

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
MINUTES OF MEETING
SEPTEMBER 18, 2014

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Thursday, August 21, 2014, at 6:15pm in the GCMS Board Room. Roll was called with members Swearingen, Elder, Johnson, Whitehouse, Zbinden, Young and Cope in attendance. Also present were, Debra McCullough, Patti Welander, Susan Riley, Dan Chamblis, Christopher Garard, Jeremy Darnell, Justin Kean, Kilee Lidwell-McFerren, Rick Brackmann, Anthony Galindo, and Board Secretary Sarah Sarantakos.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors: No Visitors

Mr. Galindo stated that representatives from GRP would not be here tonight. They felt it would be better to come for the final review. GRP will come to the October 16, 2014 board meeting for the final report.

A motion to go into executive session at 6:19 pm for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c) (1), student disciplinary cases 5ILCS 120/2 (c) (9), the placement of individual students in special education programs and other matters relating to individual students 5ILCS120/2(c) (10), and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c) (2). Motion was made by member Young and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

A motion to return to regular session was made by member Whitehouse and seconded by member Johnson at 6:30 pm. Motion carried by voice vote, with all members present voting yes.

Addition Agenda Items: None

Consent Agenda:

Motion to pull item 7.1 GCMS regular session minutes from July 17, 2014 for corrections in spelling. Motion was made by member Elder and seconded by member Young. Motion carried by roll call vote with all members present voting yes.

GCMS Accounts Payable bills approved for were \$523,701.81 (Education fund \$247,153.75 - Building fund \$30,348.70 - Debt Service fund \$0.00 - Transportation fund \$23,455.41 - IMRF fund \$18,029.47 - Capital Projects fund \$190,004.15- W/C \$0.00 –TORT \$14,710.33- F/HLS \$0.00)

GCMS Payrolls approved were \$362,037.28 (Education fund \$342,354.29- Building fund \$17,185.41, -Transportation fund \$2,497.58- TORT \$13,098.80 **FCSEC Accounts Payable** bills approved were \$252,370.39 Accounts Payable (Education fund \$250,320.18- Building fund \$113.30 - IMRF Fund \$1,936.91 and **FCSEC Payrolls** approved were \$33,215.13 all in the Education fund.

Also approved were the executive board meeting minutes from July 17, 2014, no lunch reports in the month of July 2014, the financial/treasurers report on behalf of the GCMS District and the FCSEC, the investment report on behalf of the GCMS District and the FCSEC, the destruction of executive session tapes through the end of March 2013, donations, Facility Use Request, and Field Trip Request as seen below.

Approve the following donations:

Amount	From	To
\$278.91 (table and headphones)	DonorsChoose.org	Mrs. Willis's classroom
\$104.13	Target	High School
\$376.76	Target	Elementary School
\$3,000.00	Anonymous	Middle School
\$2,000.00	Anonymous	MS Wrestling
\$100.00	Anderson Ford	MS Wrestling
\$250.00	Wayne and Susan Bekiares	MS Wrestling
\$250.00	L. Gene and Lisa Heap	MS Wrestling
\$250.00	Louis and Kim Schwing	MS Wrestling

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

Youth Wrestling – November 2014 - March 2015- Elementary School gym for practice and High School gym for tournament on December 12 and 13, 2014 and End of Year potluck in the High School Cafeteria with fees waived.

PACT Grandparent Lunches October 27-31, 2014 for lunch times of each grade level with fees waived.

PACT Grandparent Visit October 27, 2014 from 2:15 - 3:00pm for Kindergarten grandparents with fees waived.

High School Mentor Breakfast September 3, 2014 in the High School Media Center with fees waived.

Community Adult Volleyball Wednesdays from October 2014 - April 2015 from 6 - 9 pm with fees waived.

Approve Field Trip Request

Cross-cat class at High School to County Market on October 7, 2014 (10:30-11:30am)

Cross-cat class at High School to Dollar General on October 12, 2014 (10:30-11:30am)
Cross-cat class at High School to McDonalds on November 4, 2014 (10:30-11:30am)
Cross-cat class at High School to County Market on November 18, 2014 (10:30-11:30am)
Cross-cat class at High School to ALCO on December 9, 2014 (10:30-11:30am)
Art 4 class at High School to SOFA - Navy Pier, Chicago on November 7, 2014
Art 4 classes at High School to U of IL FAA Champaign on October 8, 2014
Class of 2015 leadership training at Allerton Park on September 23, 2014
Project Ignition OTSD on October 20& 21 to Springfield to present
AP & British Lit High School English Classes to Chicago Shakespeare Theatre on February 13, 2015
Interact Club to Bloomington Soup Kitchen - Date TBD
Interact Club to Joplin, Missouri - Date TBD
Chamber Choir to Gibson City Area on December 10, 2014

A motion to approve the **consent agenda** as presented in the board packet, motion was made by member Young and seconded by member Elder. Motion carried by roll call vote with all members present voting yes.

