

**GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5**  
**MINUTES OF MEETING**  
**AUGUST 21, 2014**

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The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Thursday, August 21, 2014, at 6:15pm in the GCMS Board Room. Roll was called with members Swearingen, Elder, Johnson, Whitehouse, Zbinden, Young and Cope in attendance. Also present were, Debbie McCullough, Patti Welander, Susan Riley, Bob Forgerty (GRP), Matt Keller (GRP), Diana Morris, Charles Morris, Jenny Noble, April Nettleton, Dan Chamblis, Christopher Garard, Jeremy Darnell, Justin Kean, Rick Brackmann, Anthony Galindo, and Board Secretary Sarah Sarantakos.

The meeting started with the Pledge of Allegiance being recited by all present.

**Recognition of Visitors:**

Bob Forgerty and Matt Keller both from GRP were present to address the board on the progress of the performance contracting projects in the district. Mr. Forgerty reviewed the punch list and addressed all questions and concerns from the school board as well as the principals. Concerns were exterior lights, the sump pumps in the high school boiler room, gas piping in the high school commons area, as well as the Roof Top Unit (RTU), elementary threshold, caulking of new windows at the elementary school, minor touch ups at the elementary school. Everyone was in agreement that the high school gym floor really looks awesome.

A motion to go into executive session at 6:37 pm for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c) (1), student disciplinary cases 5ILCS 120/2 (c) (9), the placement of individual students in special education programs and other matters relating to individual students 5ILCS120/2(c) (10), and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c) (2). Motion was made by member Zbinden and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

A motion to return to regular session was made by member Whitehouse and seconded by member Swearingen at 7:00pm pm. Motion carried by voice vote, with all members present voting yes.

**Addition Agenda Items:**

Under 11.2 Informational items: Education for Employment –Parkland Academy  
Under 7.7 Additional Facility Use Agreement.

Motion to add 11.2 & 7.7 to the agenda items. Motion made by member Swearingen and seconded by member Zbinden. Motion carried by voice vote with all members present voting yes.

**Consent Agenda:**

A motion to approve the consent agenda as presented in the board packet, motion was made by member Johnson and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes. **GCMS Accounts Payable** bills approved for were \$647,117.64 (Education fund \$332,893.61 - Building fund \$55,202.12 - Debt Service fund \$0.00 - Transportation fund \$3,712.74 - IMRF fund \$24,899.23 - Capital Projects fund \$225,656.97- W/C \$0.00 –TORT \$4,752.97- F/HLS \$0.00) **GCMS Payrolls** approved were \$397,254.23 (Education fund \$376,285.94- Building fund \$18,451.69, - Transportation fund \$2,516.80- TORT \$5,841.76 **FCSEC Accounts Payable** bills approved were \$83,733.30 Accounts Payable (Education fund \$81,685.62- Building fund \$114.55 - IMRF Fund \$1,933.13 and **FCSEC Payrolls** approved were \$34,086.94 362.97 all in the Education fund. Also approved were the GCMS regular and executive board meeting minutes from July 17, 2014, no lunch reports in the month of July 2014, the financial/treasurers report on behalf of the GCMS District and the FCSEC, the investment report on behalf of the GCMS District and the FCSEC, the destruction of executive session tapes through the end of February 2013, there were no donations as seen below.

**Approve the following donations:**

<b>Amount</b>	<b>From</b>	<b>To</b>
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**Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:**

\***Lions Club Pancake Breakfast** on February 22, 2015 from 6:00am – 1:00pm use of the Elementary Kitchen and Cafeteria with Fees waived except for cook and custodian.

\***Girl Scout Troop 2282** use of Middle School Cafeteria from 7:00pm- 9:00pm on Saturday, October 18, 2014 for Father/Daughter Dance with a fee of \$25.00

**Approve the field trip(s) for:**

\*AP English Class to Parkland College on 9/17/2014

\*First grade to Curtis Orchard on October 15, 2014

**Action Items from Executive Session**

**Accept Resignation:**

Motion to accept the resignation of **Connie Kennetz** as custodian at the Middle School for GCMS effective August 29, 2014. Motion made by member Elder and seconded by member Swearingen. Motion carried by roll call vote with all members present voting yes.

Motion to accept the resignation of **Erica Timm** as a paraprofessional for GCMS effective immediately. Motion made by member Zbinden and seconded by member Swearingen. Motion carried by roll call vote with all members present voting yes.

## **Approve Employment:**

Motion to approve employment of **Emily Chase** as **part-time Hearing Impaired Teacher** beginning school year 2014 – 2015 at a rate of \$129.09/day. (Pro-rated at the rate she would receive as a teacher on the negotiated salary schedule) Pending receipt and approval of all GCMS required materials. Motion made by member Elder and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Motion to approve employment of **Mindy Whitehouse** as the **Varsity Girls Basketball Coach for GCMS High School** beginning school year 2014-2015 at the rate prescribed by the negotiated agreement between the GCMS Education Association and the GCMS Board of Education. Pending receipt and approval of all GCMS required materials. Motion made by member Johnson and seconded by member Swearingen. Motion carried by roll call vote with all members present voting yes.

Motion to approve employment of **Stephanie Johnson** as the **GCMS Intramural Volleyball Coach** beginning school year 2014-2015 at the rate prescribed by the negotiated agreement between the GCMSEA and the GCMS Board of Education. Pending receipt and approval of all GCMS required materials. Motion made by member Swearingen and seconded by member Zbinden. Motion carried by roll call vote, board member Johnson abstaining, all members present voting yes.

