KIDS!!!!!! (at the time of report)
- 3) Building
 - a. Custodial staff has done an amazing job of getting the building ready for kids and staff!
 - b. Gym looks awesome!!!
- 4) Ready for another exciting year at the elementary school!!!!
- 5) Registered students:
 - a. K= 69
 - b. 1st= 72
 - c. 2nd= 89 (keeps growing)
 - d. 3rd= 73
 - e. 4th= 76
 - f. 5th= 85
 - g. ECE= 16 (filling quickly)
 - h. Total= 480

Curriculum Office Board Report

- I. August 17 In-service Review
- II. Jill Grove Presentation
- III. Official ACT Scores
 - A. GCMS Composite was 21.4 while the state average was 20.2
 - B. High scores were a 35 Reading and a 31 Composite
 - C. College Plans and Career Aspirations (handout)
- IV. Summer CPDU Hours
- V. State-mandated Science Test
- VI. PARCC Changes
- VII. Review of sample Mirrored Assessments (handout)