

GIBSON CITY-MELVIN-SIBLEY COMMUNITY UNIT SCHOOL DISTRICT #5
MINUTES OF MEETING
JUNE 19, 2014

The Board of Education of Gibson City-Melvin-Sibley Community Unit School District #5 met in regular session on Thursday, June 19, 2014, at 6:15 pm in the GCMS Board Room. Roll was called with members Swearingen, Elder, Johnson, Young, Zbinden, Whitehouse and Cope in attendance. Also present were, Debbie McCullough, Patti Welander, Debra McCullough, Ryan Ferguson, Susan Riley, Laura Weber (GRP), Kurt Sondermann (GRP), Kevin Heid (Stifel Nicholas), Sharon Pool, Christopher Garard, Mike Allen, Rick Brackmann, Anthony Galindo, and Board Secretary Sarah Sarantakos.

The meeting started with the Pledge of Allegiance being recited by all present.

Recognition of Visitors:

Laura Weber and Kurt Sondermann with GRP addressed the board with an update on the Performance Contracting projects in the district. The project is on time as scheduled. The air-conditioned has been installed in the High School gym, new windows in the high school gym, 12 abated windows have been installed in the elementary school, the temporary walls in the element school have been removed and the framing for the new walls has started. Board President Rod Cope questioned the ability to open the windows in the high school gym because the new bleachers would be lower than the ones removed. Mr. Sondermann will check on the ability to open the window. Board Member Swearingen questioned to make sure there were plenty of outlet and communication lines installed in the new walls in the elementary school. Mr. Sondermann assured that there would be sufficient outlets installed.

Kevin Heid with Stifel Nicholas spoke to the board concerning bids for the Debit Certificate to assist in the financing of the Performance Contracting projects.

Mr. Galindo presented Debt Certificate to pay for the performance contracting. Motion to approve the Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, and for the issue of General Obligation (Limited Tax) Debt Certificates, Series 2014, evidencing the rights to payment under said Agreement, and providing for the security for and means of payment under said Agreement of said Certificates. Motion made by member Whitehouse and seconded by member Swearingen. Motion carried by roll call vote with all members present voting yes.

A motion to go into executive session at 6:26 pm for the purpose of discussing matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5ILCS 120/2(c) (1), student disciplinary cases 5ILCS 120/2 (c) (9), the placement of individual students in special education programs and other matters relating to individual students 5ILCS120/2(c) (10), and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c) (2). Motion was made by member Young and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

A motion to return to regular session was made by member Zbinden and seconded by member Swearingen at 6:50 pm. Motion carried by voice vote, with all members present voting yes.

Addition Agenda Items: None

Consent Agenda:

A motion to approve the consent agenda as presented in the board packet, motion was made by member Elder and seconded by member Johnson. Motion carried by roll call vote with all members present voting yes. **GCMS Accounts Payable** bills approved for were \$476,263.45 (Education fund \$212,931.34 - Building fund \$33,395.43 - Debt Service fund - Transportation fund \$52,750.29 - IMRF fund \$26,523.21 - Capital Projects fund \$0.00- W/C \$0.00 –TORT \$14,321.43- F/HLS \$0.00) **GCMS Payrolls** approved were \$368,083.03 (Education fund \$173,981.75- Building fund \$17,400.23-Transportation fund \$2,794.77) **FCSEC Accounts Payable** bills approved were \$39,731.39 Accounts Payable (Education fund \$37,655.66- Building fund \$118.33 - IMRF Fund \$1,957.40 and **FCSEC Payrolls** approved were \$48,713.08 all in the Education fund. Also approved were the GCMS regular and executive board meeting minutes from May 15, 2014, Approve payments for bills for end of FY14 that may come in after this date, but are due before the end of the FY14 year, approve the second payment to GRP for performance contracting in the amount of \$313,500.00 to be paid after the receipt of the debt certificate funds, and the utilities & lunch reports, the financial/treasurers report on behalf of the GCMS District and the FCSEC, the investment report on behalf of the GCMS District and the FCSEC, the destruction of executive session tapes through the end of December 2012, as well as the 2 donations as seen below.

Approve the following donations:

Amount	From	To
\$170.51	Heartland Community College	Middle School
\$410.46	ALCO	GCMS CUSD 5

Approve the field trip(s) for: None at this time.

Approve Facility Use Agreements or Request for Use of School Kitchen/Cafeteria pending proof of insurance and all other district requirements for:

Gibson City Rotary Club - "Touch a Truck" event at the Middle School Parking Lot on September 7, 2014 with fees waived.

Tom Borton and Cathy Walker Steidinger for High School Girls Basketball practice. Gym usage would be around other activities scheduled with fees waived.

Randy Ferguson Use of bike racks for the GC Pool over the 2014 summer with fees waived.

Barry DeVoll and Justin Kean for use of elementary gym for a presentation on Wild Animal Adventure November 10, 2014 from 4:00pm - 8:30pm with fees waived.