Motion to approve employment of **Melanie Cail** as a **Middle School classroom aide** for GCMS beginning the 2014-2015 school year at the rate \$10.00 per hour as prescribed by the negotiated agreement between the GCMS Para-Professional Association and the GCMS Board of Education. Pending receipt and approval of all GCMS required materials. Motion made by member Whitehouse and seconded by member Johnson. Motion carried by roll call vote with all members present voting yes.

Motion to approve employment of **Lacey Gleeson** as the **Eighth Grade Girls Basketball Coach** beginning school year 2014-2015 at the rate prescribed by the negotiated agreement between the GCMSEA and the GCMS Board of Education. Pending receipt and approval of all GCMS required materials. Motion made by member Swearingen and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Motion to approve employment of **Amber Lutz** as a **High School classroom aide** for GCMS beginning the 2014-2015 school year at the rate of \$10.00 per hour as prescribed by the negotiated agreement between the GCMS Para-Professional Association and the GCMS Board of Education. Pending receipt and approval of all GCMS required materials. Motion made by member Elder and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Motion to approve employment of **Melissa Salyards** as a **Crossing Guard** beginning school year 2014-2015 at a rate of 49.25/day. Pending receipt and approval of all GCMS required materials. Motion made by member Johnson and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Motion to approve employment of **Kaley Cushman** as **volunteer High School Volleyball and Robbie Dinkins** as a volunteer **High School Freshman Football coach**. Pending receipt and approval of all GCMS required materials. Motion made by member Swearingen and seconded by member Young. Motion carried by voice vote with all members present voting yes

## **Committee Reports**

**Policy:** Members-Rod Cope, Adam Elder, Jamie Zbinden

There will need to be a meeting before the next school board meeting. A motion to approve the **Policies 4:100, 4:160, 4:170, 4:175, 5:280, 6:150, 7:250**. Motion made by member Elder and seconded by member Johnson. Motion carried by roll call vote with all members present voting yes.

**Building, Grounds, & Transportation:** Members-Jamie Zbinden, Steve Swearingen, Rod Cope

The new Activity Bus is ready. They will deliver it to us with in a week. Tours of the all the school will be given after the board meeting tonight.

**Personnel & Finance:** Members-Tyler Young, Phil Whitehouse, Josh Johnson

Nothing to report

**Strategy and Enrichment Committee:**

Nothing to report, need to set a meeting date for some time in September 2014.

**Wellness Team:** Josh Johnson

Nothing to report.

## **Building Administrator Reports:**

**Principals Report:**

Principals Christopher Garard, Jeremy Darnell and Justin Kean addressed the board, reporting on staffing, current activities and planned events in their perspective buildings. (Principals reports are attached to these minutes).

**Ford County Special Education Cooperative Report:**

Ford County Special Education Director Rick Brackmann reported the FCSEC fund balances are healthy at this time. This year the FCSEC will be able to reimburse GCMS \$65,602.00. They are also reimbursing PBL \$102,768.00.

Earlier tonight the **Ford County Special Education Cooperative** held there Budget Hearing for Fiscal Year 2015 Budget. No further questions were raised. Motion to approve the **FY15 FCSEC Budget** as presented. Motion made by member Swearingen and seconded by member Johnson. Motion carried by roll call vote with all members present voting yes.

## **Superintendent's Report**

**Correspondence:**

None to report

**Information Items:**

Mr. Galindo informed the board that the GCMS school district will continue their membership in the IASB (Illinois Association of School Boards).

Mr. Galindo announced that he has completed training for the OMA (Open Meeting Act) and the FOIA (Freedom of Information Act).

Mr. Galindo shared with the board the changes in our in our electric supplier. We were with IEC Homefield Energy and have changed to IEC Nextera Energy.

Mr. Galindo presented the **CAPS Afternoon School Program Agreement** between the GCMS School District and the Community Afterschool Programs (CAPS) . Mr. Galindo provided reassurance on CAPS insurance provisions and their desire to have an amicable relationship with this agreement. After additional discussion a motion was made on the agreement to be the sponsoring unit for the CAPS Program held in GCMS District. Motion made by member Young and seconded by member Johnson. Motion carried by roll call vote with all members present voting yes. With this change the CAPS will fall under the supervision of the superintendent, Mr. Galindo.

Mr. Galindo reported on the Resolution to allow Health FSA (Flexible Spending Account) Carryover. In the past if the staff did not file for all of their funds that they had tax sheltered they were forfeited. This resolution will allow up to \$500 to be carried over into the next plan year.

Motion to approve the **Resolution to allow Health FSA Carryover in the amount up to \$500** beginning September 1, 2014 as presented. Motion made by member Elder and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

**Agenda Addition:** Under 11.2 Informational items: Education for Employment –Parkland Academy. This program would offer dual credit between GCMS and Parkland College. The cost would be about \$1,300 to \$1,400 per student. The classes would run 5 days a week. There was much discussion, concerns that would need to be addressed are:

Cost of per student, who would pay?

Cost & logistic of transportation and who would pay?

Classes offered not interfering with classes we have available at GCMS.

For now Parkland is seeking interest in this program. It was the general interest in pursuing this issue further.

**Reminders:**

\*Mindset Hot Topic Night will be held on Tuesday September 23, 2014 at 6:00pm in the High School Gym.

A motion to adjourn regular session was made by member Swearingen and seconded by member Young at 7:45 pm. Motion carried by voice vote, with all members present voting yes.

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President

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Secretary