Motion to approve the **GCMS regular session minutes from July 17, 2014**, with the corrections in spelling. Motion was made by member Johnson and seconded by member Young. Motion carried by roll call vote with all members present voting yes.

Action Items from Executive Session

Accept Resignation:

Motion to accept the resignation of **Joseph Reynolds as custodian for GCMS High School** effective August 27, 2014. Motion made by member Whitehouse and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Approve Employment:

Motion to approve employment of **Pamela Britz as a custodian for GCMS** beginning September 19, 2014, at a rate of \$10.00/hour plus benefits, pending receipt and approval of all GCMS required materials. Motion made by member Elder and seconded by member Young. Motion carried by roll call vote with all members present voting yes.

Maternity Leave:

Motion to approve the **maternity leave request for Kristen Wilson** for eight weeks. Her anticipated date of return is to be around December 26, 2014, through February 20, 2015. Motion made by member Johnson and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Committee Reports

Policy: Members-Rod Cope, Adam Elder, Jamie Zbinden

Board Member Zbinden reported on the 9/10/2014 policy committee meeting. The committee reviewed the recommended policy changes of **2:20, 2:200, 2:220, 2:230, 5:30, 5:260, 5:330, 7:20, 7:180, 7:240, and 5 Year Review policies 2:40, 2:50, 2:60, 2:80, 2:240, 4:40, 4:55, 4:90, 5:310, 7:170, 7:200, 8:100.** The first reading of the recommended policy changes was read by Board Member Zbinden. **The committee recommends a motion to approve first reading of policies: 2:20, 2:200, 2:220, 2:230, 5:30, 5:260, 5:330, 7:20, 7:180, 7:240, and 5 Year Review policies 2:40, 2:50, 2:60, 2:80, 2:240, 4:40, 4:55, 4:90, 5:310, 7:170, 7:200, 8:100.** Motion made by member Whitehouse and seconded by member Johnson.

Whitehouse questioned 5:260 about the TB testing and 7:240 about cyber bullying and what defines "Good Citizen". This will be defined by the code of conduct in the student handbook. After the discussions and all in agreement the motion carried by roll call vote with all members present voting yes.

Building, Grounds, & Transportation: Members-Jamie Zbinden, Steve Swearingen, Rod Cope
New Mini Bus is here and it looks really nice.

Personnel & Finance: Members-Tyler Young, Phil Whitehouse, Josh Johnson

Board member Mr. Galindo reported on the September 15, 2014, Personnel & Finance Committee meeting. The discussion was about a playground supervisor, custodial /maintenance position, budget, and maintenance director salary.

Motion to approve **Playground /Lunchroom Supervisors job description** as presented. Motion made by member Whitehouse and seconded by member Young. Motion carried by roll call vote with all members present voting yes.

Motion to approve **Custodian/Maintenance job description** with changes as directed by the board. Motion made by member Whitehouse and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Strategy and Enrichment Committee:

Nothing to report.

Wellness Team: Josh Johnson

Nothing to report.

Building Administrator Reports:

Principals Report:

Principals Christopher Garard, Jeremy Darnell and Justin Kean addressed the board, reporting on staffing, current activities and planned events in their perspective buildings. (Principals reports are attached to these minutes).

Ford County Special Education Cooperative Report:

Ford County Special Education Director Rick Brackmann reported on the pre-school screening held on Friday, September 12, 2014. They screened children from birth to 21 months and 3-5 year olds. In all,

22 children were screened that day. Mr. Brackmann thanked the 1st Christian Church for providing the space for the screening.

IMPACT:

KiLee McFerren reported on the effectiveness of the 30 High School students participating in the IMPACT program between the Elementary Students and the High School Students. Of the 30 students participating and assisting this year, 18 High School will receive credit, and the rest are volunteering their time.

Superintendent's Report

Correspondence:

Mr. Galindo shared thank you cards received from Pastor Taylor, Mr. Darnell and one from the family of Judy Weaver in their time of loss.

Fiscal Year 2015 Budget:

Earlier this evening Mr. Galindo presented to the board the proposed **Fiscal Year 2015 budget for the GCMS School District**. Mr. Galindo explained the revenue and expenditures. There were no additional questioned raised by the board. Motion to approve the **Fiscal Year 2015 GCMS Budget** as presented. Motion made by member Johnson and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Mr. Galindo informed the board on the **Inter-fund loan repayment transfer**. Three years ago the TORT fund was low on funds and a transfer from Fund 70 Working Cash was done in the amount of \$200,000.00. The time has come to repay that transfer. Motion to approve **repayment of loan in the amount of \$200,000 from Tort Fund 80 to Fund 70 Working Cash**. Motion made by member Young and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Mr. Galindo reviewed briefly again about the program and whether or not the GCMS School District would show support for the **Early College and Career Academy through Parkland College**. There was some addition discussion. Motion to support the formation of the Early College and Career Academy partnership between Education for Employment (EFE) #330 and Parkland College. Motion made by member Elder and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Recognition of Schools:

Mr. Galindo notified the board on the completion of the **2014-2015 Recognition of Schools** for our GCMS Elementary, Middle and High Schools for 2014-2015. This is an annual requirement by the State of Illinois. Motion to approve the **2014-2015 Recognition of Schools**. Motion made by member Johnson and seconded by member Young. Motion carried by roll call vote with all members present voting yes.