Approve the Prevailing Wage resolution for the 2013/2014 school year.

Action Items from Executive Session

Accept Resignation:

A motion to accept the resignation of **Julie Audo** as the **Middle School Scholastic Bowl Coach** for GCMS District at the end of school year 2013/2014 school year. Motion made by member Elder and seconded by member Young. Motion carried by voice vote with all members present voting yes.

A motion to accept the resignation of **Sharon Ferguson** as a **Crossing Guard** for GCMS District at the end of school year 2013/2014 school year after 40 years of service. Motion made by member Zbinden and seconded by member Johnson. Motion carried by voice vote with all members present voting yes.

A motion to accept the resignation of **Keri Deters** as a **5nd Grade Teacher** for GCMS District immediately. Motion made by member Whitehouse and seconded by member Swearingen. Motion carried by voice vote with all members present voting yes.

Approve Employment:

Motion to approve **Joanna Willis** as a **2nd Grade Teacher** for GCMS District at the beginning of the school year 2014/2015 at a salary according to the negotiated agreement between the GCMSEA and the GCMS Board of Education. Motion made by member Johnson and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Motion to approve **Zachary Louret** as a **4th Grade Teacher** for GCMS District at the beginning of the school year 2014/2015 at a salary according to the negotiated agreement between the GCMSEA and the GCMS Board of Education. Motion made by member Elder and seconded by member Young. Motion carried by roll call vote with all members present voting yes.

Motion to approve **Doris DeFries** as the **Administrative Assistant/ Payroll Clerk** in the **Unit Office** beginning June 20, 2014 at a salary of \$38,000 and a stipend from FCSEC. Motion made by member Whitehouse and seconded by member Johnson. Motion carried by roll call vote with all members present voting yes.

Motion to approve **Bobbi Jo Shepherd** as a **Consultant** in the **Unit Office**, as needed, at her current hourly rate of \$17.74/hour. Motion made by member Zbinden and seconded by member Young. Motion carried by roll call vote with all members present voting yes.

Motion to approve **Erin Nuss** as **Director of Student Services/Curriculum Coordinator** for a one year contract beginning FY 16 for 205 days with a beginning salary of \$60,000 plus benefits. Motion made by member Young and seconded by member Johnson. Motion carried by roll call vote with all members present voting yes.

Motion to approve **Ashley Barnes** as the **Middle School Scholastic Bowl Coach** for GCMS District at the beginning school year 2014/2015 at a salary according to the negotiated agreement between the GCMSEA and the GCMS Board of Education. Motion made by member Elder and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Motion to approve **Elizabeth Ertel** as the **Summer School Communication Classroom Teacher** for the **summer of 2014**, from July 14 through August 1, from 8:00 – 12:00 daily, at a rate of \$32.97/hour for 60 hours. Motion made by member Whitehouse and seconded by member Johnson. Motion carried by roll call vote with all members present voting yes.

Motion to approve **Cindy Bradford** as a **Teacher's Aide in the Communication Classroom** for the summer of 2014, from July 14 through August 1, from 8:00 – 12:00 daily, at a rate of \$10/hour for 60 hours. Motion made by member Young and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

Motion to approve **Ericka Timm** as a **Teacher's Aide in the Communication Classroom** for the summer of 2014, from July 14 through August 1, from 8:00 – 12:00 daily, at a rate of \$10/hour for 60 hours. Motion made by member Elder and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Motion to approve **Volunteer Coaches for 2014 for GCMS High School**. Motion made by member Johnson and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

Tennis

Shannon Greer

Football

Kip Rutledge
Mike Meunier
Todd McNutt
Rob Schmitt
Jeff Cribbett

Golf

Mark Spangler

Cheerleading

Melanie Arends
Caitlin Heap

Motion to approve **parental leave for Cortney Davis** beginning at the birth date of their child, approximately September 26, 2014, for 8 weeks (Anticipated return November 24, 2014) Motion made by member Young and seconded by member Zbinden. Motion carried by roll call vote with all members present voting yes.

A motion to **open the full and redacted executive session minutes of December 19, 2013, through May 15, 2014**, minutes to the public. Motion made by member Johnson and seconded by member Elder. Motion carried by roll call vote with all members present voting yes.

Committee Reports

Policy: Members-Rod Cope, Adam Elder, Jamie Zbinden
No report however we will be meeting before next board meeting.

Building, Grounds, & Transportation: Members-Jamie Zbinden, Steve Swearingen, Rod Cope
Mr. Cope reported on that the committee meeting held on Tuesday, June 17, 2014. They discussed the considerations of purchasing a driver's education car and activity bus. In addition they also spoke on the performance contracting progress. Mr. Galindo was instructed to proceed with the purchase of a Driver's Education Car and an Activity Bus.

Personnel & Finance: Members-Tyler Young, Phil Whitehouse, Josh Johnson
Mr. Whitehouse reported on the committee meeting held on Wednesday, June 18, and discussed new hires and salaries for Unit Office Administrative Assistant/Payroll Doris DeFries, Curriculum Director Erin Nuss for FY 16, and Bobbi Jo Shepherd as a consultant

Strategy and Enrichment Committee:

Nothing to report. Need to set a meeting date for some time in July or August 2014.

Wellness Team: Josh Johnson

Mr. Johnson provided an update on the goal achievements and introduction on new goals. Employee Wellness and nutrition programs were also discussed.

Building Administrator Reports:

Principals Report:

Principals Christopher Garard was present; however Middle School Principal Jeremy Darnell and Elementary Principal Justin Kean were not present). Principal Garard addressed the board, reporting on staffing, current activities and planned events in their perspective buildings. (Principals reports are attached to these minutes).

Ford County Special Education Cooperative Report:

Mr. Brackmann provided an update on the FCSEC fund balances, the Federal Grants, Fiscal Year 15 approved grants, the tentative budget for fiscal year 15. The Fiscal Year 15 budget will go on display in July. Needs assessment as it relates to continuing education, the increase of Autisms student students in our district, Professional development, and needs assessments with parents.

Curriculum Coordinator:

Mrs. Sharon Pool presented to the board a synopsis of the annual review minutes, GCMS 2014-2015 Institute Calendar, SIP Action Plans and Date Analysis, Science Curriculum Guides, 2014 GCMS ISAT Scores were not available at the time of the board meeting, 2014 ACT Report, Compass Test Results, College Enrollment, AP and Dual Credit Courses, 2014-2015 Curriculum Study Rotation, Common Core Myth and Facts, Assessment Committee, and the Mindset Book Study. Attached to these minutes is a copy of Mrs. Sharon Pool's report.

Motion to approve the GCMS Science Curriculum for K-12 for the 2014-2015 school year.

Motion made by member Young and seconded by member Johnson. Motion carried by roll call vote with all members present voting yes.

Superintendent's Report

Correspondence:

Mr. Galindo read a thank you from the ROE for leading a discussion on the ALICE program.

Mr. Galindo gave a brief synopsis on House Resolution 804 concerning American Veterans.

Mr. Galindo spoke about the Youth Leadership Festival that will be coming at the I-Hotel in October of 2014. This festival is a public outreach to develop a love for reading and writing.

Mr. Galindo shared a thank you note from John Boehner for the retirement gifts. As well as being proud to have be associated with this school district.

Mr. Galindo presented the bid for **waste disposal for FY 2015**. Motion to approve the bid from AREA Waste for FY15. During school year \$1,860.00/month + fuel, \$1,766.45 + fuel Extra pick-ups \$23.50/yard \$22.50 Summer removal \$625/month + fuel \$589.16 + fuel. Motion made by member Elder and seconded by member Swearingen Motion carried by roll call vote with all members present voting yes.

Mr. Galindo presented the bids for **bread for FY 2015**. Motion to approve the bid for bread service for FY15 from Alpha item. Motion made by member Zbinden and seconded by member Whitehouse. Motion carried by roll call vote with all members present voting yes.

	Alpha	Bimbo
Last Year		Sandwich Bread .0759/ounce
.0710/ounce	.0670	3.5" buns 12.34/bun
not provided	11.25	4" buns 12.34/bun
12.0/bun	11.59	6" hot dog buns 12.67/bun
12.0/bun	11.59	dinner rolls 13.71/roll
not provided	9.5	Steak Rolls 18.75/roll
25.38/roll	18.63	

Mr. Galindo spoke about the bids for Driver Education verses purchase of a car.

Motion to disapprove acceptance of bid from Petersen in the amount of \$415/month. (LAST YEAR \$390). Motion made by member Swearingen and seconded by member Johnson. Motion carried by roll call vote with all members present voting yes.

Mr. Galindo informed the board about the info on the Triple I conference in Chicago in November 2014. Reservations open soon - Plans to attend – Swiss Hotel. The conference is November 20, 21, 22, and 23, 2014.

Mr. Galindo let the board member know that they are receiving Master Board Member Activity Summary sheets to be filled out and returned to the IASB office by July 31, 2014 if interested.

Reminders:

*Back to School Bash August 15, 2014 6:30-8:30pm. The Board of Education will serve food.

*All school Scavenger Hunt on August 14, 2014 at 6:00pm

*Opening Day Breakfast August 18, 2014. The Board of Education will serve breakfast.

*Registration for school is on August 6, 2014 from 9:00am to 8:00pm at all schools.

*Registration for new students will be on August 7, 2014 by appointment.

A motion to adjourn regular session was made by member Swearingen and seconded by member Young at 8:17pm. Motion carried by voice vote, with all members present voting yes.

President

Secretary