Informational:

Mr. Galindo alerted the board of the upcoming **IASB Corn Belt Region Division Meeting** on Tuesday, September 23, 2014, at starting at 5:30pm. This meeting will be held at the Olympia High School in Stanford, IL. Please let Mr. Galindo know if you wish to attend.

Reminders:

*Mindset Hot Topic Night will be held on Tuesday, September 23, 2014, at 6:00pm in the High School Gym.

*GCMS Homecoming festivities start Monday, September 29, 2014 – Saturday, October 4, 2014. The football game is on Friday, October 3, 2014.

*October 1, 2014, PTA meeting at the elementary school library.

A motion to adjourn regular session was made by member Johnson and seconded by member Whitehouse at 7:40 pm. Motion carried by voice vote, with all members present voting yes.

President

Secretary



Date **September 12, 2014**
TO: **Members, Board of Education**
FROM: **Chris Garard - Principal**
SUBJECT: **Monthly Update**

1. Enrollment- 313
 - a. Freshmen – 84
 - b. Sophomores – 96
 - c. Juniors – 69
 - d. Seniors – 64
2. Math Kahn Academy
 - a. 13 students attempted
 - b. 7 took the final exam
 - c. 3 passed and earned Algebra 1 credit

3. Drivers Education Parent Night
 The following main topics were presented this evening.

	Not Important			Very Important	
	1	2	3	4	5
1. Grades & Expectations			1	4	32
2. DMV Licensing Procedure				6	32
3. Illinois State Police/Gibson City Police			1	4	33
4. Kelly Barbour Conerty- Lexi's Story				1	37
5. Mark McLeod				2	36
6. Driver Education Program					46
7. Ford Co. Sheriff			2	2	33

4. Project Ignition Award Winner
 - a. Cayley Wilson won the 2014 Summer of Service Award for her work on the GCMS teen safe driving program through Project Ignition and Operation Teen Safe Driving. Project Ignition will receive a \$1,000 award in her name.
5. Athletic Numbers
 - a. Tennis - 22
 - b. Golf - 26
 - c. Football - 45
 - d. Cheerleading - 13
 - e. Volleyball – 27
 - f. Soccer - 9
6. Upcoming Dates
 - a. Sept. 23 – Assessment testing for Grades 9, 10, 11 and Senior Leadership Trip
 - b. Sept. 29 – Oct. 4 Homecoming Activities –

GCMS Middle School
Principal's Report to the BOE
9-18-14

1. Parent Night Sept. 16th 5:30 – 6:15
2. Our Middle School theme for this year is overcoming obstacles and we had our first kickoff assembly related to this theme on September 4th. Mrs. White shared her story with the students, which was both emotional and inspiring to the students. We want to have the students approach all obstacles with a growth mindset and fight through adversity. This assembly set a great tone for this theme and our year! Way to go Mrs. White.
3. Enrollment
 - 6th = 82
 - 7th = 87
 - 8th = 92
4. MAP testing round 1 is under way. This data is used to support placement in support groups and guide teacher practice.
5. Student Council Elections will take place on Friday the 12th.
6. Teacher focus is on continued work with Common Core Standards alignment and creating valid assessments that reflect their teaching and student learning.
7. The GCMS Baseball team is improving weekly. They picked up back to back wins and are playing better fundamental baseball.
8. Girls Basketball tryouts are complete and due to low numbers at the 8th grade level the teams are made up of a mix of 7th and 8th graders on the 8th grade squad and 6th and 7th graders on the 7th grade squad. Head Varsity Coach Tina Whitehouse assisted in selection and placement to ensure program wide continuity. Intramurals for 5-7 grade students have started as well.
9. Cheerleading tryouts are complete as well with 12 young ladies making the squad. These ladies will endure a long season cheering on our Falcon boys and girls teams when they are at home.

Elementary School Board Report 9/18/14

- 1) Beginning of the year
 - a. Great start!!
 - b. Construction has been very well received!!

- 2) Daily 5 update
 - a. Daily 5 underway and going well
 - b. Staff going to more Daily 5 training on Sept 21 in Chicago
 - c. KiLee and I will be attending as well

- 3) Testing
 - a. Aimsweb benchmark testing is complete
 - b. In the process of completing MAP testing
 - c. Use these tests to set up Rtl groups and for a baseline

- 4) BUG
 - a. Our first highlighted character trait is Respect
 - b. 1st assembly was on August 29th

- 5) Upcoming dates
 - a. 9/23/14 Mindset Hot Topic Night
 - b. 10/1/14 PTA Meeting

- 6) Enrollment
 - a. K= 71
 - b. 1st= 81
 - c. 2nd= 73
 - d. 3rd= 75
 - e. 4th= 81
 - f. 5th= 64
 - g. ECE= 17
 - h. Total= 462